

3:30 p.m.

June 22, 2020

**TOWN OF PETAWAWA**

**SPECIAL MEETING OF COUNCIL**  
**EMERGENCY ELECTRONIC MEETING**

**Present:** Mayor Bob Sweet Deputy Mayor Gary Serviss  
Councillor James Carmody Councillor Matthew McLean  
Councillor Tom Mohns Councillor Murray Rutz  
Councillor Theresa Sabourin

**Also Present:** Daniel Scissons Dawn Recoskie  
David Unrau Karen Cronier  
Christine Mitchell Shawn Behnke

**This meeting was held virtually using Zoom Video Communications; it was aired live on the Town's YouTube Channel and recorded for future viewership. The only participants physically present in the Council Chambers included Mayor Bob Sweet; Daniel Scissons, CAO/Clerk; and Dawn Recoskie, Deputy Clerk.**

**CALL TO ORDER** (Moment of Silent Reflection)

The Mayor called the meeting to order at 3:31 p.m.

**APPROVAL OF AGENDA**

**MOVED BY: Murray Rutz**  
**SECONDED BY: Matthew McLean**

- (1) That the agenda for the June 22, 2020 special meeting of Council, emergency electronic meeting, be adopted.

**CARRIED**

**DISCLOSURE OF PECUNIARY INTEREST**

There were no disclosures of pecuniary interest.

**APPROVAL OF MINUTES**

1. Special Meeting of Council-Emergency Electronic Meeting (June 1, 2020)

**MOVED BY: Theresa Sabourin**  
**SECONDED BY: Gary Serviss**

- (2) That the minutes of the special meeting of Council, emergency electronic meeting, held June 1, 2020 be approved as printed and circulated.

**CARRIED**

### **PRESENTATIONS**

There were no presentations.

### **BY-LAWS**

1. By-law 1345/20 – being a by-law to authorize a development agreement with Frank Durant

Report #PL-07-2020 – Conditions for File B13/18, Frank Durant, Zoning By-law Amendment and Development Agreement, Part of Lot 5, Range B, Airport Road, Petawawa

Karen Cronier, Director of Planning and Development, explained a by-law has been prepared for Council's consideration to enter into a development agreement with Frank Durant to place a notice on title indicating there may be a potential issue with the aesthetic quality of the water supply. A public meeting will be scheduled for the Zoning By-law amendment in the near future.

**MOVED BY: James Carmody**  
**SECONDED BY: Matthew McLean**

- (3) That By-law 1345/20, being a by-law to authorize a development agreement with Frank Durant, be read a first and second time.

**CARRIED**

**MOVED BY: Theresa Sabourin**  
**SECONDED BY: Gary Serviss**

- (4) That By-law 1345/20, be read a third time and passed.

**CARRIED**

2. By-law 1346/20 – being a by-law to provide that Section 50(5) of the Planning Act not apply to Block 46 Registered Plan 49M-69 (Part Lot Control, Zachary Street, Phase 1B Laurentian Highlands Subdivision)

Report #PL-09-2020 – Laurentian Highlands Subdivision Phase 1B, Lifting of Part Lot Control, Block 46 Plan 49M-69

Karen Cronier explained a part lot control by-law has been prepared for Council's consideration, which will expire two years from the date of its passing. The removal

of part lot control will allow for a total of three lots to be created on Zachary Street which are all intended for single detached residential development.

**MOVED BY: James Carmody**  
**SECONDED BY: Theresa Sabourin**

- (5) That By-law 1346/20, being a by-law to provide that Section 50(5) of the Planning Act not apply to Block 46 Registered Plan 49M-69, be read a first and second time.

**CARRIED**

**MOVED BY: Matthew McLean**  
**SECONDED BY: Murray Rutz**

- (6) That By-law 1346/20, be read a third time and passed.

**CARRIED**

### **CORRESPONDENCE**

There were no items of correspondence.

### **MINUTES**

There were no minutes.

### **STAFF REPORTS**

1. PW-12-2020 – Award of Tender PW-08-2020, Municipal Parking Lot Upgrades

David Unrau, Director of Public Works, provided an overview of the report. Mr. Unrau explained the lowest submitted tender for the project exceeds the original budget of \$195,000.00; and also exceeds Jp2g's updated pre-bid estimate of \$227,713.50. The increase in cost could be a result of the COVID-19 pandemic/additional health and safety requirements directed by the Province of Ontario. Staff is recommending the Town's 2019 surplus of \$71,286.00 be applied towards the project and the additional funding required be re-allocated from the general taxation portion of the cancelled Portage Road/Scott Avenue/Hilda Street project.

**MOVED BY: Theresa Sabourin**  
**SECONDED BY: Gary Serviss**

- (7) That Council approves the award of Tender PW-08-2020, Municipal Parking Lot Upgrades to H&H Construction Inc. in the amount of \$ 262,446.90 + HST.

**CARRIED**

Direction was further given to staff to provide an update regarding the funds remaining in the 2020 Budget for the cancelled Portage Road/Scott Avenue/Hilda Street construction project.

2. PL-06-2020 – Consent Application B73/19, Long Term Lease, 1048279 Ontario Inc. (c/o Sandeep Aggerwal) and TDL Group Corp (Tim Hortons), 3381 Petawawa Boulevard, Part of Lot 21, Concession 7 & 8

Karen Cronier, Director of Planning and Development, explained the consent application is for a lease for a period of 21 years, or longer, between the Landlord and the TDL Group Corp. (the tenant) to allow the tenant to remain in the current location. Currently there is a Tim Hortons located on the subject property, 3381 Petawawa Boulevard. There is no proposed change for the retained lands.

**MOVED BY: Murray Rutz**  
**SECONDED BY: Matthew McLean**

- (8) That Council supports the granting of the consent in order to accommodate a long term lease between the landlord and the TDL Group Corp. (tenant). The subject property will continue to be used by the existing restaurant and drive through.

**CARRIED**

3. PL-08-2020 – Consent Application, Brian Eichstaedt, Part of Lot 12, Concession 6, Murphy Road

Karen Cronier explained the purpose and effect of the consent application is to sever two 1.07 acre (0.43 ha) lots to be used for residential purposes. The property is designated Rural under the Official Plan and zoned Rural pursuant to the Zoning By-law.

**MOVED BY: Murray Rutz**  
**SECONDED BY: Theresa Sabourin**

- (9) That Council supports the granting of severances under Files B108/19 and B109/19 on the following condition:
- 1) That the severed lots be rezoned from Rural to Residential One (R1).

**CARRIED**

Direction was further given to staff to review the speed limit on this portion of Murphy Road, considering the speed limit was raised from 60 km/h to 80 km/h prior to the granting of severances and new homes being constructed along the truck haul route, and to provide a report back to Council.

4. PL-10-2020 – Zoning By-law Amendment, Addition of Definitions

Karen Cronier provided an overview of the report. Ms. Cronier explained the purpose and effect of the zoning by-law amendment is to add the following terms to the definition section of the Zoning By-law: Container Market; Mobile Refreshment Vehicle; Modular Unit; Micro-Brewery or Brew Pub; and Micro-Distillery.

A public meeting will be scheduled in the near future. The report was received for information.

5. PL-11-2020 – Zoning By-law Amendment, Temporary Use, Part of Lot 21, Concession 7, known as 11 Norman Street, Being Block A on Plan 395 and Block A on Plan 425

Karen Cronier provided an overview of the report. Ms. Cronier explained the purpose of the amendment is to permit the development of a pilot container market on the subject lands. The pilot container market program is aimed at providing space for local entrepreneurs to occupy modified shipping containers thereby creating a small business hub. It is also intended to provide enhanced space for community gatherings and events and eventually provide trailhead and tourism kiosks as well as public washrooms and other trail/tourism related infrastructure.

A public meeting will be scheduled in the near future. The report was received for information.

## COUNCILLOR REPORTS

Councillor Tom Mohns reported he and Councillor Rutz attended an electronic meeting of the Pembroke and Area Airport Commission on June 18, 2020.

Councillor Rutz reported he has been communicating with the Manager of Festival Hall regarding the rescheduling of events due to the coronavirus pandemic.

Councillor Theresa Sabourin reported she attended an electronic meeting of the Petawawa Business Advisory Network (PBAN) on June 9, 2020 and highlighted the “12 Days to Canada Day” initiative.

Deputy Mayor Gary Serviss reported the Petawawa Public Library Board will be meeting tomorrow to discuss the next phase of opening the Library. The induction ceremony for the Petawawa Sports and Entertainment Hall of Fame has been rescheduled to June 2021 due to the coronavirus pandemic. Deputy Mayor Serviss congratulated all Petawawa high school graduates.

Mayor Bob Sweet reported he recently recorded a video message for the Valour JK-12 School virtual graduation ceremony. Mayor Sweet reported the lease agreement to extend the Algonquin Trail through Garrison Petawawa property has been signed for an initial five year period with the option to extend for a further five years. Mayor Sweet and Warden

Robinson participated in a meeting with the Minister of Natural Resources and Forestry regarding the County's Official Plan and the Provincial Policy Statement.

**CLOSED MEETING**

There was no closed meeting.

**CONFIRMING BY-LAW**

**MOVED BY: Murray Rutz**  
**SECONDED BY: James Carmody**

(10) That By-law 1347/20 be read a first, second and third time and passed.

**CARRIED**

**ADJOURNMENT**


**MOVED BY: Gary Serviss**  
**SECONDED BY: Matthew McLean**

(11) That the meeting adjourn to the call of the Mayor.

**CARRIED**

The meeting adjourned at 4:34 p.m.

  
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Mayor

  
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Clerk