



Town of Petawawa
Regular Meeting of Council Minutes
October 16, 2023 at 6:30 p.m.

Present:

Mayor Gary Serviss
Deputy Mayor Theresa Sabourin
Councillor Lisa Coutu
Councillor Karen Donovan
Councillor Adam Driscoll
Councillor Murray Rutz

Regrets:

Councillor James Carmody

Also Present:

Scott Randolph, CAO
Colin Howard, Clerk
Christine Leon, Treasurer
Kathy Pardy
Gary Pardy
Lauren Pardy
Nancy Caverley
Dolores Caverley
Wade Neigel
Elaine Neigel
Lydia Neigel
Kerr Childerhose
Emily Childerhose
Rhonda Morrow
Laney Serre
Ashly Serre
Edie Wierzbecki
Colton Kyle
Tracey Serviss

Call to Order

The Mayor called the meeting to order at 6:30 p.m.

Land Acknowledgement

The land acknowledgement was read.

Moment of Silent Reflection

Mayor Serviss asked those in attendance to stand for a moment of silent reflection.

Approval of Agenda

Resolution #1

Moved by Murray Rutz

Seconded by Karen Donovan

That the agenda for the October 16, 2023 regular meeting of Council be adopted.

Carried

Disclosure of Pecuniary Interest

There were no disclosures of pecuniary interest.

Approval of Minutes

1. Council Meeting (October 3, 2023)

Resolution #2

Moved by Lisa Coutu

Seconded by Theresa Sabourin

That the minutes of the regular meeting of Council held October 3, 2023 be approved as printed and circulated.

Carried

Presentations

1. Certificates of Appreciation – Honouring Early Childhood Educators, Kathy Pardy and Nancy Caverley

Mayor Serviss welcomed Kathy Pardy and Nancy Caverley and proceeded to present each with a Certificate of Appreciation and a gift as tokens of appreciation to honour their long years of service as Early Childhood Educators. Mayor Serviss thanked Kathy and Nancy for their dedication and commitment in supporting children's growth and development.

Council broke for a short recess at 6:43 p.m.

Council reconvened at 6:47 p.m.

By-laws

1. By-law 1611/23 – being a by-law to appoint additional Acting Building Officials for the Town of Petawawa (RSM Consultants Inc.)

Resolution #3

Moved by Murray Rutz

Seconded by Adam Driscoll

That By-law 1611/23, being a by-law to appoint additional Acting Building Officials for the Town of Petawawa (RSM Consultants Inc.), be read a first and second time.

Carried

Resolution #4

Moved by Adam Driscoll

Seconded by Theresa Sabourin

That By-law 1611/23 be read a third and final time and passed.

Carried

2. By-law 1612/23 – being a by-law to appoint a Treasurer for the Corporation of the Town of Petawawa

Resolution #5

Moved by Adam Driscoll

Seconded by Lisa Coutu

That By-law 1612/23, being a by-law to appoint a Treasurer for the Corporation of the Town of Petawawa, be read a first and second time.

Carried

Resolution #6

Moved by Murray Rutz

Seconded by Karen Donovan

That By-law 1612/23 be read a third and final time and passed.

Carried

Correspondence

There were no items of correspondence.

Minutes

1. Council-In-Committee (October 10, 2023)

Resolution #7

Moved by Lisa Coutu

Seconded by Murray Rutz

That the minutes of the Council-In-Committee meeting held on October 10, 2023, be accepted by Council, and that resolutions from that Committee become resolutions of Council.

Carried

2. Ottawa Valley Waste Management Board Meeting (May 11, 2023)

Deputy Mayor Theresa Sabourin provided an overview of the recent activities of the Ottawa Valley Waste Management Board.

Resolution #8

Moved by Theresa Sabourin

Seconded by Murray Rutz

That the minutes of the Ottawa Valley Waste Management Board meeting held on May 11, 2023, be adopted as information.

Carried

3. Festival Hall Committee Meeting (May 19, 2023)

Councillor Murray Rutz provided an overview of the recent activities of the Festival Hall Committee.

Resolution #9

Moved by Murray Rutz

Seconded by Karen Donovan

That the minutes of the Festival Hall Committee meeting held on May 19, 2023, be adopted as information.

Carried

4. Petawawa Accessibility Advisory Committee Meetings (May 4, 2023 & June 21, 2023)

Councillor Karen Donovan provided an overview of the recent activities of the Petawawa Accessibility Advisory Committee.

Resolution #10

Moved by Karen Donovan

Seconded by Adam Driscoll

That the minutes of the Petawawa Accessibility Advisory Committee meetings held on May 4, 2023, and June 21, 2023, be adopted as information.

Carried

5. Petawawa Public Library Board Meeting (August 28, 2023)

Councillor Lisa Coutu provided an overview of the recent activities of the Petawawa Public Library Board.

Resolution #11

Moved by Lisa Coutu

Seconded by Theresa Sabourin

That the minutes of the Petawawa Public Library Board meeting held on August 28, 2023, be adopted as information.

Carried

6. Petawawa Business Advisory Network Meeting (September 5, 2023)

Councillor Murray Rutz provided an overview of the recent activities of the Petawawa Business Advisory Network.

Resolution #12

Moved by Murray Rutz

Seconded by Lisa Coutu

That the minutes of the Petawawa Business Advisory Network meeting held on September 5, 2023, be adopted as information.

Carried

Staff Reports

1. FM-07-2023 – Appointment of Signing Officers for the Corporation of the Town of Petawawa

Colin Howard, Clerk, provided an overview of the report.

Resolution #13

Moved by Murray Rutz

Seconded by Karen Donovan

That Council appoints Gary Serviss, Mayor; Theresa Sabourin, Deputy Mayor; Scott Randolph, CAO; and Christine Leon, Treasurer, as signing officers for the Corporation of the Town of Petawawa.

Carried

Councillor Reports

Deputy Mayor Theresa Sabourin congratulated the Petawawa Ramble Committee on another fantastic event and commented on the amazing support that was displayed by area residents and businesses.

Councillor Lisa Coutu also congratulated the Petawawa Ramble Committee on successful event once again this year. Councillor Coutu was pleased to report that she has been invited to become a member of the Indigenous Hub in Pembroke.

Councillor Adam Driscoll reported he took part in various Petawawa Ramble events over the past weekend and remarked on the great support that was displayed by area residents and businesses.

Councillor Karen Donovan reported she attended the Strategic Planning session on October 4, 2023, and a CNL Environmental Stewardship Council meeting on October 12, 2023. Councillor Donovan also congratulated the Petawawa Ramble Committee on an excellent event.

Councillor Murray Rutz reported he attended the Petawawa Ramble kickoff event on October 13, 2023, and he participated in various Ramble festivities throughout the weekend.

Mayor Gary Serviss reported he attended the Strategic Planning session on October 4, 2023, a County of Renfrew Development and Property Committee meeting on October 10, 2023, and a Community Services Committee meeting and a Renfrew County Housing Corporation meeting both on October 11, 2023. Mayor Serviss also reported that he was the honourable starter for the recent Cross Country Championships held at Valour JK-12 School on October 12, 2023, attended the Petawawa Ramble kickoff event on October 13, 2023, attended the Grand Opening of Cyr Aesthetics and the Black and White Gala for the Pembroke Regional Hospital both on October 14, 2023, and he took part in the Farm to Trail Event as part of the Petawawa Ramble over the past weekend, congratulating staff for organizing such a great event.

Closed Meeting

There was no closed meeting.

Confirming By-law

Resolution #14

Moved by Lisa Coutu

Seconded by Theresa Sabourin

That By-law 1613/23 be read a first, second and third time and passed.

Carried

Adjournment

Resolution #15

Moved by Lisa Coutu

Seconded by Adam Driscoll

That the meeting adjourn to the call of the Mayor.

Carried

The meeting adjourned at 7:16 p.m.

Signature of the Mayor (Original Signed)

Signature of the Clerk (Original Signed)