

6:30 p.m.

November 2, 2020

TOWN OF PETAWAWA

REGULAR MEETING OF COUNCIL
ELECTRONIC MEETING

Present: Mayor Bob Sweet Deputy Mayor Gary Serviss
Councillor James Carmody Councillor Tom Mohns
Councillor Murray Rutz Councillor Theresa Sabourin

Regrets: Councillor Matthew McLean

Also Present: Daniel Scissons Dawn Recoskie
Kelly Williams Acting Staff Sergeant Ken Kee
Inspector Stephan Neufeld Shawn Behnke

This meeting was held virtually using Zoom Video Communications; it was aired live on the Town's YouTube Channel and recorded for future viewership. The only participants physically present in the Council Chambers included Mayor Bob Sweet; Daniel Scissons, CAO/Clerk; and Dawn Recoskie, Deputy Clerk.

CALL TO ORDER (Moment of Silent Reflection)

The Mayor called the meeting to order at 6:33 p.m.

APPROVAL OF AGENDA

MOVED BY: Murray Rutz
SECONDED BY: James Carmody

- (1) That the agenda for the November 2, 2020 electronic meeting of Council be adopted.

CARRIED

DISCLOSURE OF PECUNIARY INTEREST

There were no disclosures of pecuniary interest.

APPROVAL OF MINUTES

1. Council Meeting (October 19, 2020)

MOVED BY: Theresa Sabourin
SECONDED BY: Gary Serviss

- (2) That the minutes of the electronic regular meeting of Council held October 19, 2020 be approved as printed and circulated.

CARRIED

PRESENTATIONS

1. Contract Renewal for OPP Municipal Policing Services – Acting Staff Sergeant Ken Kee, Municipal Policing Bureau, Ontario Provincial Police

Acting Staff Sergeant Ken Kee provided an overview of the Ontario Provincial Police (OPP) billing model. Municipalities are charged a base service along with charges for calls for service. The Town's current contract for police services expires on December 31, 2020. Acting Staff Sergeant Kee explained Council has the option of choosing a contract term of three, four, five, or six years. Council may also decline to enter into a contract under Section 10 of the *Police Services Act*, and revert to Section 5.1 of the *Police Services Act* where there is no contract nor a Police Services Board. A municipality without a contract for the provision of police services is ineligible to apply for provincial grants in relation to policing. The proposed 2021 annual billing statement for the provision of police services for the Town of Petawawa is \$1,757,756 or approximately \$313 per property. The Town of Petawawa paid approximately \$321 per property in 2020; so there is a slight decrease moving forward to 2021.

Mayor Sweet thanked Acting Staff Sergeant Ken Kee and Inspector Stephan Neufeld for answering Council's questions regarding the contract renewal process. Mayor Sweet indicated a staff report will be coming forward at a future meeting regarding the contract renewal for the provision of police services, for Council's consideration.

BY-LAWS

1. By-law 1369/20 – being a by-law to authorize the execution of an agreement with The Canadian Corps of Commissionaires (Ottawa Division) (By-law and Parking Enforcement Services)

MOVED BY: Theresa Sabourin
SECONDED BY: Murray Rutz

- (3) The By-law 1369/20, being a by-law to authorize the execution of an agreement with The Canadian Corps of Commissionaires (Ottawa Division), be read a first and second time.

CARRIED

MOVED BY: Theresa Sabourin
SECONDED BY: Murray Rutz

- (4) That By-law 1369/20, be read a third time and passed.

CARRIED

CORRESPONDENCE

There were no items of correspondence.

MINUTES

1. Council-in-Committee Meeting (October 26, 2020)

MOVED BY: James Carmody
SECONDED BY: Theresa Sabourin

- (5) That the minutes of the electronic Council-in-Committee meeting held on October 26, 2020 be accepted by Council, and that resolutions from that Committee become resolutions of Council.

CARRIED

2. Pembroke and Area Airport Commission (June 18, 2020)

Councillor Tom Mohns provided an overview of the recent activities of the Pembroke and Area Airport Commission.

MOVED BY: Murray Rutz
SECONDED BY: Tom Mohns

- (6) That the minutes of the Pembroke and Area Airport Commission meeting held on June 18, 2020 be adopted as information.

CARRIED

3. Petawawa Police Services Board (August 19, 2020)

Councillor James Carmody provided an overview of the recent activities of the Petawawa Police Services Board.

MOVED BY: James Carmody
SECONDED BY: Tom Mohns

- (7) That the minutes of the Petawawa Police Services Board meeting held on August 19, 2020 be adopted as information.

CARRIED

4. Petawawa Business Advisory Network (September 15, 2020)

Councillor Theresa Sabourin provided an overview of the recent activities of the Petawawa Business Advisory Network.

MOVED BY: Theresa Sabourin
SECONDED BY: James Carmody

- (8) That the minutes of the Petawawa Business Advisory Network meeting held on September 15, 2020 be adopted as information.

CARRIED

5. Petawawa Accessibility Advisory Committee (September 24, 2020)

Councillor Theresa Sabourin provided an overview of the recent activities of the Petawawa Accessibility Advisory Committee.

MOVED BY: Theresa Sabourin
SECONDED BY: Gary Serviss

- (9) That the minutes of the Petawawa Accessibility Advisory Committee meeting held on September 24, 2020 be adopted as information.

CARRIED

6. Petawawa Public Library Board (September 28, 2020)

Deputy Mayor Gary Serviss provided an overview of the recent activities of the Petawawa Public Library Board.

MOVED BY: Gary Serviss
SECONDED BY: James Carmody

- (10) That the minutes of the Petawawa Public Library Board meeting held on September 28, 2020 be adopted as information.

CARRIED

STAFF REPORTS

1. CS-03-2020 – RFP Award, Design and Engineering Services, Civic Centre Arena Floor Replacement

Kelly Williams, Director of Community Services, provided an overview of the report.

MOVED BY: Murray Rutz
SECONDED BY: James Carmody

- (11) That Council awards the service contract for design and engineering services associated with the replacement of the Petawawa Civic Centre arena floor and rink board system to Barry Bryan Associates for a price of \$67,000.00 exclusive of HST.

CARRIED

COUNCILLOR REPORTS

Deputy Mayor Gary Serviss reported he attended a meeting of the Petawawa Public Library Board on October 26, 2020.

Councillor Murray Rutz reported he attended a meeting of the Pembroke and Area Airport Commission on October 22, 2020 via Zoom Video Communications. Councillor Rutz thanked Councillor Sabourin for representing him at the virtual CNL Environmental Stewardship Council on October 22, 2020 as it conflicted with the airport meeting.

Councillor Theresa Sabourin reported she attended the Petawawa Ramble Residential Pumpkin Folks Display awards presentation on October 15, 2020 and the grand opening of Burnt Bridge Quality Meats on October 16, 2020. Councillor Sabourin attended the RFP opening for the design and engineering services contract for the replacement of the Petawawa Civic Centre arena floor and rink board system on October 20, 2020. Councillor Sabourin participated in the virtual CNL Environmental Stewardship Council on October 22, 2020; attended a recent meeting of the Petawawa Accessibility Advisory Committee; attended a recent meeting of the PBAN ad hoc committees for health and wellness checks and buy-local campaign; and participated in a virtual tour of the Dufferin Plant Bio-Solids and Energy Recovery Project.

Councillor Tom Mohns reported he attended a virtual meeting of the Pembroke and Area Airport Commission on October 22, 2020. Councillor Mohns reported a small plane crash occurred at the airport on October 30, 2020; the pilot was not injured.

Councillor James Carmody reported he also participated in the recent virtual tour of the Dufferin Plant Bio-Solids and Energy Recovery Project. Councillor Carmody also attended the grand opening of Burnt Bridge Quality Meats on October 16, 2020; a Petawawa Police Services Board meeting on October 21, 2020; and a meeting of the Petawawa Public Library Board on October 26, 2020.

Mayor Bob Sweet reported he purchased the first poppy from the Petawawa Legion Branch 517 ahead of the official start of the 2020 Royal Canadian Legion Poppy Campaign on October 30, 2020. Mayor Sweet reported Remembrance Day will be celebrated differently this year, due to the ongoing COVID-19 pandemic, with limited in-person attendance at the Petawawa Cenotaph. Mayor Sweet attended four recent meetings at the County of Renfrew and participated in the Petawawa Ramble Business Pumpkin Folks Display Contest awards presentation on October 30, 2020. Mayor Sweet thanked the Town's Economic Development Officer, Christine Mitchell, along with the Community Services Department, Public Works Department, and the many volunteers who helped make the Petawawa Ramble a successful and innovative event for local residents during the pandemic.

CLOSED MEETING

There was no closed meeting.

CONFIRMING BY-LAW

MOVED BY: Murray Rutz
SECONDED BY: James Carmody

(12) That By-law 1370/20 be read a first, second and third time and passed.

CARRIED

ADJOURNMENT

MOVED BY: Theresa Sabourin
SECONDED BY: Tom Mohns


(13) That the meeting adjourn to the call of the Mayor.

CARRIED

The meeting adjourned at 7:43 p.m.



Mayor



Clerk