



Equity, Diversity and Inclusion Advisory Committee Minutes

May 22, 2024, at 6:00 p.m.

**Town of Petawawa Municipal Office
Council Chambers**

Present:

Councillor Lisa Coutu, Chair
Deputy Mayor Theresa Sabourin
Maryse Ahow
Becky Conroy
Joshua Vardy
Ellen Wong

Regrets:

Natalie Chaumont, Vice-Chair
Alaina Campbell

Also Present:

Colin Howard, Director of Legislative Services/Clerk
Michael Henderson-Miville, DTPAO Military Co-Chair
Kim Marchand, DWAO Military Co-Chair
Adis Perez, PDEEAG Military Co-Chair

1. Call to Order

Lisa Coutu, Chair for the Equity, Diversity and Inclusion Advisory Committee, called the meeting to order at 6:01 p.m.

2. Land Acknowledgement

The land acknowledgement including a Truth and Reconciliation Commission Call to Action was read.

3. Adoption of Agenda (additions/deletions)

Moved by Joshua Vardy and seconded by Maryse Ahow, that the agenda be approved as presented. Motion carried.

4. Disclosure of Pecuniary Interest

There were no disclosures of pecuniary interest.

5. Adoption of Minutes

(a) April 24, 2024

Moved by Joshua Vardy and seconded by Becky Conroy, that the minutes previously circulated be adopted as amended. Motion carried.

6. Board Member Check-In

Board members provided verbal updates.

7. Introductions/Presentations/Correspondence

Michael Henderson-Miville, Kim Marchand, and Adis Perez, all military co-chairs for their respected advisory committees at Garrison Petawawa, introduced themselves to the EDI Committee and expressed their gratitude for the invitation to share information and collaborate on future initiatives. A general discussion occurred amongst the group on promoting and sharing ideas within Garrison Petawawa and the Town of Petawawa with the focus on future partnerships and the sharing of resources.

8. Financial Report

(a) Detailed Budget Trial Balance to May 1, 2024 – provided by Town Treasurer

Nothing to report.

9. New Business

(a) Pride Event Review and Expense Approvals

The EDI Committee approved a decoration committee for the Pride event which consisted of Maryse Ahow and Ellen Wong. Lisa Coutu confirmed the Upper Ottawa Valley OPP will be supporting and attending the Pride event again this year.

Moved by Becky Conroy and seconded by Maryse Ahow, that the EDI Committee approves the spending of the additional \$1,000.00 that was received in donations to go towards expenditures for the Pride event. Motion carried.

Moved by Ellen Wong and seconded by Joshua Vardy, that the EDI Committee approves the expenditure of \$349.00 plus HST from Kitchissippi Productions. Motion carried.

(b) Legacy of Hope Foundation Contract & Discuss Event Details

Maryse Ahow provided an overview of our Legacy of Hope Foundation planned exhibits to the guest attendees and updated the committee members on the planned event scheduled for August 2024. The EDI Committee reviewed the Loan Agreement from Legacy of Hope.

Moved by Joshua Vardy and seconded by Maryse Ahow, that the EDI Committee approves the signing of the Loan Agreement with the Legacy of Hope Foundation. Motion carried.

Moved by Theresa Sabourin and seconded by Ellen Wong, that the EDI Committee approves a \$500.00 donation to go towards the use of the exhibits for the forthcoming Legacy of Hope event. Motion carried.

(c) Community Survey Report

Deferred until the next meeting.

(d) Intimate Partner Violence (IPV) Policy Recommendation Update

Lisa Coutu provided an update to the Committee on the proposed action plans and staff training that have been discussed and confirmed she will forward the proposed plan to the EDI Committee to review and further discuss at our next meeting.

(e) Consultation Policy

Lisa Coutu provided an overview to the EDI Committee on a proposed recommendation for the Town of Petawawa to adopt a Recognition of Territory as part of the consultation process.

Deferred for further discussion at a future meeting.

(f) Park Naming Policy

The EDI Committee discussed being apart of the consultation process with the Community Services department on the Park Naming Policy.

Lisa Coutu will confirm with Community Services on the EDI Committee involvement in the Park Naming Policy.

(g) Update on Equity, Diversity & Inclusion Shelf at Petawawa Public Library

Lisa Coutu provided an update on a proposed Equity, Diversity and Inclusion bookshelf at the Petawawa Public Library.

The EDI Committee agreed to invite Lisa Worobec, CEO, Petawawa Public Library, to attend a future meeting and discuss what support would be required from our committee to assist with drafting a Library EDI Policy.

10. Board Member Check-Out

Board members provided verbal follow-ups.

11. Date of Next Meeting

(a) June 26, 2024

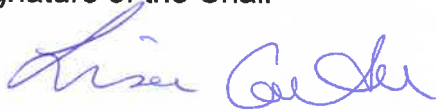
The date of the next meeting was confirmed by the EDI Committee as noted above.

12. Adjournment

Moved by Becky Conroy and seconded by Joshua Vardy, that the meeting adjourns at 8:08 p.m. Motion carried.

Minutes recorded and respectfully completed for presentation by Colin Howard.

Signature of the Chair



Date Minutes Approved

06/26/2024