



Equity, Diversity and Inclusion Advisory Committee Minutes

**September 25, 2024, at 6:00 p.m.
Town of Petawawa Municipal Office
Council Chambers**

Present:

Councillor Lisa Coutu, Chair
Deputy Mayor Theresa Sabourin
Maryse Ahow
Patrick Aird
Becky Conroy
Ellen Wong

Regrets:

Natalie Chaumont, Vice-Chair
Joshua Vardy

Also Present:

Colin Howard, Director of Legislative Services/Clerk

1. Call to Order

Lisa Coutu, Chair for the Equity, Diversity and Inclusion Advisory Committee, called the meeting to order at 6:00 p.m.

2. Land Acknowledgement

The land acknowledgement including a Truth and Reconciliation Commission Call to Action was read.

3. Adoption of Agenda (additions/deletions)

Moved by Ellen Wong and seconded by Theresa Sabourin, that the agenda be approved as presented. Motion carried.

4. Disclosure of Pecuniary Interest

There were no disclosures of pecuniary interest.

5. Adoption of Minutes

(a) August 28, 2024

Moved by Maryse Ahow and seconded by Ellen Wong, that the minutes previously circulated be adopted. Motion carried.

6. Committee Member Check-In

Committee members provided verbal updates.

7. Introductions/Presentations/Correspondence

There were no introductions, presentations or correspondence.

8. Financial Report

(a) Detailed Budget Trial Balance to September 9, 2024 – provided by Town Treasurer

Moved by Theresa Sabourin and seconded by Becky Conroy, that the detailed trial balance to September 9, 2024, which was provided by the Town Treasurer, be approved as amended. Request finance to move Truth and Reconciliation Ceremony Donation to proper Grant account under Community Services. Motion carried.

9. New Business

(a) Community Survey Report Review and Next Steps

The Committee discussed presenting the community survey results at an upcoming Council meeting in November. The Committee agreed that Natalie Chaumont and Maryse Ahow would create a presentation based on the report.

Moved by Maryse Ahow and seconded by Ellen Wong, that the EDI Committee approves the Community Survey results report as presented. Motion carried.

(b) Work Plan Review

The Committee reviewed and updated the 2024 Work Plan.

Moved by Theresa Sabourin and seconded by Ellen Wong, that the updated 2024 Work Plan be approved as amended. Motion carried.

(c) Community Pride Planning Committee

Deferred until next meeting.

(d) Logo Contest Next Steps

The Committee discussed making a few small changes to the proposed logo design. Theresa Sabourin to research obtaining safe space sticker options for business that want to support equity, diversity and inclusivity. Theresa will report back to the Committee at an upcoming meeting to discuss establishing a plan to roll out these safe space stickers.

(e) Intimate Partner Violence (IPV) Review

Theresa Sabourin provided an update to the Committee members on the IPV presentation she observed at a recent Ontario Association of Police Services Boards Zone 2 meeting held recently in Pembroke.

The Committee discussed and supported the option of exploring the Moose Hid Campaign as an initiative that the EDI Committee to help promote. The Committee also explored looking into the formation of a Men's Healing Circle as another initiative to help stand up against violence towards women and children.

The Committee agreed to have further discussions on these initiatives at our next meeting.

(f) Legacy of Hope Review

Lisa Coutu provided an update on the Legacy of Hope exhibit and final attendance numbers for the event.

Lisa confirmed that 594 people visited the exhibit and that she completed a post survey on behalf of the Committee to the Legacy of Hope Foundation highlighting the success on the exhibit. The Committee agreed it was an excellent collaboration with Garrison Petawawa, and an event worth building on for the future.

(g) Reconciliation Policy Review

Lisa Coutu reviewed the reconciliation policies that were provided in the agenda package. The Committee discussed establishing an Official Statement of Reconciliation and a Recognition of Territory as part of two aspects that are within the EDI Committees mandate. Members Becky Conroy and Maryse Ahow agreed to take the lead on this working group and will report back to the Committee at a future meeting.

(h) Code of Conduct

Lisa Coutu provided an update to the Committee on the requirement to have all members review the Code of Conduct and confirm acknowledgement that they have read and understand the policy.

10. Committee Member Check-Out

Committee members provided verbal follow-ups.

11. Date of Next Meeting

(a) October 23, 2024

The date of the next meeting was confirmed by the EDI Committee as noted above.

12. Adjournment

Moved by Becky Conroy and seconded by Ellen Wong, that the meeting adjourns at 8:23 p.m. Motion carried.

Minutes recorded and respectfully completed for presentation by Colin Howard.



Signature of the Chair

October 23, 2024

Date Minutes Approved