



STAFF REPORT

Prepared by: Dawn Recoskie
Director of Legislative Services/Clerk

Report No.: LEG-15-2025

Agenda date: December 15, 2025

Subject: Code of Conduct Complaint – Final Report

Recommendation:

That Council receives the Code of Conduct Complaint Final Report for information; and
That Council provides direction to staff on how it wishes to make the final report public.

Discussion:

The final report was circulated to Council on December 10, 2025 in accordance with Section 223.6(1) of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended.

Section 223.6(3) of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended, requires that Council makes the report public.

At this meeting, Council must first receive the report for information.

The only decision Council is afforded under the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended, is to decide how the report will be made public, and whether to adopt any recommendations made by the Integrity Commissioner. Council does not have the authority to alter the findings of the report, only consider the recommendations.

The Integrity Commissioner recommends no penalty or sanction, given the finding that there was no breach of the Code of Conduct.

Options for making report public

Council may choose one, a combination of, or another avenue at Council's discretion to make the report public, such as:

1. Posting the final report on the Town's website permanently.
2. Posting the final report on the Town's website for a pre-determined length of time.

3. Distributing the final report with the next Council agenda package as an item of correspondence.

Financial Implication:

The complainant filed a \$150.00 investigation fee. Since the Integrity Commissioner determined there was no breach of the Code of Conduct, the complainant shall forfeit the fee and will not receive a refund of any amount.

The municipality will be invoiced for this Code of Conduct investigation by the Integrity Commissioner.

Signature:



Date: December 10, 2025

Dawn Recoskie, Director of Legislative Services/Clerk

Approved by:



Date: December 10, 2025

Colin Howard, Chief Administrative Officer

Attachment #1: Cover Letter dated December 10, 2025 – Tony Fleming, Integrity Commissioner