



Town of Petawawa
Regular Meeting of Council Minutes
September 2, 2025 at 6:30 p.m.
Silver Threads Seniors Centre

Present:

Mayor Gary Serviss
Deputy Mayor Theresa Sabourin
Councillor James Carmody
Councillor Lisa Coutu
Councillor Karen Donovan
Councillor Murray Rutz

Regrets:

Councillor Adam Driscoll

Also Present:

Colin Howard, Chief Administrative Officer
Dawn Recoskie, Director of Legislative Services/Clerk
Kate Bennett, Legislative Services Coordinator
Chris Mantha, Director of Public Works
Steve Webster, Vice President, Jp2g Consultants Inc.

Call to Order

The Mayor called the meeting to order at 6:30 p.m.

Land Acknowledgement

The land acknowledgement including a Truth and Reconciliation Commission Call to Action was read.

Moment of Silent Reflection

Mayor Gary Serviss asked those in attendance to stand for a moment of silent reflection.

Approval of Agenda

Mayor Serviss reminded residents of the temporary lawn watering restrictions implemented today, through to the end of October, to support the refurbishment of one of the Town's water tower reservoirs which has been taken offline for this essential capital project.

Resolution #1

Moved by Murray Rutz

Seconded by Karen Donovan

That the agenda for the September 2, 2025 regular meeting of Council be adopted as presented.

Carried

Disclosure of Pecuniary Interest

There were no disclosures of pecuniary interest.

Approval of Minutes

1. Council Meeting (August 25, 2025)

Resolution #2

Moved by Theresa Sabourin

Seconded by James Carmody

That the minutes of the regular meeting of Council held August 25, 2025, be approved as printed and circulated.

Carried

Presentations

There were no presentations.

By-laws

1. By-law 1776/25 – being a by-law to appoint Municipal Law Enforcement Officers for the Town of Petawawa

Resolution #3

Moved by Lisa Coutu

Seconded by James Carmody

That By-law 1776/25, being a by-law to appoint Municipal Law Enforcement Officers for the Town of Petawawa, be read a first and second time.

Carried

Resolution #4

Moved by Karen Donovan

Seconded by Theresa Sabourin

That By-law 1776/25, be read a third and final time and passed.

Carried

Correspondence

There were no items of correspondence.

Minutes

There were no minutes.

Staff Reports

1. PW-25-2025 – Concerns Regarding Murphy Road Urbanization & Black Bay Road Rehabilitation – Wayne Bando, Petawawa Resident
Responses to Mr. Bando's Delegation to Council on August 11, 2025

Chris Mantha, Director of Public Works, provided an overview of the report. Mr. Mantha summarized the scope of work and final design and construction cost estimate for the Murphy Road reconstruction project. Mr. Mantha further outlined the Memorandum of Understanding between the Town and the County of Renfrew to jointly proceed with the reconstruction of Murphy Road based on a 50/50 cost share split.

Mr. Mantha's report provided responses to each of Mr. Bando's concerns regarding both the Murphy Road reconstruction project and the Black Bay Road rehabilitation project. Mr. Steve Webster, Vice President, Jp2g Consultant's Inc. assisted Mr. Mantha with the presentation to Council.

Mr. Mantha concluded his report as follows, the Public Works Director corresponded with Mr. Bando over 35 times since fall of 2024 regarding the reconstruction of Murphy Road and specifically on the topics of site drainage and entrance concerns. The Public Works Director met with Mr. Bando on at least four occasions to discuss these items in person. Jp2g representatives met with Mr. Bando on site to discuss the issues as well. Throughout the entire process the Public Works Department has maintained that the properties at 227 and 221 Murphy Road had existing property drainage issues and that the reconstruction of Murphy Road mitigated road drainage impacting the property through a comprehensive design review process prior to construction. The entrance to these properties is built within regulatory guidelines and the sidewalk was designed and installed to control surface water from the road and direct the water to drywells. The Public Works Department remains committed to serving Town

residents and business owners and strives to work in collaboration during road reconstruction projects to improve the Town's road and pedestrian infrastructure.

Following discussion and comments from Council, Mayor Serviss thanked Mr. Mantha and Mr. Webster for their thorough and detailed report. Council was satisfied that Mr. Bando's concerns have been addressed.

Councillor Reports

Deputy Mayor Theresa Sabourin reported she attended a meeting of the Equity, Diversity and Inclusion Advisory Committee on August 27th. Deputy Mayor Sabourin also attended two planning meetings on August 25th and September 2nd for the 2nd Annual Emergency & Protective Services United event scheduled for September 13th at Stafford Park in Laurentian Valley. Deputy Mayor Sabourin further attended a coordination meeting for the National Seniors Day event scheduled for October 1st at the Silver Threads Seniors Centre.

Councillor James Carmody reported he attended the grand opening of the new Deep River and District Health Primary Care Building on August 28th.

Councillor Lisa Coutu reported she chaired a meeting of the Equity, Diversity and Inclusion Advisory Committee on August 27th. Councillor Coutu also reported the EDI committee is planning a ceremony for National Day for Truth and Reconciliation on September 30th.

Councillor Karen Donovan – nothing to report.

Councillor Murray Rutz – nothing to report.

Mayor Gary Serviss reported he attended a meeting of Renfrew County Council on August 27th.

Closed Meeting

There was no closed meeting.

Confirming By-law

Resolution #5

Moved by Lisa Coutu

Seconded by James Carmody

That By-law 1777/25 be read a first, second and third time and passed.

Carried

Adjournment

Resolution #6

Moved by Theresa Sabourin

Seconded by Murray Rutz

That the meeting adjourn to the call of the Mayor.

Carried

The meeting adjourned at 7:10 p.m.

Signature of the Mayor (Original Signed)

Signature of the Clerk (Original Signed)