



2025 Tax Bulletin

Understanding the Property Tax Cycle

The Town has **three tax due dates**, however we only send you **two notices**. Tax bills run a fiscal year from January 1st to December 31st.

Interim Tax Bill

The Town issues an Interim Tax Bill for all properties with one installment due the at the end of March. Properties with a mortgage company listed on the tax account will not receive a copy of the Interim Tax Bill.

Your Interim Tax Bill is calculated at 50% of your previous year taxes levied minus special charges (residential garbage/water/sewer) to get the tax year started.

Final Tax Bill

The Town issues a Final Tax Bill for the residential, farm, managed forest tax and pipeline classes with two installments – installments are due the second last business day of **July** and **October**, respectively.

Final Tax Bills for commercial, industrial, multi-residential, and aggregate extraction tax classes are also issued with two installments – installments are due the second last business day of **August** and **November**, respectively.

The Final Tax Bill includes special charges of garbage/ water/sewer, if applicable.

Properties with a mortgage company listed on the tax account will receive a copy of the Final Tax Bill, with ‘Sent to Mortgage Company for Payment’ noted at the bottom.

Late Payment

Payment must be received by our office on or before the due date. A late payment penalty of 1.25% per month is added to any outstanding taxes levied on the first day of each month until paid. Payments made on your account are applied first to any outstanding penalty and then to the oldest outstanding taxes.

Paying Your Property Taxes

Online Banking

This payment option is available with most major banks. Use your 19 digit roll number (**without decimals or spaces**) as your account number and search “Petawawa” to locate account name e.g. “Petawawa, Town of – Tax Acct.”

Bank/Financial Institution

Contact your financial institution for further information. Bank service charges may apply.

By Mail

Send your payment to the Town of Petawawa, 1111 Victoria Street, Petawawa ON K8H 2E6. Include either the stub from your tax bill or a note with payment information.

In Person

The Town Office is located at 1111 Victoria Street, Petawawa and is open from 8:30 a.m. to 4:30 p.m., Monday to Friday except statutory holidays. We accept payment by cash, cheque (made payable to the Town of Petawawa) or Interac.

Night Deposit Box

A night deposit box is located at the Council Chambers entrance of the Town Office. Please ensure that your cheque and payment information are placed in a sealed envelope. Please do not place cash in this box.

Post-Dated Cheques

Post-dated cheques can be dropped off at the Town Office in person, mailed or deposited in the night deposit box.

NOTE: The Town of Petawawa does not offer Preauthorized Payment Plans.

Postal Strike

Ratepayers are reminded that despite any potential postal strike, penalties will still be assessed on past due balances for property taxes, in accordance with Town by-laws.

The taxpayer remains liable for taxes and penalties, regardless of tax bill receipt.

Please contact the Town Office at 613-687-5536 or email@petawawa.ca to confirm your account balance.

Town Hall Renovation

As the Town Hall prepares for renovations, we encourage the use of online payments.

2025 Municipal and Education Tax Rates

Class	Residential	Multi-Residential	New Multi-Residential	Commercial	Industrial	Pipeline	Aggregate Extraction	Farm	Managed Forests
Ratio	1.00000000	1.94360000	1.00000000	1.81470000	2.46690400	1.33280000	2.00733600	0.25000000	0.25000000
TOWN OF PETAWAWA	0.00513783	0.00998589	0.00513783	0.00932362	0.01267453	0.00684770	0.01031335	0.00128446	0.00128446
COUNTY OF RENFREW	0.00435326	0.00846100	0.00435326	0.00789986	0.01073907	0.00580202	0.00873846	0.00108832	0.00108832
EDUCATION	0.00153000	0.00153000	0.00153000	0.00880000	0.00880000	0.00880000	0.00511000	0.00038250	0.00038250
TOTAL	0.01102109	0.01997689	0.01102109	0.02602348	0.03221360	0.02144972	0.02416181	0.00275528	0.00275528

Understanding Your Final Tax Bill



1111 VICTORIA STREET
PETAWAWA, ON K8H 2E6

(613) 687-5536
(613) 687-5973 FAX

PETAWAWA.CA

2025 FINAL Tax Bill

Billing Date July 2, 2025

DOE JANE
DOE JOHN
1111 VICTORIA STREET
PETAWAWA, ON K8H 2E6

Roll Number
4779.123.123.12345.0000
Legal Owner and Legal Description
DOE JANE
DOE JOHN
1111 VICTORIA ST
PLAN 123 LOT 1

Group Code

Mortgage Company

Mortgage Account Number

1

2

*Example Only - Do Not Pay

ASSESSMENT		MUNICIPAL		EDUCATION			
		TOWN OF PETAWAWA		COUNTY OF RENFREW			
Tax Class and Description	Value	Tax Rate	Amount	Tax Rate	Amount	Tax Rate	Amount
RTEP Residential Eng Pub	262,000	.00513783	1,346.11	.00435326	1,140.55	.00153000	400.86
3							
SUBTOTALS			\$1,346.11		\$1,140.55		\$400.86
SPECIAL CHARGES / CREDITS				SUMMARY			
GARBAGE/RECYCLING 1 UNIT(S) @ 235.00			235.00			Tax Levy Subtotal	\$2,887.52
RESIDENTIAL SEWER 1 UNIT(S) @ 535.97			535.97			Special Charges/Credits	\$1,207.71
RESIDENTIAL WATER 1 UNIT(S) @ 436.74			436.74			Cap Adjustments	.00
						Final 2025 Taxes	\$4,095.23
						Less Interim Billing	\$1,312.34
TOTAL			\$1,207.71	TOTAL AMOUNT DUE			\$2,782.89
FIRST INSTALLMENT		JULY 30, 2025	\$1,391.00	SECOND INSTALLMENT		OCTOBER 30, 2025	\$1,391.89



Second Installment

Due Date
October 30, 2025
legal Owner
DOE JANE
DOE JOHN

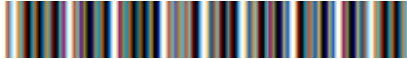
Roll Number 4779.123.123.12345.0000

Current Amount Due	\$1,391.89
Past Due/Credit	\$0.00
Total Amount Due	\$1,391.89
Amount Paid	



0 7 9 1 2 3 1 2 3 1 2 3 4 5 0 0 0 0

6



1 3 9 1 . 8 9



First Installment

Due Date
July 30, 2025
legal Owner
DOE JANE
DOE JOHN

Roll Number 4779.123.123.12345.0000

Current Amount Due	\$1,391.00
Past Due/Credit	\$0.00
Total Amount Due	\$1,391.00
Amount Paid	



0 7 9 1 2 3 1 2 3 1 2 3 4 5 0 0 0 0



1 3 9 1 . 0 0

1. Legal Description of Property

Includes roll number, legal owner(s), civic address (if addressed), and details identifying the specific of parcel of land.

2. Mortgage Information

Details of the mortgage company, if noted on the tax account.

3. Assessment and Tax Rates

Includes school board designation, assessed value provided by MPAC, and tax rates for the town, county, and education.

4. Special Charges, if Applicable

Garbage, water, and sewer flat rates are billed exclusively on the Final Tax Bill, and only to properties with these services.

5. Summary

Total taxes levied, including new tax rates and special charges. This amount, less the interim billing, is then divided into two installments.

6. Installment Due Dates and Amounts

The total amount due is divided into two installments, each with a separate due date. A reminder for Second Installment is not sent.