



**Town of Petawawa
Council-In-Committee Meeting Minutes
October 14, 2025 at 6:30 p.m.
Silver Threads Seniors Centre**

Present:

Mayor Gary Serviss
Deputy Mayor Theresa Sabourin
Councillor James Carmody
Councillor Lisa Coutu
Councillor Karen Donovan
Councillor Murray Rutz

Regrets:

Councillor Adam Driscoll

Also Present:

Colin Howard, CAO
Dawn Recoskie, Director of Legislative Services/Clerk
Kate Bennett, Legislative Services Coordinator
Chris Mantha, Director of Public Works
Christine Mitchell, Manager of Economic Development
Paula Turcotte, Acting Treasurer

The Council-In-Committee meeting was opened by the Mayor at 6:30 p.m.

Land Acknowledgement

The land acknowledgement including a Truth and Reconciliation Commission Call to Action was read.

Disclosure of Pecuniary Interest

There were no disclosures of pecuniary interest.

Public Works

1. Monthly Activity Report

Chris Mantha, Director of Public Works provided an overview of the monthly activity report. Mr. Mantha highlighted the capital works program and commented on the status of the Town Hall renovations, Civic Centre parking lot improvements Phase 1, the Water Tower Rehabilitation project, the Grit Tank Rehabilitation project, the Norman Street in-out project, as well as the DBP Study and the PXO installations on Herman Street at Kiddyland Park and on Herman Street at Doran Road. Mr. Mantha also congratulated Cameron Graveline on placing 4th in the Renfrew County Road Supervisors Safety Truck Roadeo.

Moved by Lisa Coutu

Seconded by James Carmody

That the Public Works monthly activity report be accepted as information.

Carried

Economic Development

1. Monthly Activity Report

Christine Mitchell, Manager of Economic Development, provided an overview of the monthly report. Ms. Mitchell highlighted new business development and noted Eva's Café has moved to the former location of Milano's Pizza. Ms. Mitchell commented on the success of the recent Fall Night Market-Petawawa Container Market on September 19th, estimating approximately 1,000 attendees, and extended an invitation to Council and the public to participate in the following upcoming events: Petawawa Ramble-Harvest Festival from October 16th to 19th, Veteran Owned Business Vendor Expo on November 1st, and the Holiday Tailgate Market on December 6th

Moved by Theresa Sabourin

Seconded by Murray Rutz

That the Economic Development monthly activity report be accepted as information.

Carried

2. ED-22-2025 – Community Improvement Plan - Flourish

Christine Mitchell provided an overview of the report.

Moved by Lisa Coutu

Seconded by Theresa Sabourin

That Council, under the Community Improvement Plan adopted by By-Law 1441/21, enter into a funding agreement with Amy Robinson, applicant, located at 3191 Petawawa Blvd., permitting a CIP financial incentive:

- Up to \$5,000 under the Building Façade and Improvement Grant

Carried

Finance

1. FIN-21-2025 – September 2025 Expenditure Report

Paula Turcotte, Acting Treasurer, provided an overview of the report.

Moved by Karen Donovan

Seconded by Murray Rutz

That cheque numbers 6170 to 6344 totaling \$5,419,997.66 be approved by Council.

Carried

General Matters

There was nothing to report.

Closed Meeting

There was no closed meeting.

Adjournment

Moved by Lisa Coutu

Seconded by James Carmody

That the meeting be adjourned.

Carried

The meeting adjourned at 7:04 p.m.

Signature of the Clerk (Original Signed)