



**Town of Petawawa**  
**Regular Meeting of Council Minutes**  
**September 18, 2023 at 6:30 p.m.**

**Present:**

Mayor Gary Serviss  
Deputy Mayor Theresa Sabourin  
Councillor James Carmody  
Councillor Lisa Coutu  
Councillor Karen Donovan  
Councillor Adam Driscoll  
Councillor Murray Rutz

**Also Present:**

Scott Randolph, CAO  
Colin Howard, Clerk  
Peter Moss  
Colton Kyle  
Dez Bair-Petal  
Luke Notnam, myFM

**Call to Order**

The Mayor called the meeting to order at 6:30 p.m.

**Land Acknowledgement**

The land acknowledgement was read.

Mayor Serviss acknowledged the passing of retired Cpl. Thierry "Rusty" Restouieux, of Garrison Petawawa, and offered condolences to his family.

**Moment of Silent Reflection**

Mayor Serviss asked those in attendance to stand for a moment of silent reflection.

## **Approval of Agenda**

Resolution #1

**Moved by Murray Rutz**

**Seconded by Adam Driscoll**

That the agenda for the September 18, 2023 regular meeting of Council be adopted.

**Carried**

## **Disclosure of Pecuniary Interest**

There were no disclosures of pecuniary interest.

## **Approval of Minutes**

1. Council Meeting (August 21, 2023)

Resolution #2

**Moved by Theresa Sabourin**

**Seconded by Lisa Coutu**

That the minutes of the regular meeting of Council held August 21, 2023 be approved as printed and circulated.

**Carried**

## **Presentations**

There were no presentations.

## **By-laws**

1. By-law 1608/23 – being a by-law to authorize the execution of an agreement with the Ontario Society for the Prevention of Cruelty to Animals for the provision of animal shelter facilities, care and other-related essential services.

Resolution #3

**Moved by James Carmody**

**Seconded by Karen Donovan**

That By-law 1608/23, being a by-law to authorize the execution of an agreement with the Ontario Society for the Prevention of Cruelty to Animals for the provision of animal shelter facilities, care and other-related essential services, be read a first and second time.

**Carried**

Resolution #4

**Moved by Theresa Sabourin**

**Seconded by Lisa Coutu**

That By-law 1608/23 be read a third and final time and passed.

**Carried**

## **Correspondence**

1. Letter of Support Request – Township of Emo – Endangered Species Classification

Council reviewed the request and received as information.

2. Letter of Support Request – Pembroke Symphony Orchestra

Council reviewed and supported the request.

Resolution #5

**Moved by Murray Rutz**

**Seconded by Theresa Sabourin**

That Council supports the Mayor's Office to draft a letter of support for the Pembroke Symphony Orchestra's New Horizons for Seniors Program grant application.

**Carried**

**Minutes**

1. Council-In-Committee (September 11, 2023)

Resolution #6

**Moved by Karen Donovan**

**Seconded by Lisa Coutu**

That the minutes of the Council-In-Committee meeting held on September 11, 2023 be accepted by Council, and that resolutions from that Committee become resolutions of Council.

**Carried**

2. Petawawa Public Library Board (May 29, 2023 and June 26, 2023)

Councillor James Carmody provided an overview of the recent activities of the Petawawa Public Library Board.

Resolution #7

**Moved by James Carmody**

**Seconded by Lisa Coutu**

That the minutes of the Petawawa Public Library Board meetings held on May 29, 2023 and June 26, 2023 be adopted as information.

**Carried**

3. Equity, Diversity and Inclusion Advisory Committee (June 28, 2023)

Councillor Lisa Coutu provided an overview of the recent activities of the Equity, Diversity and Inclusion Advisory Committee.

Resolution #8

**Moved by Lisa Coutu**

**Seconded by Theresa Sabourin**

That the minutes of the Equity, Diversity and Inclusion Advisory Committee meeting held on June 28, 2023 be adopted as information.

**Carried**

4. Petawawa Business Advisory Network (August 1, 2023)

Councillor Murray Rutz provided an overview of the recent activities of the Petawawa Business Advisory Network.

Resolution #9

**Moved by Murray Rutz**

**Seconded by Karen Donovan**

That the minutes of the Petawawa Business Advisory Network meeting held on August 1, 2023 be adopted as information.

**Carried**

**Staff Reports**

1. Animal Control/By-law Enforcement Monthly Report – August 2023

Colin Howard, Clerk, provided an overview of the report.

Resolution #10

**Moved by Murray Rutz**

**Seconded by Lisa Coutu**

That Council receives the Animal Control/By-law Enforcement monthly report for August as information.

**Carried**

**Councillor Reports**

Deputy Mayor Theresa Sabourin reported she attended an Equity, Diversity and Inclusion Advisory Committee meeting on August 30, 2023, represented the Mayor for the Grand Opening of The Barbershop on September 12, 2023, and attended the 40<sup>th</sup> Anniversary Ceremony at the Petawawa Housing Corporation on September 15, 2023. Deputy Mayor Sabourin provided condolences to the Hodgkinson family on the passing of George Hodgkinson, a former Laurentian Valley Township Councillor.

Councillor James Carmody reported he attended the tender opening for the Comfort/Information Centre Phase II on August 29, 2023, participated in an interview by the Petawawa Post conducted along the Algonquin Trail regarding the new ORV by-law, attended the Grand Opening of The Barbershop on September 12, 2023, and attended the 40<sup>th</sup> Anniversary Ceremony for the Petawawa Housing Corporation on September 15, 2023.

Councillor Lisa Coutu reported she chaired an Equity, Diversity and Inclusion Advisory Committee meeting on August 30, 2023, participated in the Healing Circle site selection

meeting with the Algonquins of Pikwakanagan on August 31, 2023, attended the Canadian Citizenship Reaffirmation Ceremony at the Petawawa Public Library on September 13, 2023, the Petawawa Housing Corporation Anniversary Ceremony on September 15, 2023, and the Survivor Flay raising ceremony on September 16, 2023.

Councillor Adam Driscoll reported he participated in the Garrison Petawawa Iron Warrior Event on August 26, 2023, and he attended the Grand Opening of The Barbershop on September 12, 2023, and a Craft Show at the Petawawa Civic Centre on September 16, 2023.

Councillor Karen Donovan reported she attended the Grand Opening of the new Bamoonzhe Daycare Centre located in Herman Street Public School on August 26, 2023, and the Mayor's Breakfast event at Hyska's Independent Grocer on August 31, 2023. Councillor Donovan also reported she attended the Canadian Nuclear Laboratories Annual Industry Day at Chalk River on September 7, 2023, and the Canadian Citizenship Reaffirmation Ceremony at the Petawawa Public Library on September 13, 2023

Councillor Murray Rutz reported he attended the Grand Opening of the new Science Collaboration Centre at Chalk River Laboratories on September 6, 2023, the Renfrew County Road Supervisors Association Truck Roadeo and a Pembroke and Area Airport Commission Grassroots meeting both on September 7, 2023, the Canadian Citizenship Reaffirmation Ceremony at the Petawawa Public Library on September 13, 2023, and he chaired a Festival Hall Committee meeting on September 15, 2023.

Mayor Gary Serviss delivered his summarized monthly County Council report. Mayor Serviss participated in the Iron Warrior Event on August 26, 2023, as well as attending the Grand Opening of Bamoonzhe Daycare Centre. Mayor Serviss reported he attended a County of Renfrew Development and Property Committee meeting on August 29, 2023, a County Council meeting on August 30, 2023, the Mayor's Breakfast event and Healing Circle site visit on August 31, 2023, and the Grand Opening of Renfrew County's first ever winery Whitewater O'Brien Winery. Mayor Serviss also reported he attended the Grand Opening of the new Science Collaboration Centre and dinner reception on September 6, 2023, a Pembroke and Area Airport Commission meeting and Truck Roadeo on September 7, 2023, the Canadian Citizenship Reaffirmation Ceremony on September 13, 2023, the Petawawa Housing Corporation Anniversary Ceremony on September 15, 2023, the Pumpkin Pie tasting contest on September 16, 2023 and along with the CAO attended the Garrison Council meeting on September 18, 2023.

### **Closed Meeting**

There was no closed meeting.

**Confirming By-law**

Resolution #11

**Moved by Murray Rutz**

**Seconded by Lisa Coutu**

That By-law 1609/23 be read a first, second and third time and passed.

**Carried**

**Adjournment**

Resolution #12

**Moved by Adam Driscoll**

**Seconded by James Carmody**

That the meeting adjourn to the call of the Mayor.

**Carried**

The meeting adjourned at 7:23 p.m.

Signature of the Mayor (Original Signed)

Signature of the Clerk (Original Signed)