



Town of Petawawa
Regular Meeting of Council Minutes
May 20, 2025 at 6:30 p.m.

Present:

Mayor Gary Serviss
Deputy Mayor Theresa Sabourin
Councillor James Carmody
Councillor Lisa Coutu
Councillor Karen Donovan
Councillor Adam Driscoll
Councillor Murray Rutz

Also Present:

Scott Randolph, CAO
Colin Howard, Director of Legislative Services/Clerk
Melanie Scheer, Director of Planning and Development
Dawn Recoskie, Public Works and Fire Services Coordinator
Suli Adams
Chico Traclet
Christine Rinas

Call to Order

The Mayor called the meeting to order at 6:30 p.m.

Land Acknowledgement

The land acknowledgement including a Truth and Reconciliation Commission Call to Action was read.

Moment of Silent Reflection

Mayor Gary Serviss asked those in attendance to stand for a moment of silent reflection.

Mayor Serviss took a moment to thank Deputy Mayor Theresa Sabourin for chairing the past two Council and Committee meetings while he was away

Approval of Agenda

Resolution #1

Moved by Murray Rutz

Seconded by Karen Donovan

That the agenda for the May 20, 2025 regular meeting of Council be adopted as presented.

Carried

Disclosure of Pecuniary Interest

In accordance with Section 5 (1) of the *Municipal Conflict of Interest Act*, R.S.O. 1990, c.M.50., as amended, where a member, either on his or her own behalf or while acting for, by, with or through another, has any pecuniary interest, direct or indirect, in any matter and is present at a meeting of the council at which the matter is the subject of consideration, the member, (a) shall, prior to any consideration of the matter at the meeting, disclose the interest and the general nature thereof; (b) shall not take part in the discussion of, or vote on any question in respect of the matter; and (c) shall not attempt in any way whether before, during or after the meeting to influence the voting on any such question.

1. Declaration #2025-02

Councillor Adam Driscoll declared a potential deemed indirect pecuniary interest with respect to staff report PL-17-2025 Declaration of Surplus Lands and Conveyance By-law 1756/25, as he is part of the ownership group of 1000961675 Ontario Inc. (Petawawa Storage Group).

Approval of Minutes

1. Council Meeting (May 5, 2025)

Resolution #2

Moved by James Carmody

Seconded by Lisa Coutu

That the minutes of the regular meeting of Council held May 5, 2025, be approved as printed and circulated.

Carried

Presentations

1. Evolution of Diversity – Suli Adams, Petawawa Resident

Mayor Serviss welcomed Suli Adams, and he then turned to Councillor Lisa Coutu to make the formal introduction of Ms. Adams. Ms. Adams proceeded to provide an overview of her immigration experience. Ms. Adams provided examples of her experiences with her own immigration to Canada along with her

family back in 1975. Ms. Adams remarked on the progress that has occurred but stated there is much more that can be improved upon for immigrants coming to Canada.

Mayor Serviss on behalf of the Council for the Town of Petawawa, thanked Ms. Adams for sharing her story of immigrating to Canada as it will help the Town and our EDI Committee work with our partners at Local Immigration Partnership (LIP) on improving challenges immigrants face when coming to our community.

By-laws

1. By-law 1755/25 – being a by-law to amend By-law 1597/23 and By-law 1664/24, being a by-law to regulate and govern the operation of All-Terrain, Multi-Purpose and Recreational Off-Road Vehicles (ORVs) on highways under the jurisdiction of the Corporation of the Town of Petawawa

Resolution #3

Moved by Adam Driscoll

Seconded by Murray Rutz

That By-law 1755/25, being a by-law to amend By-law 1597/23 and By-law 1664/24, being a by-law to regulate and govern the operation of All-Terrain, Multi-Purpose and Recreational Off-Road (ORVs) on highways under the jurisdiction of the Corporation of the Town of Petawawa, be read a first and second time.

Carried

Resolution #4

Moved by James Carmody

Seconded by Theresa Sabourin

That By-law 1755/25, be read a third and final time and passed.

Carried

2. By-law 1756/25 – being a by-law for the conveyance of land owned by the Municipality to 1000961675 Ontario Inc.

Melanie Scheer, Director of Planning and Development, provided an overview of the report PL-17-2025.

Resolution #5

Moved by Theresa Sabourin

Seconded by Lisa Coutu

That Part of Lot 22, Concession 5 with an area of 0.851 hectares (2.1 acres) and described as Part 1 on Registered Reference Plan 49R-20836 be declared surplus to be sold to 1000961675 Ontario Inc. (Petawawa Storage Group) at a price of \$21,028.67 (\$10,000.00 per acre) plus expenses.

Carried

Resolution #6

Moved by Lisa Coutu

Seconded by James Carmody

That By-law 1756/25, being a by-law for the conveyance of land owned by the Municipality to 1000961675 Ontario Inc., be read a first and second time.

Carried

Resolution #7

Moved by Karen Donovan

Seconded by Lisa Coutu

That By-law 1756/25, be read a third and final time and passed.

Carried

3. By-law 1757/25 – being a by-law to amend By-law 971/15, being a by-law to authorize the execution of a Service Contract with Miller Waste Systems Inc. for the collection and transportation of garbage, recyclable material, source separated organics and yard waste

Resolution #8

Moved by Murray Rutz

Seconded by Adam Driscoll

That By-law 1757/25, being a by-law to amend By-law 971/15, being a by-law to authorize the execution of a Service Contract with Miller Waste Systems Inc. for the collection and transportation of garbage, recyclable material, source separated organics and yard waste, be read a first and second time.

Carried

Resolution #9

Moved by Theresa Sabourin

Seconded by James Carmody

That By-law 1757/25, be read a third and final time and passed.

Carried

Correspondence

There was no correspondence.

Minutes

1. Council-In-Committee Meeting (May 12, 2025)

Resolution #10

Moved by Lisa Coutu

Seconded by Karen Donovan

That the minutes of the Council-In-Committee meeting held on May 12, 2025, be accepted by Council, and that resolutions from that Committee become resolutions of Council.

Carried

2. Petawawa Business Advisory Network Meeting (April 1, 2025)

Councillor Murray Rutz provided an overview of the recent activities of the Petawawa Business Advisory Network.

Resolution #11

Moved by Murray Rutz

Seconded by Karen Donovan

That the minutes of the Petawawa Business Advisory Network meeting held on April 1, 2025, be adopted as information.

Carried

Staff Reports

1. PL-18-2025 – Zoning By-law Amendment Application Z191, 2833868 Ontario Inc. (Lance), Part of Lot 18, Concession 7, Murphy Road/Dustin Drive

Melanie Scheer, Director of Planning and Development, provided an overview of the report.

This report has been provided for information purposes only. A public meeting has been scheduled for May 26, 2025.

Councillor Reports

Deputy Mayor Theresa Sabourin reported she chaired a Seniors Advisory Committee meeting on May 7, 2025, and she represented the Mayor at McDonald's on May 8, 2025, for McHappy Day. Deputy Mayor Sabourin also reported she attended the ribbon cutting ceremony for the opening of the new portion of Algonquin Trail between through Garrison Petawawa. Deputy Mayor Sabourin also reported that she took part in the Pembroke Regional Hospital's Mayor and CAO breakfast on May 15, 2025, and later that same day she participated in the Moose Hide Campaign Walk.

Councillor James Carmody – nothing to report.

Councillor Lisa Coutu reported she participated in the Moose Hide Campaign Walk on May 15, 2025, and she commented on the half a million participants that took part in the walk across Canada. Councillor Coutu also reported that she attended the Petawawa Container Market over the past weekend, and she strongly encourages residents to check out all the amazing vendors at the Market.

Councillor Adam Driscoll reported he attended the Change of Command for 2 Canadian Mechanized Brigade Group (2 CMBG) at Garrison Petawawa on May 1, 2025.

Councillor Karen Donovan reported she attended a Seniors Advisory Committee meeting on May 7, 2025, and she participated in an Aging in Place Forum hosted by the County of Renfrew at the Clarion Hotel and Conference Centre on May 15, 2025.

Councillor Murray Rutz reported he attended a Petawawa Business Advisory Network meeting on May 6, 2025, and he chaired a Festival Hall Committee meeting on May 13, 2025.

Mayor Gary Serviss reported that he participated in the Moose Hide Campaign Walk on May 15, 2025, and he thanked Deputy Mayor Sabourin and Councillor Driscoll for filling in for him at the Change of Command Ceremony, the Pembroke Regional Hospital breakfast, McHappy Day in Petawawa, and for the ribbon cutting ceremony for the extension of the Algonquin Trail through Garrison Petawawa. Mayor Serviss commented on his invitation to be the guest of the Sybrand van Haersma Buma, Mayor of Leeuwarden during his visit to the Netherlands to mark the 80th Anniversary of the Liberation of the City of Leeuwarden.

Closed Meeting

There was no closed meeting.

Confirming By-law

Resolution #12

Moved by Murray Rutz

Seconded by Karen Donovan

That By-law 1758/25 be read a first, second and third time and passed.

Carried

Adjournment

Resolution #13

Moved by Lisa Coutu

Seconded by James Carmody

That the meeting adjourn to the call of the Mayor.

Carried

The meeting adjourned at 7:28 p.m.

Signature of the Mayor (Original Signed)

Signature of the Clerk (Original Signed)