



Town of Petawawa
Council-In-Committee Meeting Minutes
September 25, 2023 at 6:30 p.m.

Present:

Mayor Gary Serviss
Deputy Mayor Theresa Sabourin
Councillor James Carmody
Councillor Lisa Coutu
Councillor Karen Donovan
Councillor Adam Driscoll
Councillor Murray Rutz

Also Present:

Scott Randolph, CAO
Colin Howard, Clerk
Karen Cronier, Director of Planning and Development
Chris Mantha, Director of Public Works
Sally Mantha
Luke Notman, myFM

The Council-In-Committee meeting was opened by the Mayor at 6:30 p.m.

Land Acknowledgement

The land acknowledgement was read.

Disclosure of Pecuniary Interest

There were no disclosures of pecuniary interest.

Presentations

There were no presentations.

Planning and Development

1. Monthly Report – August/September 2023

Karen Cronier, Director of Planning and Development, provided an overview of the report. Ms. Cronier highlighted the active subdivisions, Zoning By-law amendments, site plan reviews, and the Official Plan update. Ms. Cronier also reported on the attached correspondence from the Ministry of Municipal Affairs and Housing and the Housing Affordability Task Force.

Moved by Murray Rutz

Seconded by James Carmody

That the Planning and Development monthly report for August/September be accepted as information.

Carried

2. Building Activity Monthly Report – July 2023

Karen Cronier presented the monthly report.

Moved by Lisa Coutu

Seconded by Theresa Sabourin

That the Building activity report for July be accepted as information.

Carried

3. Building Activity Monthly Report – August 2023

Karen Cronier presented the monthly report.

Moved by Karen Donovan

Seconded by Adam Driscoll

That the Building activity report for August be accepted as information.

Carried

4. Budget Reports (Planning, Building, and Economic Development)

Received for information.

Public Works

1. Monthly Report – August 2023

Chris Mantha, Director of Public Works, provided an overview of the monthly report. Mr. Mantha highlighted operational achievements in health and safety training, vehicle and equipment maintenance, spring/summer maintenance and water and sanitary operations. Mr. Mantha also reported on the status of 2023 capital projects.

Moved by Murray Rutz

Seconded by Lisa Coutu

That the Public Works monthly report for August be accepted as information.

Carried

2. PW-14-2023 – Award of Tender PW-09-2023, Comfort/Information Centre Phase II

Chris Mantha provided an overview of the report. Mr. Mantha presented two options for Council to consider and sought direction to staff regarding the award of Tender PW-09-2023:

1. That Council approves the award of Tender PW-09-2023, Comfort/Information Centre Phase II to Wade General Contracting Ltd. in the amount of \$613,300.00 plus HST, subject to a reduction in the scope of work through a negotiated change order, and that Council approves the use of \$459,060.00 in available funds to start construction in 2023. The remaining funds would be approved through the 2024 Budget process.

OR

2. That Council cancels Tender PW-09-2023 and directs staff to revisit the design criteria through engineering services to find additional savings and then re-tender for construction services in 2024.

A discussion occurred over the two proposed options to award Tender PW-09-2023 Comfort/Information Centre Phase II.

Moved by James Carmody

Seconded by Karen Donovan

That Council approves the award of Tender PW-09-2023, Comfort/Information Centre Phase II to Wade General Contracting Ltd. in the amount of \$613,300.00 plus HST, subject to a reduction in the scope of work through a negotiated change order, and that Council approves the use of \$459,060.00 in available funds to start construction in 2023. The remaining funds would be approved through the 2024 Budget process.

Defeated

Moved by Theresa Sabourin

Seconded by Lisa Coutu

That Council cancels Tender PW-09-2023 and directs staff to revisit the design criteria through engineering services to find additional savings and then re-tender for construction services in 2024.

Carried

3. Public Works Budget Report

Received for information.

4. Sewage System Budget Report

Received for information.

5. Waterworks Budget Report

Received for information.

General Matters

There was nothing to report.

Closed Meeting

There was no closed meeting.

Adjournment

Moved by Murray Rutz

Seconded by Adam Driscoll

That the meeting be adjourned.

Carried

The meeting adjourned at 7:51 p.m.

Signature of the Clerk (Original Signed)