

6:30 p.m.

February 3, 2020

TOWN OF PETAWAWA
REGULAR MEETING OF COUNCIL

Present: **Mayor Bob Sweet** **Deputy Mayor Gary Serviss**
 Councillor James Carmody **Councillor Tom Mohns**
 Councillor Murray Rutz **Councillor Theresa Sabourin**

Regrets: **Councillor Matthew McLean**

Also Present: **Daniel Scissons** **Kate Bennett**
 Annette Mantifel **Wayne Bando**
 Tina Peplinskie **Rudy Kadlec**
 Patricia Leboeuf **Linda Duncan (6:55 p.m.)**

CALL TO ORDER (Moment of Silent Reflection)

The Mayor called the meeting to order at 6:30 p.m.

APPROVAL OF AGENDA

MOVED BY: **Murray Rutz**
SECONDED BY: **James Carmody**

- (1) That the agenda for the February 3, 2020 meeting of Council be adopted.

CARRIED

DISCLOSURE OF PECUNIARY INTEREST

There were no disclosures of pecuniary interest.

APPROVAL OF MINUTES

1. Council Meeting (January 20, 2020)

MOVED BY: **Gary Serviss**
SECONDED BY: **Tom Mohns**

- (2) That the minutes of the regular meeting of Council held January 20, 2020 be approved as printed and circulated.

CARRIED

PRESENTATIONS

There were no presentations.

BY-LAWS

Mayor Bob Sweet addressed Council and members of the public regarding the proposed by-laws to adopt the 2020 budgets, as follows:

Good evening members of Council, staff, residents of Petawawa, and the media. At tonight's meeting, Council will have the opportunity to pass by-laws approving the general, waterworks and sewage municipal spending programs for 2020. The impacts of these budgets will affect those residents using those respective services.

Council and staff have worked diligently to prepare these budgets maintaining a foundation of sustainable financial planning while never compromising the service demands of our residents. Thanks to the hard work and dedication of our team, we present spending plans that reflect our core value of fiscal responsibility. I would like to specifically acknowledge the Treasurer, Annette Mantifel, and the CAO/Clerk, Dan Scissons, for their leadership during the budgeting process.

On the revenue side of the 2020 general budget, the Town has faced challenges that impact our ability to meet the increasing costs associated with service delivery. The continued reduction in the Ontario Municipal Partnership Fund (OMPF), a fund which has been reduced by 30% in the last two years is anticipated to be reduced further. We expect to receive \$338,500, down from \$398,200 in 2019 and a decrease of nearly \$615,000 from the amount received in 2014. This ongoing reduction in sustainable funding along with rising service delivery costs has necessitated an increase in the Town's tax levy.

Council has worked determinedly to ensure this increase will have immediate and significant positive impacts to the ratepayers of this community, acknowledging that residential property owners bear the major share of any additional financial burden. Council remains committed to seeking sustainable efficiencies which will impact future budgets.

I am pleased to present general, waterworks and sewage system budgets that allow the Town to continue to provide high quality services to residents with some significant and impressive capital projects within our pay as you go philosophy, all while maintaining a fundamentally debt free community.

Residential property owners can expect the Town portion of taxes to increase by approximately \$17.22 per \$100,000 in assessment over last year. The 2020 average residence is assessed at \$268,000 up \$4,000 from the previous year. Customers of the municipal water works will see a \$13.55 increase and residential use of the sewage system will increase by \$30.34. Adjustments to user rates are as per the water and wastewater study completed by Watson and Associates and endorsed by Council in support of the current provision of efficient services and to ensure the sustainability of these vital assets well into the future.

Council is dedicated to the safety and security of ratepayers and fulfills these obligations with first rate fire and police response. Our Public Works Department is unwavering in its efforts to keep the roads and sidewalks maintained for the travelling public. Planning and Development personnel effectively promote the controlled and orderly growth of the municipality. Our Community Services Department and Library facilities provide progressive and outstanding programming for all our residents. Our reputation for providing a high level of service at a reasonable public cost remains unchanged.

Council's commitment to efficiency, modernization and long-term planning is reflected in this budget with the anticipated updating of some guiding documents; the Corporate Strategic Plan, a Fire Master Plan, continued work on the Asset Management Plan, and a review of Building service delivery will occur in this fiscal year. These documents along with our endorsed Parks and Recreation Master Plan, Active Transportation Plan, Economic Action Strategy, Infrastructure Study and vehicle and equipment replacement schedules provide us with a roadmap of planned spending our departments need to realize success in maintaining exceptional core services to the residents. We will continue to pursue partnerships with our neighbours and associative networks where a coordinated approach to delivering municipal services is both logical and fiscally responsible.

Total road infrastructure spending for 2020 is estimated at \$3.2 million on capital projects such as rehabilitations of Airport Road, Portage Road, Biesenthal Road and Scott Avenue and, in conjunction with the Township of Laurentian Valley, a \$485,000 reconstruction of Golf Course Road from Petawawa Boulevard to the town boundary. Additional money has been placed into reserves for the future replacement of the Kramer Avenue culvert. Other infrastructure projects, which have been proposed under funding envelopes, will only proceed if grant applications are successful.

Investment in our vehicle and equipment inventory will include the replacement of the Fire Department bush truck, Community Services utility terrain vehicle, Public Works tractor backhoe and 1 ton dump truck. The Fire Department will place money in reserves for the future replacement of the pumper truck.

Active transportation works include the construction of an asphalt surface for trails from Leeder Lane to the Civic Centre and from Portage Road to the Four Seasons Bridge which connects to the Garrison 16 km paved fitness trail. Improvements will be completed along Laurentian Drive together with the erection of bike signage.

Community Services will be moving forward with the arena floor replacement; \$180,000 for engineering work to begin with an additional \$250,000 going into reserves for this significant project. Additional money has been allocated to include \$20,000 for design work of Laurentian Highlands Park, \$90,000 towards the catwalk wall repairs and flood mitigation measures within Centennial Park. An additional \$50,000 will be placed in reserves for the future expenditures of Town parks.

Within the water and sewage budgets money has been allocated for the completion of the legislated Water Financial Plan in conjunction with a Water and Wastewater Rate Study update. Approximately \$2.5 million towards the water and wastewater infrastructure projects will include collection and distribution system work along Scott Avenue and Portage Road.

In addition, capital projects within both treatment plants and the Renfrew Street Pumping Station.

2020 is anticipated to be another busy year in our developing community. These budgets reflect Council's commitment to ensuring that this growth is supported by appropriate investments in our infrastructure and capital assets. I am confident that the spending program introduced will reinforce our adherence to financial sustainability and excellence in customer service.

1. By-law 1329/20 – being a by-law to adopt estimates of all sums required for municipal purposes during year 2020

MOVED BY: Theresa Sabourin
SECONDED BY: Gary Serviss

- (3) That By-law 1329/20, being a by-law to adopt estimates of all sums required for municipal purposes during the year 2020, be read a first and second time.

CARRIED

MOVED BY: Gary Serviss
SECONDED BY: Theresa Sabourin

- (4) That By-law 1329/20, be read a third time and passed.

CARRIED

2. By-law 1330/20 – being a by-law to adopt estimates of all sums required for municipal utilities purposes and to set water and sewage service rates for the year 2020

MOVED BY: James Carmody
SECONDED BY: Murray Rutz

- (5) That By-law 1330/20, being a by-law to adopt estimates of all sums required for municipal utilities purposes and to set water and sewage service rates for the year 2020, be read a first and second time.

CARRIED

MOVED BY: Murray Rutz
SECONDED BY: James Carmody

- (6) That By-law 1330/20, be read a third time and passed.

CARRIED

CORRESPONDENCE

1. Premiers to Develop Nuclear Reactor Technology – Town of Deep River

Mayor Bob Sweet provided an overview of the item of correspondence.

MOVED BY: James Carmody

SECONDED BY: Murray Rutz

- (7) That Council of the Corporation of the Town of Petawawa hereby supports the Town of Deep River's resolution adopted on October 9, 2019, expressing support for Ontario, Saskatchewan and New Brunswick's provincial governments' decision to work together on the development of small modular reactor technology as a safe, low-carbon energy option;

And that this resolution be circulated to the Honourable Justin Trudeau, Prime Minister of Canada and the Honourable Seamus O'Regan, Minister of Natural Resources requesting national and provincial support for investment in the research and development of small modular reactor technology;

And that a copy of this resolution be forwarded to the Federation of Canadian Municipalities and the Town of Deep River, for their consideration.

CARRIED

MINUTES

1. Council-in-Committee Meeting (January 27, 2020)

MOVED BY: Tom Mohns

SECONDED BY: Murray Rutz

- (8) That the minutes of the Council-in-Committee meeting held on January 27, 2020 be accepted by Council, and that resolutions from that Committee become resolutions of Council.

CARRIED

2. Petawawa Accessibility Advisory Committee (November 28, 2019)

Councillor Theresa Sabourin provided an overview of recent activities of the Petawawa Accessibility Advisory Committee; highlighting the review of the committee's terms of reference; recruiting measures and; the completion of the 2019 compliance report.

MOVED BY: Theresa Sabourin

SECONDED BY: Tom Mohns

- (9) That the minutes of the Petawawa Accessibility Advisory Committee meeting held on November 28, 2019 be adopted as information.

CARRIED

3. Petawawa Public Library Board (December 16, 2019)

Deputy Mayor Gary Serviss provided an overview of the recent activities of the Petawawa Public Library Board. Deputy Mayor Serviss reported the policy manual has been uploaded to the Library's website; David Hartley of nonprofihelp has been commissioned for strategic planning and; the scheduled number of board meetings will remain at ten per year.

MOVED BY: Gary Serviss

SECONDED BY: James Carmody

- (10) That the minutes of the Petawawa Public Library Board meeting held on December 16, 2019 be adopted as information.

CARRIED

4. Petawawa Police Services Board (December 18, 2019)

Councillor James Carmody provided an overview of the recent activities of the Petawawa Police Services Board; reporting booth registration was submitted for the Petawawa Showcase; the assignment of a mental health nurse to the detachment to reduce the number of calls for service in response to mental health crises; and the performance review of Detachment Commander was completed.

MOVED BY: James Carmody

SECONDED BY: Tom Mohns

- (11) That the minutes of the Petawawa Police Services Board meeting held on December 18, 2019 be adopted as information.

CARRIED

STAFF REPORTS

1. ADMIN-04-20 – Resignation of Petawawa Accessibility Advisory Committee Member Sheri Waterfall

Kate Bennett, Executive Assistant, provided an overview of the report.

MOVED BY: Theresa Sabourin
SECONDED BY: James Carmody

- (12) That Council accepts the resignation of Sheri Waterfall with regret.

CARRIED

2. ADMIN-05-20 – Resignation of Petawawa Accessibility Advisory Committee Member Mary Bentley

Kate Bennett provided an overview of the report.

MOVED BY: Theresa Sabourin
SECONDED BY: Gary Serviss

- (13) That Council accepts the resignation of Mary Bentley with regret.

CARRIED

COUNCILLOR REPORTS

Deputy Mayor Gary Serviss reported he attended numerous events, including the Cabin Fever Trivia Night on January 24th, during which the five 2020 inductees into the Petawawa Sports and Entertainment Hall of Fame were announced. Deputy Mayor Serviss attended a Library Board meeting and also participated in a meeting of the Town Times Committee.

Councillor Tom Mohns – nothing to report.

Councillor Theresa Sabourin acknowledged the Christmas Angels volunteers that organized the annual December 25th luncheon at the Civic Centre; Kim Clouthier, Ron Howe, Al Freethy, Ray Sérre and Elaine O'Brien. Councillor Sabourin also thanked the Madill family for providing the entertainment for the day. Councillor Sabourin reported 168 residents attended the luncheon and 88 meals were delivered to those unable to travel to the Civic Centre.

Councillor Murray Rutz reported that he attended several Cabin Fever events and encouraged residents of Petawawa to get out and enjoy all winter activities in the Town.

Councillor James Carmody reported he attended the Cabin Fever Trivia Night on January 24, 2020, as well as the public meeting on the municipal accommodation tax on January 28, 2020 at the Civic Centre. Councillor Carmody attended the 2020 Ontario Association of Police Services Boards Governance Summit on January 30, 2020 in Toronto; reporting that the Ministry of the Solicitor General has scheduled regional roundtable sessions for municipalities regarding OPP-related regulatory changes under the Community Safety and Policing Act, 2019. Mayor Sweet will be attending the East meeting in Brockville on February 20, 2020.

Mayor Bob Sweet reported that he attended five meetings at the County of Renfrew recently, including the two-day budget workshop and an Algonquin Trail Advisory Committee meeting. Mayor Sweet also attended the Cabin Fever Trivia Night, a public meeting on the municipal accommodation tax and the Rural Ontario Municipal Association conference in Toronto from January 19-21, 2020. Mayor Sweet thanked the Ministry of Transportation and John Yakabuski, MPP for awarding \$483,000 in funding under the Community Transportation Grant Program in support of local accessible transportation needs. Mayor Sweet also acknowledged local partner, Carefor Health and Community Services, who will deliver and administer the program.

CLOSED MEETING

MOVED BY: Theresa Sabourin

SECONDED BY: Tom Mohns

- (14) That the meeting be closed pursuant to Section 239 (2) (b) of the *Municipal Act, S.O. 2001, c.25* to discuss personal matters about an identifiable individual, including municipal or local board employees, to review an application for appointment to the Petawawa Accessibility Advisory Committee.

CARRIED

Council went into closed session at 7:25 p.m.

Council reconvened to open session at 8:00 p.m.

BUSINESS ARISING FROM CLOSED SESSION

A closed meeting was held. The item discussed was consideration of the qualifications of an applicant for appointment to the Petawawa Accessibility Advisory Committee. Direction was given to the CAO/Clerk. There is nothing further to report.

Council voted on the following resolution in open session:

MOVED BY: Murray Rutz

SECONDED BY: James Carmody

- (15) That Lynn Davenport be appointed to the Petawawa Accessibility Advisory Committee for a term concurrent with Council.

CARRIED

CONFIRMING BY-LAW

MOVED BY: Gary Serviss

SECONDED BY: Tom Mohns

- (16) That By-law 1331/20 be read a first, second and third time and passed.

CARRIED

ADJOURNMENT

MOVED BY: James Carmody
SECONDED BY: Gary Serviss


(17) That the meeting adjourn to the call of the Mayor.

CARRIED

The meeting adjourned at 8:02 p.m.



Mayor



Clerk