



**Town of Petawawa**  
**Council-In-Committee Meeting Minutes**  
**October 23, 2023 at 6:30 p.m.**

**Present:**

Mayor Gary Serviss  
Deputy Mayor Theresa Sabourin  
Councillor James Carmody  
Councillor Lisa Coutu  
Councillor Karen Donovan  
Councillor Murray Rutz

**Regrets:**

Councillor Adam Driscoll

**Also Present:**

Scott Randolph, CAO  
Colin Howard, Clerk  
Karen Cronier, Director of Planning and Development  
Chris Mantha, Director of Public Works  
Colton Kyle

The Council-In-Committee meeting was opened by the Mayor at 6:30 p.m.

**Land Acknowledgement**

The land acknowledgement was read.

**Disclosure of Pecuniary Interest**

There were no disclosures of pecuniary interest.

**Presentations**

There were no presentations.

## **Planning and Development**

### 1. Monthly Report – October 2023

Karen Cronier, Director of Planning and Development, provided an overview of the report. Ms. Cronier highlighted the active subdivisions, Zoning By-law amendments, site plan reviews, and the Official Plan update.

**Moved by Murray Rutz**

**Seconded by Karen Donovan**

That the Planning and Development monthly report for October be accepted as information.

**Carried**

### 2. Building Activity Monthly Report – September 2023

Karen Cronier presented the monthly report.

**Moved by Theresa Sabourin**

**Seconded by Lisa Coutu**

That the Building activity report for September be accepted as information.

**Carried**

### 3. Budget Reports (Planning, Building, and Economic Development)

Received for information.

### 4. PL-14-2023 – Extension of Draft Approval – Radtke Estates Phase 2, Subdivision File 47-T-17001, Part Lots 19 & 20, Concession 6, Parts 1, 2, 3, 5, 6, & 7 Plan 49R-17438, except Parts 1 & 2 49R-17809, Doran Road

Karen Cronier provided an overview of the report.

**Moved by Lisa Coutu**

**Seconded by Karen Donovan**

That Council supports the extension of draft approval for the Radtke Estates Subdivision Phase 2.

**Carried**

## **Public Works**

### 1. Monthly Report – September 2023

Chris Mantha, Director of Public Works, provided an overview of the monthly report. Mr. Mantha highlighted operational achievements in health and safety training, vehicle and equipment maintenance, spring/summer maintenance and water and sanitary operations. Mr. Mantha also reported on the status of 2023 capital projects, and he provided statistical comparison data for locates completed for contractors and utility companies in 2022 and 2023.

**Moved by James Carmody**  
**Seconded by Murray Rutz**

That the Public Works monthly report for September be accepted as information.

**Carried**

2. Public Works Budget Report

Received for information.

3. Sewage System Budget Report

Received for information.

4. Waterworks Budget Report

Received for information.

5. PW-19-2023 – Revised Winter Control Policy, Amendment to By-law 1421/21

Chris Mantha provided an overview of the report.

**Moved by Murray Rutz**  
**Seconded by Lisa Coutu**

That Council approves the revised Winter Control Policy as presented, and that a by-law be brought forward at the next Council meeting to amend By-law 1421/21, being a by-law to adopt a winter control policy for the Town of Petawawa.

**Carried**

**General Matters**

There was nothing to report.

**Closed Meeting**

There was no closed meeting.

**Adjournment**

**Moved by Theresa Sabourin**  
**Seconded by Karen Donovan**

That the meeting be adjourned.

**Carried**

The meeting adjourned at 7:13 p.m.

Signature of the Clerk (Original Signed)