



Equity, Diversity and Inclusion Advisory Committee Minutes

April 24, 2024, at 6:00 p.m.

**Town of Petawawa Municipal Office
Council Chambers**

Present:

Councillor Lisa Coutu, Chair
Natalie Chaumont, Vice-Chair
Deputy Mayor Theresa Sabourin
Maryse Ahow
Alaina Campbell
Becky Conroy
Joshua Vardy
Ellen Wong

Also Present:

Colin Howard, Director of Legislative Services/Clerk

1. Call to Order

Lisa Coutu, Chair for the Equity, Diversity and Inclusion Advisory Committee, called the meeting to order at 6:00 p.m.

2. Land Acknowledgement

The land acknowledgement including a Truth and Reconciliation Commission Call to Action was read.

3. Adoption of Agenda (additions/deletions)

Moved by Ellen Wong and seconded by Joshua Vardy, that the agenda be approved as presented. Motion carried.

4. Disclosure of Pecuniary Interest

There were no disclosures of pecuniary interest.

5. Adoption of Minutes

(a) March 13, 2024

Moved by Becky Conroy and seconded by Natalie Chaumont, that the minutes previously circulated be adopted as amended. Motion carried.

(b) March 27, 2024

Moved by Maryse Ahow and seconded by Theresa Sabourin, that the minutes previously circulated be adopted as amended. Motion carried.

6. Board Member Check-In

Verbal updates were provided by board members.

7. Introductions/Presentations/Correspondence

- a) Defense Team Pride Advisory Organization (DTPAO) – Mike Henderson-Miville
- b) Indigenous Advisory Group – Julie Mathews, Civilian Co-Chair
- c) Petawawa Defense Employment Equity Advisory Group (PDEEAG)
- d) Defense Visible Minority Advisory Group (DVMAG) - Chaplain Wendy Duguid, Military Co-Chair and Juannittah Kamera, Civilian Co-Chair

Due to scheduling conflicts, we deferred our introductions to a future EDI Advisory Committee meeting.

8. Financial Report

- (a) Detailed Budget Trial Balance to March 11, 2024 – provided by Town Treasurer

Nothing to report.

9. New Business

- (a) Pride Event Update

Ellen Wong provided an update on the proposed expenses for the upcoming Pride Event, such as photo booth back drop and photo props, pizza quote, and Mr. Dimples.

Moved by Alaina Campbell and seconded by Natalie Chaumont, that the EDI Committee approves up to \$1,000.00 for expenditures for the upcoming Pride Event. Motion carried.

- (b) Legacy of Hope Foundation Update

Maryse Ahow provided a Legacy of Hope Foundation update. Maryse informed the Committee of building insurance requirements or a letter to offset the cost for damages to the displays being a requirement from the Foundation. The Committee agreed to provide a letter to the Foundation upon finalization of the planned Exhibit.

(c) Logo Contest Update

Ellen Wong provided an update on the two logo contest submissions received to date. The Committee discussed potential judges for the contest and the following names were mentioned – Jodie Bucholtz, Mayor Gary Serviss, Jill Holroyd, and Petawawa Business Advisory Network member and an Indigenous member from the Community.

(d) Recruitment of Indigenous Member Update

The Committee confirmed that no indigenous applications for membership to the EDI have been received to date. The Committee discussed reaching out to potential applicants to gauge their interest. Lisa Coutu confirmed her contact is unable to consider at this time, Becky Conroy and Theresa Sabourin will speak to potential applicants that they know and report back at the next meeting.

(e) Community Survey Update

Natalie Chaumont reviewed the draft survey results with the Committee. The Committee requested EDI members to further review the survey results and provide feedback to Natalie Chaumont by email. The Committee agreed to discuss the final draft and next steps at the next EDI meeting.

(f) Intimate Partner Violence (IPV) Policy Recommendation Update

Lisa Coutu provided an update to the Committee on the creation of an Intimate Partner Violence Policy and possibility of working in partnership with the County of Renfrew for IPV training of Town staff. More discussion to occur at the next meeting.

(g) Consultation Policy/Community Accord Discussion

Lisa Coutu reviewed the attached Consultation policy and Community Accord that the municipality of Powell River recently undertook, and she commented on the process after discussions with the Town CAO, Scott Randolph, formerly of the Powell River. Lisa Coutu to send out links to the City of Ottawa's Consultation Policy for review as well and follow up with further discussion at our next EDI meeting.

10. Board Member Check-Out

Verbal follow-ups were provided by board members.

11. Date of Next Meeting

(a) May 22, 2024

The date of the next meeting was confirmed by the EDI Committee as noted above.

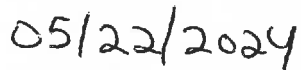
12. Adjournment

Moved by Joshua Vardy and seconded by Alaina Campbell, that the meeting adjourns at 7:52 p.m. Motion carried.

Minutes recorded and respectfully completed for presentation by Colin Howard.

A handwritten signature in cursive script, appearing to read "Lisa Gauthier".

Signature of the Chair

A handwritten date in cursive script, appearing to read "05/22/2024".

Date Minutes Approved