



Town of Petawawa
Council-In-Committee Meeting Minutes
March 11, 2024 at 6:30 p.m.

Present:

Mayor Gary Serviss
Councillor James Carmody
Councillor Lisa Coutu
Councillor Karen Donovan
Councillor Adam Driscoll
Councillor Murray Rutz

Regrets:

Deputy Mayor Theresa Sabourin

Also Present:

Colin Howard, Director of Legislative Services/Clerk
Craig Proulx, Acting Fire Chief
Mary McCaw, Director of Community Services
Chris Mantha, Director of Public Works
Christine Leon, Director of Finance
Colton Kyle
Kevin Holm
Jack Lapierre
Emma Butler, myFM

The Council-In-Committee meeting was opened by the Mayor at 6:30 p.m.

Land Acknowledgement

The land acknowledgement including a Truth and Reconciliation Commission Call to Action was read.

Disclosure of Pecuniary Interest

There were no disclosures of pecuniary interest.

Presentations

There were no presentations.

Community Services

1. **Monthly Report – February 2024**

Mary McCaw, Director of Community Services, provided an overview of the various services, programs and rental activities realized over the month of February. Ms. McCaw reported she attended an Empowering Community Group discussion between Community Futures Development Corporation and Volunteer Canada on February 1, 2024. Ms. McCaw also reported she attended a pre-season meeting with Minor Soccer on February 5, 2024, and participated in site visits and the open house for the Community Services Parks and Recreation Master Plan in February.

Moved by Murray Rutz

Seconded by Karen Donovan

That the Community Services monthly report for February be accepted as information.

Carried

Fire Department

1. **Monthly Report – February 2024**

Craig Proulx, Acting Fire Chief, provided an overview of the monthly report, referencing incident responses, fire prevention activities, residential smoke alarm and open-air permits, and specialty training focusing on ice/water rescue re-certification. Acting Fire Chief Proulx reported he met with IDEA Consultants to review future Fire Hall plans and he attended a Fire Chief's Extrication meeting to discuss boundary changes for extrication responses.

Moved by James Carmody

Seconded by Lisa Coutu

That the Fire Department activity report for February be accepted as information.

Carried

2. **FD-01-2024 – Municipal Forest Fire Management Agreement**

Craig Proulx provided an overview of the report.

Moved by Murray Rutz

Seconded by Adam Driscoll

That Council adopts a by-law to enter into the Municipal Forest Fire Management Agreement with His Majesty the King in right of Ontario, as represented by the Minister of Natural Resources and Forestry.

Carried

3. FD-02-2024 – Request to Terminate Heavy Rescue (Extrication) Agreement

Craig Proulx provided an overview of the report.

Moved by Adam Driscoll

Seconded by James Carmody

That Council accepts the request from the Township of Laurentian Valley to terminate the current Heavy Rescue (Extrication) Agreement with the Town of Petawawa effective March 1, 2024; and

That a by-law be brought forward to the next meeting of Council to repeal By-law 1209/18, being a by-law to authorize a heavy rescue (extrication) agreement with the Corporation of the Township of Laurentian Valley.

Carried

Public Works

1. PW-04-2024 – Murphy Road (County Road 37) Reconstruction and Cost Sharing

Chris Mantha, Director of Public Works, provided an overview of the report. Mr. Mantha reviewed each section of the reconstruction of Murphy Road and highlighted the final design plans for the project.

Moved by Murray Rutz

Seconded by Adam Driscoll

That Council approves entering into an agreement with the Corporation of the County of Renfrew to receive funding in the amount of no more than \$2,460,000.00 for the reconstruction and urbanization of Murphy Road (County Road 37); and

That a by-law be brought forward to the next meeting of Council to enter into said agreement.

Carried

Legislative Services

1. Monthly Report – February 2024

Colin Howard, Director of Legislative Services, provided an overview of the monthly report.

Moved by Lisa Coutu

Seconded by Adam Driscoll

That Council receives the Legislative Services monthly report for February as information.

Carried

2. LEG-03-2024 – Request for By-law Amendment, Regulate and Govern Owners and Drivers of Taxicab and Limousines

Colin Howard provided an overview of the report. Mr. Howard acknowledged the contributions of Kate Bennett, Coordinator of Legislative Services, for her support in preparing the proposed amendments to the vehicles for hire by-law.

Moved by Murray Rutz

Seconded by Karen Donovan

That Council approves the proposed changes to the By-law to Licence, Regulate and Govern Owners and Drivers of Vehicles for hire within the Town of Petawawa; and

That a by-law to amend Schedule “A” of Bylaw 314/04 be prepared for the next Council meeting.

Carried

General Matters

There was nothing to report.

Closed Meeting

There was no closed meeting.

Mayor Serviss took a moment to acknowledge International Women’s Day on March 8, 2024, where we celebrated the contributions, achievements and leadership of women and girls, in all their diversity, who are making the world a better place.

Adjournment

Moved by Adam Driscoll

Seconded by Lisa Coutu

That the meeting be adjourned.

Carried

The meeting adjourned at 7:24 p.m.

Signature of the Clerk (Original Signed)