



Equity, Diversity and Inclusion Advisory Committee Minutes

March 13, 2024, at 6:00 p.m.

**Town of Petawawa Municipal Office
Council Chambers**

Present:

Councillor Lisa Coutu, Chair
Natalie Chaumont, Vice-Chair
Maryse Ahow
Alaina Campbell
Becky Conroy
Ellen Wong

Regrets:

Deputy Mayor Theresa Sabourin
Joshua Vardy

Also Present:

Colin Howard, Director of Legislative Services/Clerk
Maeve Conroy

1. Call to Order

Lisa Coutu, Chair for the Equity, Diversity and Inclusion Advisory Committee, called the meeting to order at 6:00 p.m.

2. Land Acknowledgement

Lisa Coutu, Chair, updated the EDI Committee of the changes to the Land Acknowledgement reading at Town Council, with the introduction of the 94 Calls to Action being part of the readings moving forward. Lisa Coutu will provide the Calls to Action with the Committee to review and discuss future implementation at our committee meetings.

The land acknowledgement was read by Lisa Coutu.

3. Adoption of Agenda (additions/deletions)

Moved by Ellen Wong and seconded by Alaina Campbell, that the agenda be approved as presented. Motion carried.

4. Disclosure of Pecuniary Interest

There were no disclosures of pecuniary interest.

5. Adoption of Minutes

(a) February 7, 2024

Moved by Natalie Chaumont and seconded by Ellen Wong, that the minutes previously circulated be adopted as presented. Motion carried.

6. Board Member Check-In

Verbal updates were provided by board members.

7. Introductions/Presentations/Correspondence

There were no presentations.

8. Financial Report

(a) Detailed Budget Trial Balance to February 9, 2024 – provided by Town Treasurer

Nothing to report.

9. New Business

(a) Work Plan Review and Brainstorming

Deferred until next meeting March 27, 2024

(b) Recruitment of Indigenous Member – advertising our recruitment effort

Becky Conroy to discuss the vacant member opportunity on the EDI Committee with a potential Indigenous candidate, and Lisa Coutu will also mention the opportunity with a person in the community that may have interest in joining the Committee. A new advertisement notice to be created and posted on the Town's website and social media platforms.

(c) Review Plan for Community Survey – results, analysis, and reporting.

Natalie Chaumont updated the Committee, stating that the data is being compiled, shared, and reviewed with the Ad-hoc group currently, and that it will be brought forward to committee at a future meeting.

(d) Community Flag Program

- Community Flag Program Additions – Black History Month, International Trans Day of Visibility, National Accessibility Week, National Indigenous Peoples Day, Town Flag on July 1, Disability Pride Month and International Day of Persons with Disabilities
- Community Flag Policy Revisions

Moved by Alaina Campbell and seconded by Natalie Chaumont, that the updated revisions to the community flag program and the community flag policy changes be adopted. Motion carried.

(e) PRIDE Planning – Friday, June 14, 2024, from 5 pm to 8 pm

A Pride Ad-hoc group was formed with the following Committee members - Natalie Chaumont, Lisa Coutu, Becky Conroy, Josh Vardy. The Committee also discussed sending out E-Blasts through the Petawawa Business Advisory Network to help promote the event.

- Budget
 - DJ Roxy Sunset – \$600.00 was previously approved.
- Face Painting – Cost \$200.00

Moved by Alaina Campbell and seconded by Maryse Ahow, that the Committee approves expenditures up to \$200.00 for face painting supplies for the PRIDE event on June 14, 2024. Motion carried.

(f) EDI Logo Contest – discuss models and timing.

Ellen Wong provided an update on the EDI Logo contest. Ellen asked if Christine Mitchell, Manager of Economic Development had provided her review. Colin Howard shared the comments made by Christine Mitchell over the logo contest. Further discussion at our next meeting.

(g) Legacy of Hope Foundation

- Locations
- Timing
- Budget

The Committee discussed options, timing, and locations for hosting a Legacy of Hope display in the Community. It was suggested that Lisa Coutu contact the Garrison Petawawa Indigenous Group to consider a possible partnership and explore the use of available locations within Garrison. Lisa Coutu to report back to the Committee at our next meeting.

10. Board Member Check-Out

Verbal follow-ups were provided by board members.

11. Date of Next Meeting


(a) March 27, 2024

The date of the next meeting was confirmed by the EDI Committee as noted above.

12. Adjournment

Moved by Alaina Campbell and seconded by Ellen Wong, that the meeting adjourns at 7:54 p.m. Motion carried.

Minutes recorded and respectfully completed for presentation by Colin Howard.



Signature of the Chair

04/24/2024

Date Minutes Approved