



Town of Petawawa

Regular Meeting of Council Minutes

October 20, 2025 at 6:30 p.m.

Silver Threads Seniors Centre

Present:

Mayor Gary Serviss
Deputy Mayor Theresa Sabourin
Councillor James Carmody
Councillor Lisa Coutu
Councillor Karen Donovan
Councillor Adam Driscoll
Councillor Murray Rutz

Also Present:

Colin Howard, Chief Administrative Officer
Dawn Recoskie, Director of Legislative Services/Clerk
Kate Bennett, Legislative Services Coordinator
Brad Pilon, IT Systems & Cloud Administrator
Linda & Herb Molloy
Diane B. Best
Pierrette Pierce
Christine Kinney
Cindi Chisholm
Jaida White
Amanda Pearson
Gail, Brad & Vander Balfour
Heather Sandney
Norm Tremblay
Kerr Childerhose
Brenda Leggo
Tracy Robinson
Kate Ryan
Ingrid O'Connell

Melissa O'Rourke
Megann Tudor
Ashley Providanti
Paula Molloy
Tammy Delaurier

Call to Order

The Mayor called the meeting to order at 6:30 p.m.

Land Acknowledgement

The land acknowledgement including a Truth and Reconciliation Commission Call to Action was read.

Moment of Silent Reflection

Mayor Gary Serviss asked those in attendance to stand for a moment of silent reflection.

Approval of Agenda

Resolution #1

Moved by James Carmody

Seconded by Murray Rutz

That the agenda for the October 20, 2025 regular meeting of Council be adopted as presented.

Carried

Disclosure of Pecuniary Interest

There were no disclosures of pecuniary interest.

Approval of Minutes

1. **Council Meeting (October 6, 2025)**

Resolution #2

Moved by Lisa Coutu

Seconded by Theresa Sabourin

That the minutes of the regular meeting of Council held October 6, 2025, be approved as printed and circulated.

Carried

Presentations

1. Certificate of Recognition – Honouring 2025 Child Care Worker and Early Childhood Educators – Linda Molloy, 50 Year Volunteer with Herman Street Public School

Mayor Serviss welcomed Linda Molloy and presented her with a certificate of recognition in honour of her 50 years of volunteer service with Herman Street Public School.

By-laws

1. By-law 1780/25 – being a by-law to authorize the execution of a Transfer Payment Agreement, to receive funding under the Mental Health Supports for Public Safety Personnel Grant Program, with His Majesty the King in right of Ontario as represented by the Solicitor General

Resolution #3

Moved by Murray Rutz

Seconded by Karen Donovan

That By-law 1780/25, being a by-law to authorize the execution of a Transfer Payment Agreement, to receive funding under the Mental Health Supports for Public Safety Personnel Grant Program, with His Majesty the King in right of Ontario as represented by the Solicitor General, be read a first and second time.

Carried

Resolution #4

Moved by James Carmody

Seconded by Lisa Coutu

That By-law 1780/25, be read a third and final time and passed.

Carried

Correspondence

There were no items of correspondence.

Minutes

1. Council-In-Committee Meeting (October 14, 2025)

Resolution #5

Moved by Lisa Coutu

Seconded by Karen Donovan

That the minutes of the Council-In-Committee meeting held on October 14, 2025, be accepted by Council, and that resolutions from that Committee become resolutions of Council.

Carried

2. Equity, Diversity and Inclusion Advisory Committee (August 27, 2025)

Councillor Lisa Coutu provided an overview of the recent activities of the Equity, Diversity and Inclusion Advisory Committee. Councillor Coutu highlighted the Men's Healing Circle and provided the contact information for those interested in attending, ovmenshealingcircle@gmail.com. Councillor Coutu invited members of Council to attend a Blanket Exercise with the Circle of Turtle Lodge on November 7th.

Resolution #6

Moved by Lisa Coutu

Seconded by Theresa Sabourin

That the minutes of the Equity, Diversity and Inclusion Advisory Committee meeting held on August 27, 2025 be adopted as information.

Carried

3. Petawawa Business Advisory Network (September 2, 2025)

Councillor Murray Rutz provided an overview of the recent activities of the Petawawa Business Advisory Network.

Resolution #7

Moved by Adam Driscoll

Seconded by Murray Rutz

That the minutes of the Petawawa Business Advisory Network meeting held on September 2, 2025 be adopted as information.

Carried

4. Petawawa OPP Detachment Board (September 17, 2025)

Councillor James Carmody provided an overview of the recent activities of the Petawawa OPP Detachment Board and welcomed new board member Olivia Fraser.

Resolution #8

Moved by James Carmody

Seconded by Theresa Sabourin

That the minutes of the Petawawa OPP Detachment Board meeting held on September 17, 2025 be adopted as information.

Carried

Staff Reports

There were no staff reports.

Councillor Reports

1. Striking Committee – Appointment to Fill Vacancy on Petawawa Public Library Board

Mayor Gary Serviss reported the Striking Committee met at 6:00 p.m. this evening to discuss filling the vacancy on the Petawawa Public Library Board.

Resolution #9

Moved by James Carmody
Seconded by Lisa Coutu

That the Striking Committee appoints Deputy Mayor Theresa Sabourin to fill the vacant position on the Petawawa Public Library Board for the remaining term of Council; and

That a by-law be brought forward at the next meeting of Council to complete the appointment to the Petawawa Public Library Board.

Carried

Deputy Mayor Theresa Sabourin reported she attended the Association of Municipalities of Ontario's (AMO) 2nd Annual Healthy Democracy Forum on October 18th & 19th.

Councillor James Carmody reported he attended a meeting with MPP Billy Denault and members of Council and Town staff on October 14th. Councillor Carmody also chaired a meeting of the Petawawa OPP Detachment Board on October 14th, attended the Pembroke Regional Hospital Foundation's Black & White Gala on October 18th, and participated in the Petawawa Ramble on October 19th.

Councillor Lisa Coutu reported she also attended the meeting with MPP Billy Denault on October 14th. Councillor Coutu also attended some of the Petawawa Ramble events over the weekend of October 18th & 19th.

Councillor Adam Driscoll reported he attended an AI & Cyber Security Seminar hosted by MP Cheryl Gallant on October 17th. Councillor Driscoll also participated in the Petawawa Ramble event at the Petawawa Heritage Village on October 18th.

Councillor Karen Donovan reported she attended the launch of the Petawawa Ramble on October 16th. Councillor Donovan also attended AMO's 2nd Annual Healthy Democracy Forum on October 18th & 19th. Councillor Donovan invited residents to participate in the Treat Accessibly event on October 31st hosted by the Petawawa Accessibility Advisory Committee and the Petawawa Fire Department at Town Hall (1111 Victoria Street) from 5:00 p.m. to 7:00 p.m.

Councillor Murray Rutz reported he attended a Petawawa Business Advisory Network meeting on October 7th, a meeting of the Ottawa Valley Waste Management Board on October 9th, and a Festival Hall meeting on October 16th. Councillor Rutz commented on

the Pembroke and Area Airport's ability to accommodate fueling for the Ministry of Natural Resources planes fighting the recent forest fires. Councillor Rutz also attended Petawawa Ramble events over the weekend.

Mayor Gary Serviss reported he attended several meetings at the County of Renfrew on October 8th, an online meeting with the Ministry of Finance on October 9th to discuss the Ontario Municipal Partnership Funding (OMPF), and the meeting with MPP Billy Denault on October 14th. Mayor Serviss also volunteered with the recent Renfrew County Elementary Interscholastic Athletic Association's (RCEIAA) Cross Country meet at Valour JK-12 School on October 15th with over 800 participants. Mayor Serviss attended the Petawawa Ramble kick-off on October 16th and the Algonquin Trail Race on October 18th.

Closed Meeting

There was no closed meeting.

Confirming By-law

Resolution #10

Moved by Theresa Sabourin

Seconded by Lisa Coutu

That By-law 1781/25 be read a first, second and third time and passed.

Carried

Adjournment

Resolution #11

Moved by Murray Rutz

Seconded by Karen Donovan

That the meeting adjourn to the call of the Mayor.

Carried

The meeting adjourned at 7:17 p.m.

Signature of the Mayor (Original Signed)

Signature of the Clerk (Original Signed)