

**Ministry of the Environment,
Conservation and Parks**

**Ministère de l'Environnement,
de la Protection de la nature
et des Parcs**

Environmental Assessment
Branch

Direction des évaluations
environnementales

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May 12, 2025

Trevor Woodtke
Asset/Energy Management Coordinator
Town of Petawawa
1111 Victoria Street. Petawawa, ON K8H 2E6
Sent by email only to: twoodtke@petawawa.ca

Dear Trevor Woodtke:

The Ministry of the Environment, Conservation and Parks (ministry) has reviewed the March 28, 2025 draft Modification Document regarding the proposed modification to the Anerobic Digestion Facility at the Petawawa Water Pollution Control Plant (Project). The ministry issued Renewable Energy Approval (REA) No. 5211-CM3MB6 for the Project on April 25, 2023. The ministry understands that the Town of Petawawa is seeking an amendment to the Project as it was described in the REA application and approved by the ministry.

The ministry has completed a cursory review of the information in the draft Modification Document. In reviewing this document, the ministry referred to [Chapter 10, "Making Changes to Renewable Energy Approval \(REA\) Projects"](#) in the *Technical Guide to Renewable Energy Approvals* (Technical Guide), to confirm the type of change and determine next steps.

Based on the details provided in the draft Modification Document the ministry considers the submission of the secondary containment plan, Stormwater Management Plan and groundwater monitoring plan per condition I23 of the REA to be a **technical change**. Technical changes are those that will not result in increased negative environmental effects that will or are likely to occur beyond those that were identified, documented and consulted on during the REA process for the original Project.

In accordance with the requirements of section 32.3(1) of O. Reg. 359/09, the ministry expects the Town to prepare a notice informing of the proposed change and distribute it to the persons mentioned in paragraph 5 of subsection 15(6) of O. Reg. 359/09 which includes individuals, Indigenous communities and municipalities. Please refer to section [3.2 of Chapter 10 of the Technical Guide to Renewable Energy Approvals](#) for guidance regarding preparation of the notice. It is also required that the Town make the Modification Document and supporting materials available on their website at the same time as the notice. Should the proponent not have a website, materials must be made available for public review in the municipality for which the project is located.

Once the Town has notified the groups noted above, addressed any comments received and finalized the Modification Document and supporting reports to reflect the details of the notification activities, comments received and any additional changes incorporated, the Town may submit a formal REA amendment application to the ministry. The REA amendment application must be submitted to:

The Ministry of the Environment, Conservation and Parks
Director, Client Services and Permissions Branch
135 St. Clair Avenue West, 1st Floor
Toronto ON M4V 1P5
Email: enviropemissions@ontario.ca

Note that there is a \$300 fee for amendment applications, payable to the Minister of Finance.

When the ministry receives the REA amendment application we will screen the application to ensure that it includes all the information the ministry requires to process and decide on the amendment.

When the ministry has made a decision on the amendment, a bulletin will be posted on the Environmental Registry of Ontario. The amendment is subject to third party appeal rights.

If you have any questions, please feel free to contact me at 289-980-0466 or by email at kendrick.doll@ontario.ca

Yours sincerely,



Kendrick Doll
Senior Project Evaluator
Environmental Assessment Branch

c: Tracy Hart, Manager, Ministry Ottawa District
Mohsen Keyvani, Manager, Ministry Waste Approval
Nick Colella, Supervisor, Ministry EA Program Support