



Town of Petawawa
Regular Meeting of Council Minutes
August 21, 2023 at 6:30 p.m.

Present:

Mayor Gary Serviss
Deputy Mayor Theresa Sabourin
Councillor James Carmody
Councillor Lisa Coutu
Councillor Karen Donovan
Councillor Adam Driscoll
Councillor Murray Rutz

Also Present:

Scott Randolph, CAO
Colin Howard, Clerk

Call to Order

The Mayor called the meeting to order at 6:30 p.m.

Land Acknowledgement

The land acknowledgement was read.

Moment of Silent Reflection

Mayor Serviss asked those in attendance to stand for a moment of silent reflection.

Approval of Agenda

Resolution #1

Moved by Murray Rutz

Seconded by Theresa Sabourin

That the agenda for the August 21, 2023 regular meeting of Council be adopted.

Carried

Disclosure of Pecuniary Interest

There were no disclosures of pecuniary interest.

Approval of Minutes

1. Council Meeting (August 8, 2023)

Resolution #2

Moved by James Carmody

Seconded by Karen Donovan

That the minutes of the regular meeting of Council held August 8, 2023 be approved as printed and circulated.

Carried

Presentations

There were no presentations.

By-laws

There were no by-laws.

Correspondence

There were no items of correspondence.

Minutes

1. Council-In-Committee (August 14, 2023)

Resolution #3

Moved by Lisa Coutu

Seconded by Adam Driscoll

That the minutes of the Council-In-Committee meeting held on August 14, 2023 be accepted by Council, and that resolutions from that Committee become resolutions of Council.

Carried

Staff Reports

1. CAO-03-2023 – Strategic Planning

Scott Randolph, CAO, provided an overview of the report.

Resolution #4

Moved by James Carmody

Seconded by Theresa Sabourin

That Council approves engaging facilitator Erik Lockhart of Lockhart Facilitation (in collaboration with Queen's Executive Decision Centre at the Smith School of Business) to conduct consultation sessions with Council and Senior staff and provide a report of the results which will assist in formulating a new Strategic Plan for the municipality.

Carried

Councillor Reports

Deputy Mayor Theresa Sabourin – nothing to report.

Councillor James Carmody – nothing to report.

Councillor Lisa Coutu reported she attended the Algonquins of Pikwakanagan First Nation Pow Wow on August 20, 2023.

Councillor Adam Driscoll – nothing to report.

Councillor Karen Donovan reported she attended the Petawawa Container Market on August 18, 2023 which featured Youth Entrepreneur participates and Summer Company program students with Enterprise Renfrew County.

Councillor Murray Rutz reported he attended the Public Works BBQ event on August 11, 2023 to celebrate the retirement of Dan Scissons and to welcome our new CAO Scott Randolph. Councillor Rutz commented on the upcoming Petawawa Ramble and encouraged area businesses and residents to start planning their harvest displays.

Mayor Gary Serviss reported he recently attended a virtual Renfrew County Family Group meeting to discuss the lack of housing for special needs individuals in the County and he took part in the recruitment process for the Director of Public Works. Mayor Serviss also reported he attended the Public Works BBQ event on August 11, 2023, the Upper Ottawa River Stand Up Paddleboard Race on August 12, 2023, a meet and greet with the Town's new CAO and Base Commander Col. Guiney, a County of Renfrew Development and Property Committee meeting on August 15, 2023, a Community Services Committee meeting and a Renfrew County Housing Corporation meeting both on August 16, 2023 and the Youth Entrepreneur Market on August 18, 2023.

Closed Meeting

Resolution #5

Moved by Adam Driscoll

Seconded by Murray Rutz

That the meeting be closed pursuant to Section 239 (2) (c) of the *Municipal Act, 2001*, S.O. 2001, c.25, as amended, to discuss a proposed or pending acquisition or disposition of land by the municipality or local board; and

That the meeting be closed pursuant to Section 239 (2) (j) of the *Municipal Act, 2001*, S.O. 2001, c.25, as amended, to discuss a trade secret or scientific, technical, commercial or financial information that belongs to the municipality or local board and has monetary value or potential monetary value; and

That the meeting be closed pursuant to Section 239 (2) (b) and (d) of the *Municipal Act, 2001*, S.O. 2001, c.25, as amended, to discuss personal matters about an identifiable

individual, including municipal or local board employees, and labour relations or employee negotiations.

Carried

Council went into closed session at 6:49 p.m.

Council reconvened to open session at 7:30 p.m.

Business Arising from Closed Session

A closed meeting was held. Council discussed a potential conveyance of land and provided directed to the CAO and Clerk. Council also discussed the recruitment process and preferred candidate for the position of Director of Public Works and supported the recommendation to hire Chris Mantha as per Policy A-10 Staffing under the approval of the CAO.

Council voted on the following resolution in open session:

Resolution #6

Moved by Murray Rutz

Seconded by Adam Driscoll

That Council support and directs the Mayor and the Clerk to agree to the signing of two consent orders allowing for the potential conveyance of land.

Carried

Confirming By-law

Resolution #7

Moved by Lisa Coutu

Seconded by James Carmody

That By-law 1607/23 be read a first, second and third time and passed.

Carried

Adjournment

Resolution #8

Moved by Murray Rutz

Seconded by Theresa Sabourin

That the meeting adjourn to the call of the Mayor.

Carried

The meeting adjourned at 7:32 p.m.

Signature of the Mayor (Original Signed)

Signature of the Clerk (Original Signed)