



Town of Petawawa
Regular Meeting of Council Minutes
June 17, 2024 at 6:30 p.m.

Present:

Mayor Gary Serviss
Deputy Mayor Theresa Sabourin
Councillor James Carmody
Councillor Lisa Coutu
Councillor Karen Donovan
Councillor Adam Driscoll
Councillor Murray Rutz

Also Present:

Scott Randolph, CAO
Colin Howard, Director of Legislative Services/Clerk
Melanie Scheer, Director of Planning and Development
Kathryn Curry, Senior Planner, Jp2g Consultants Inc.
Tracey Serviss
Jim Hutton
Julia Hutton
Angela Butts
Kaidyn Butts
Doug Davenport
Susan Hicks
Mikayla Davenport
Tyson Davenport
Tina Davenport
Lynn Davenport
Colton Kyle
Craig LeMoine
Clara LeMoine
Audrey Pilon
Renee Pilon

Marc Pilon
Jill Graham
Barry Graham
Hailey Graham
Joe Corriveau
Emmi Corriveau
Michelle Boucher
Erika Corriveau

Call to Order

The Mayor called the meeting to order at 6:30 p.m.

Land Acknowledgement

The land acknowledgement including a Truth and Reconciliation Commission Call to Action was read.

Moment of Silent Reflection

Mayor Serviss asked those in attendance to stand for a moment of silent reflection.

Approval of Agenda

Resolution #1

Moved by Murray Rutz

Seconded by James Carmody

That the agenda for the June 17, 2024 regular meeting of Council be adopted.

Carried

Disclosure of Pecuniary Interest

There were no disclosures of pecuniary interest.

Approval of Minutes

1. Council Meeting (June 3, 2024)

Resolution #2

Moved by Karen Donovan

Seconded by Theresa Sabourin

That the minutes of the regular meeting of Council held June 3, 2024 be approved as printed and circulated.

Carried

Public Meeting

1. Zoning By-law Amendment (from Residential Three (R3) to Residential One (R1) and Residential Three (R3) to Rural-Exception Nineteen (RU-E19), Part of Lot 3, Range B, in the Town of Petawawa

The Public Meeting was opened by the Mayor at 6:34 p.m. Melanie Scheer, Director of Planning and Development, introduced the zoning by-law amendment application for rezoning the subject lands as a condition of consent to separate the existing dwelling from the existing kennel to facilitate the sale of the kennel. Ms. Scheer advised that the Notice of the Public Meeting had been provided as required under the *Planning Act*.

Mayor Serviss asked if any written comments have been received regarding the application. Ms. Scheer confirmed that one written submission was received from Enbridge Gas Inc., of whom had no concerns regarding the application.

Ms. Scheer briefly explained the purpose of the amendment is to rezone the subject property from Residential Three (R3) to Residential One (R1) to recognize the existing dwelling and rezone the retained lands from Residential Three (R3) to Rural-Exception Nineteen (RU-E19) which contain the existing kennel and outbuildings.

Mayor Serviss asked to hear comments from the applicant. The applicant was not present, but Kathryn Curry, a Senior Planner from Jp2g Consultants Inc. was present to represent the applicant and answer any questions from the public.

Mayor Serviss asked to hear comments from members of the public. No comments were received from the public.

Mayor Serviss asked to hear comments from members of Council. Ms. Scheer explained the 20-day appeal process.

Mayor Serviss declared the Public Meeting closed at 6:37 p.m.

Presentations

1. Outstanding Student Citizenship Awards

Mayor Serviss and Tracey Serviss presented the 2024 Outstanding Student Citizenship Awards to the following recipients:

- Jaxon Walsh – Fellowes High School
- Hailey Graham – Bishop Smith Catholic High School
- Kaidyn Butts – Bishop Smith Catholic High School
- Paitton Edwards – Ecole Secondaire Publique L'Equinoxe
- Emmi Corriveau – Ecole Secondaire Publique L'Equinoxe
- Clara LeMoine – Ecole Secondaire Jeanne Lajoie
- Audrey Pilon – Ecole Secondaire Jeanne Lajoie
- Sophie Vossos – Valour JK-12 School
- Mikayla Davenport – Valour JK-12 School

Mayor Serviss thanked the students for their exceptional community involvement and encouraged them to continue their volunteerism. Mayor Serviss thanked Ms. Serviss for coordinating this recognition and presented her with an arrangement of flowers as a token of appreciation for her hard work and dedication.

Council broke for a short recess at 7:04 p.m.

Council reconvened at 7:15 p.m.

By-laws

1. By-law 1667/24 – being a by-law to amend By-law 1119/17, being a by-law to establish a Municipal Alcohol Policy

Resolution #3

Moved by Murray Rutz

Seconded by Theresa Sabourin

That By-law 1667/24, being a by-law to amend By-law 1119/17, being a by-law to establish a Municipal Alcohol Policy, be read a first and second time.

Carried

Resolution #4

Moved by James Carmody

Seconded by Lisa Coutu

That By-law 1667/24 be read a third and final time and passed.

Carried

2. By-law 1668/24 – being a by-law to establish the rates of taxation and charges for waste management services for the year 2024

Resolution #5

Moved by Karen Donovan

Seconded by Lisa Coutu

That By-law 1668/24, being a by-law to establish the rates of taxation and charges for waste management services for the year 2024, be read a first and second time.

Carried

Resolution #6

Moved by Murray Rutz

Seconded by James Carmody

That By-law 1668/24 be read a third and final time and passed.

Carried

3. By-law 1669/24 – being a by-law to amend By-law 456/07 of the Corporation of the Town of Petawawa, as amended

Resolution #7

Moved by Theresa Sabourin

Seconded by Murray Rutz

That By-law 1669/24, being a by-law to amend By-law 456/07 of the Corporation of the Town of Petawawa, as amended, be read a first and second time.

Carried

Resolution #8

Moved by Karen Donovan

Seconded by Lisa Coutu

That By-law 1669/24 be read a third and final time and passed.

Carried

Correspondence

There was no correspondence.

Minutes

1. Council-In-Committee Meeting (June 10, 2024)

Resolution #9

Moved by Lisa Coutu

Seconded by Adam Driscoll

That the minutes of the Council-In-Committee meeting held on June 10, 2024, be accepted by Council, and that resolutions from that Committee become resolutions of Council.

Carried

2. Petawawa Accessibility Advisory Committee Meeting (April 11, 2024)

Councillor Karen Donovan provided an overview of the recent activities of the Petawawa Accessibility Advisory Committee.

Resolution #10

Moved by Karen Donovan

Seconded by Lisa Coutu

That the minutes of the Petawawa Accessibility Advisory Committee meeting held on April 11, 2024, be adopted as information.

Carried

3. Petawawa Business Advisory Network Meeting (May 7, 2024)

Councillor Adam Driscoll provided an overview of the recent activities of the Petawawa Business Advisory Network.

Resolution #11

Moved by Murray Rutz

Seconded by Adam Driscoll

That the minutes of the Petawawa Business Advisory Network meeting held on May 7, 2024, be adopted as information.

Carried

Staff Reports

There were no staff reports.

Councillor Reports

Deputy Mayor Theresa Sabourin reported she took part in several Petawawa Civic Centre Days events throughout the past weekend, and she remarked on how successful the event was this year.

Councillor James Carmody reported he attended the tender opening for the repairs to grit tank at the Petawawa Wastewater Treatment Facility on June 4, 2024. Councillor Carmody also reported he attended multiple Petawawa Public Library Board virtual meetings in June for the upcoming Strategic Plan, a staff BBQ on June 7, 2024, a RCATV General Meeting and the Library Discovery Day both on June 8, 2024, an Ontario Association of Polices Boards Zone 2 meeting on June 14, 2024, as well as he took part in the Petawawa Pride event later that same day. Councillor Carmody also reported he participated in the Father's Day RCATV ride on June 16, 2024.

Councillor Lisa Coutu reported she attended the Renfrew County Leadership Exchange Event on June 5, 2024, the Petawawa Public Library Discovery Day on June 8, 2024, and participated in both the Garrison Petawawa Pride Event and the Town's Pride Event both on June 14, 2024. Councillor Coutu also reported on the stellar Civic Centre Days that staff, volunteers and residents all helped make a success.

Councillor Adam Driscoll reported he attended a Petawawa Business Advisory Network meeting on June 4, 2024, a staff BBQ on June 7, 2024, and the Petawawa Sports and Entertainment Hall of Fame event on June 13, 2024.

Councillor Karen Donovan reported she also attended a Petawawa Business Advisory Network meeting on June 4, 2024, the Renfrew County Leadership Exchange Event on June 5, 2024, the staff BBQ on June 7, 2024, and the Petawawa Sports and Entertainment Hall of Fame Event on June 13, 2024. Councillor Donovan also reported that she attended the Grand Opening of Airborne Petawawa on June 14, 2024, and later that same day she participated in the Town's Pride Event, and finally she took in the Petawawa Beer Fest Event on June 15, 2024.

Councillor Murray Rutz reported he attended a Pembroke and Area Airport Commission meeting on June 4, 2024, the staff BBQ on June 7, 2024, the Petawawa Sports and Entertainment Hall of Fame Event on June 13, 2024, and the Grand Opening of Airborne Petawawa on June 14, 2024. Councillor Rutz also reported he participated in

several events throughout the Civic Centre Days weekend, and he congratulated all those that helped make it a success.

Mayor Serviss reported he participated in a Your TV Pembroke interview on June 4, 2024, regarding the upcoming arrival of Syrian refugees to Petawawa. Mayor Serviss also reported he attended the staff BBQ on June 7, 2024, a County of Renfrew Development and Property Committee meeting on June 11, 2024, a Renfrew County Housing Corporation and Community Services meeting on June 12, 2024, and the Petawawa Sports and Entertainment Hall of Fame Event on June 13, 2024. Mayor Serviss also reported he participated in both the Garrison Petawawa and Town of Petawawa Pride Events on June 14, 2024, the Coureurs de Bois running event and the Petawawa Beerfest both on June 15, 2024, and he attended a liaison meeting between the City of Pembroke and the County of Renfrew on June 17, 2024.

Closed Meeting

There was no closed meeting.

Confirming By-law

Resolution #12

Moved by Murray Rutz

Seconded by James Carmody

That By-law 1670/24 be read a first, second and third time and passed.

Carried

Adjournment

Resolution #13

Moved by Lisa Coutu

Seconded by Theresa Sabourin

That the meeting adjourn to the call of the Mayor.

Carried

The meeting adjourned at 7:35 p.m.

Signature of the Mayor (Original Signed)

Signature of the Clerk (Original Signed)