



**Appendix "D" to By-law 1590/23  
Application for Entrance Permit and Property Identification Number**

Date of Application: \_\_\_\_\_

Owner(s): \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Property Roll No. for proposed entrance: \_\_\_\_\_

**Location of Proposed Entrance:**

Lot No./Civic Address: \_\_\_\_\_

Road Name: \_\_\_\_\_

**Issuance of entrance permit and/or property identification number sign does not guarantee a building permit.**

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**To be completed by Director of Public Works or designate:**

Required width of entrance/culvert: \_\_\_\_\_

Required diameter of culvert: \_\_\_\_\_

**Entrance Permit Application Fee: \$100.00**

**Culvert Cost: \$**

**Extension: \$**

**Total Payable: \$ Method of Payment: \_\_\_\_\_**

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**New Property Identification Number Sign/911 Civic Addressing Sign:**

PIN Sign No.: \_\_\_\_\_

Road Name: \_\_\_\_\_

**New PIN Sign Fee: \$64.00 Method of Payment: \_\_\_\_\_**

**Replacement Property Identification Sign/Post:**

Replacement PIN No.: \_\_\_\_\_

Replacement Sign Post Address: \_\_\_\_\_

**PIN Replacement Fee: \$32.00 Method of Payment: \_\_\_\_\_**

**Sign Post Replacement Fee: \$32.00 Method of Payment: \_\_\_\_\_**

\_\_\_\_\_  
Director of Public Works or  
Designate Signature

\_\_\_\_\_  
Applicant Signature(s)

**For office use only:**

Lot No./Civic Address: \_\_\_\_\_

Road Name: \_\_\_\_\_

Date culvert installed: \_\_\_\_\_

\_\_\_\_\_  
Director of Public Works or  
Designate Signature

Date new PIN sign installed: \_\_\_\_\_

Date replacement PIN sign installed: \_\_\_\_\_

Date replacement sign post installed: \_\_\_\_\_

\_\_\_\_\_  
Director of Public Works or  
Designate Signature