



Town of Petawawa
Council-In-Committee Meeting Minutes
June 10, 2024 at 6:30 p.m.

Present:

Mayor Gary Serviss
Deputy Mayor Theresa Sabourin
Councillor James Carmody
Councillor Lisa Coutu
Councillor Karen Donovan
Councillor Adam Driscoll
Councillor Murray Rutz

Also Present:

Scott Randolph, CAO
Colin Howard, Director of Legislative Services/Clerk
Mary McCaw, Director of Community Services
Craig Proulx, Acting Fire Chief
Christine Leon, Director of Finance
Lynn Davenport
Colton Kyle

The Council-In-Committee meeting was opened by the Mayor at 6:30 p.m.

Land Acknowledgement

The land acknowledgement including a Truth and Reconciliation Commission Call to Action was read.

Disclosure of Pecuniary Interest

There were no disclosures of pecuniary interest.

Presentations

There were no presentations.

Community Services

1. Monthly Activity Report – May 2024

Mary McCaw, Director of Community Services provided an overview of the various services, programs and rental activities realized over the month of May. Ms. McCaw reported that new staff members from the Community Services department participated in High Five Co-Facility training and orientation and equipment training this past month. Ms. McCaw also reported on two recent grant application submissions, one for a ramp at Norman Behnke Hall through Inclusive Communities Grant and one for consultation fees through the Indigenous Reconciliation Grant.

Moved by Lisa Coutu

Seconded by James Carmody

That the Community Services monthly report for May be accepted as information.

Carried

2. CS-04-2024 Municipal Alcohol Policy Revisions

Mary McCaw provided an overview of the report.

Moved by Murray Rutz

Seconded by Theresa Sabourin

That Council approve the Municipal Alcohol Policy as revised; and

That a by-law be brought forward at a future meeting of Council to formally adopt the amended Municipal Alcohol Policy.

Carried

Fire Department

1. Monthly Activity Report – May 2024

Craig Proulx, Acting Fire Chief, provided an overview of the monthly report, referencing incident responses, fire prevention activities, residential smoke alarm and open-air permits, and platoon training focusing on boat training including utilizing the new radar system, as well as specialty training for the mandatory certification program and swift water rescue. Acting Fire Chief Proulx provided an update on recent vehicle and equipment maintenance that occurred during the month of May. Acting Fire Chief Proulx reported he attended the Ontario Association of Fire Chiefs Conference, met with the Planning and Development department to review subdivision plans, and reported on the completion of the interviews for the captain vacancy within the department.

Moved by Karen Donovan

Seconded by Lisa Coutu

That the Fire Department activity report for May be accepted as information.

Carried

Finance and Management

1. FIN-10-2024 – 2024 Property Tax Rates

Christine Leon, Director of Finance, provided an overview of the report.

Moved by Murray Rutz

Seconded by James Carmody

That the proposed by-law attached to this report be approved as presented at the next meeting of Council.

Carried

Legislative Services

1. Monthly Activity Report – May 2024

Colin Howard, Director of Legislative Services, provided an overview of the monthly report.

Moved by Theresa Sabourin

Seconded by Lisa Coutu

That Council receives the Legislative Services monthly report for May as information.

Carried

General Matters

Mayor Serviss took a moment to make an announcement regarding a new name for the Foundation that brought the 2023 Ontario Winter Games to the County of Renfrew. The Foundation will now be known as the Ottawa Valley Community Foundation and this Foundation will be recruiting Board Members with experiences across the County that will review eligible funding grants starting in 2025 to benefit our communities under the following areas of Youth Sport Grant, Sports Clubs Grant, and Major Sports Infrastructure Grant.

Closed Meeting

Moved by Adam Driscoll

Seconded by Murray Rutz

That the meeting be closed pursuant to Section 239 (2) (k) of the *Municipal Act, 2001*, S.O. 2001, c.25, to discuss a position, plan, procedure, criteria, or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

Carried

Council went into closed session at 6:56 p.m.

Council reconvened to open session at 7:24 p.m.

Business Arising From Closed Session

A closed meeting was held. Council discussed the operations of the Silver Threads Seniors Activity Centre and the approval in principle of the purchase agreement to assume the leases and assets held by the Silver Threads Seniors Club.

Council voted on the following resolution in open session:

Moved by Karen Donovan

Seconded by Lisa Coutu

That Council approves in principle the Purchase Agreement to assume the leases and assets held by the Silver Threads Seniors Club of Petawawa pending the Ontario Ministry of Seniors and Accessibility approval to transfer management of the Seniors Active Living Centre funding to the municipality; and

That a by-law be brought forward at a future meeting of Council to formally adopt the Purchase Agreement with the Silver Threads Seniors Club of Petawawa.

Carried

Adjournment

Moved by Lisa Coutu

Seconded by Adam Driscoll

That the meeting be adjourned.

Carried

The meeting adjourned at 7:25 p.m.

Signature of the Clerk (Original Signed)