

6:30 p.m.

September 14, 2020

TOWN OF PETAWAWA

COUNCIL-IN-COMMITTEE

Present: **Mayor Bob Sweet** **Deputy Mayor Gary Serviss**
 Councillor James Carmody **Councillor Tom Mohns**
 Councillor Murray Rutz **Councillor Theresa Sabourin**

Regrets: **Councillor Matthew McLean**

Also Present: **Daniel Scissons** **Dawn Recoskie**
 Steve Knott **Annette Mantifel (7:16 p.m.)**
 Kelly Williams **Christine Mitchell (7:11 p.m.)**
 Karen Cronier **David Unrau (7:11 p.m.)**
 Wayne Bando **Rudy Kadlec**
 Patricia Leboeuf **Tina Peplinskie**

The Council-in-Committee meeting was opened by the Mayor at 6:30 p.m.

DISCLOSURE OF PECUNIARY INTEREST

There were no disclosures of pecuniary interest.

PRESENTATIONS

There were no presentations.

FIRE DEPARTMENT

1. Activity Report – August 2020

Fire Chief Steve Knott provided an overview of the report. Chief Knott reported two open air burning, one carbon monoxide, one motor vehicle collision, one vehicle fire, one hydro line down, one lightning strike, and two fire alarm calls for the month of August.

MOVED BY: **Murray Rutz**
SECONDED BY: **James Carmody**

That the Fire Department activity report for August be accepted as information.

CARRIED

2. Fire Department Budget Report

Received for information.

COMMUNITY SERVICES

1. Activity Report – August 2020

Kelly Williams, Director of Community Services, provided an overview of the monthly report. Mr. Williams reported on the various services, programs and rental activities realized over the month and highlighted the new COVID-19 guidelines for the use of the ice surface and change rooms by outside user groups.

MOVED BY: Theresa Sabourin

SECONDED BY: Gary Serviss

That the Community Services monthly report for August be accepted as information.

CARRIED

2. CS-02-2020 – Community Services 2020/2021 Rates and Fees Schedule

Kelly Williams provided an overview of the report.

MOVED BY: Theresa Sabourin

SECONDED BY: Murray Rutz

That the Community Services Department continues to follow the approved Parks and Recreation Services Pricing Policy and the Pricing Policy Study completed in 2016, by increasing youth ice rates by 5% and increasing other rates by 1.9% based on the CPI, effective September 1, 2020.

CARRIED

3. Community Services Budget Report

Received for information.

PLANNING AND DEVELOPMENT

1. ED-01-2020 – Town of Petawawa Pilot Container Market Development Guidelines

Christine Mitchell, Economic Development Officer, provided an overview of the proposed container market development guidelines.

MOVED BY: Theresa Sabourin

SECONDED BY: James Carmody

That Council approves the Town of Petawawa Pilot Container Market Development Guidelines which will permit commercial land owners and area developers to place container market developments on their properties. These modified containers create

a market environment projected to address retail commercial space deficiencies within our community, improve underserved or underutilized lands and generate new opportunities for entrepreneurial growth.

CARRIED

2. ED-02-2020 – Pilot Container Market Development at Norman Behnke Hall

Christine Mitchell provided an overview of the proposed concept of a pilot container market development at the end of Norman Street adjacent to the Algonquin Trail.

MOVED BY: Gary Serviss
SECONDED BY: Theresa Sabourin

That staff continue to work on the proposed concept of a pilot container market development at the end of Norman Street adjacent to the Algonquin Trail to attract a potential developer to take on the construction of the market on leased municipal land, and that staff report back to Council once a developer is secured before finalizing the site plan for the market.

CARRIED

FINANCE AND MANAGEMENT

1. Accounts Payable – August 2020

Annette Mantifel, Treasurer, presented the report.

MOVED BY: Murray Rutz
SECONDED BY: James Carmody

That the general cheque #'s 32846 to 33019 in the amount of \$3,222,897.92 be passed by Council and paid by the Treasurer.

CARRIED

2. FM-06-2020 – Treasurer's Statement on Cash in Lieu of Parkland

Annette Mantifel provided an overview of the report.

MOVED BY: Theresa Sabourin
SECONDED BY: Murray Rutz

That the Treasurer's Statement on Cash in Lieu of Parkland as required under Section 42 of the Planning Act, R.S.O. 1990, c.P. 13 be received and approved as presented. Furthermore, that the Treasurer's Statement on Cash in Lieu of Parkland is made available on the Town's website or upon request.

CARRIED

3. FM-07-2020 – Development Charges Treasurer’s Statement 2019

Annette Mantifel provided an overview of the report.

MOVED BY: James Carmody

SECONDED BY: Gary Serviss

That the Development Charges Treasurer’s Statement 2019 as required under Section 43(1) of the Development Charges Act, 1997 S.O. 1997 and O. Reg 82/98 be received. Furthermore, that Council accepts the Treasurer’s declaration that the Town is in compliance with Section 59.1(1) of the Development Charges Act, 1997 and that the Treasurer’s Statement is made available on the Town’s website or upon request.

CARRIED

4. FM-08-2020 – Ontario Regulation 284/09 Excluded Budget Expenses Report

Annette Mantifel provided an overview of the report.

MOVED BY: Tom Mohns

SECONDED BY: James Carmody

That the report disclosing amortization, post-employment benefits and solid waste landfill closure and post-closure expenses excluded from the 2020 budget as required under Ontario Regulation 284/09 be approved.

CARRIED

5. ADMIN-20-2020 – Animal Control/By-law Enforcement Activity Report July 2020

Dawn Recoskie, Deputy Clerk, provided an overview of the monthly report.

MOVED BY: Murray Rutz

SECONDED BY: Theresa Sabourin

That the Animal Control/By-law Enforcement monthly report for July be accepted as information.

CARRIED

6. Budget Reports (Administration, Animal Control/Bylaw Enforcement, and Council)

Received for information.

GENERAL MATTERS

There was nothing to report.

CLOSED MEETING

There was no closed meeting.

ADJOURNMENT

MOVED BY: Gary Serviss
SECONDED BY: James Carmody

That the meeting be adjourned.

CARRIED

The meeting adjourned at 8:04 p.m.



Clerk