



Town of Petawawa
Regular Meeting of Council Minutes
March 20, 2023 at 6:30 p.m.

Present:

Mayor Gary Serviss
Deputy Mayor Theresa Sabourin
Councillor James Carmody
Councillor Lisa Coutu
Councillor Adam Driscoll
Councillor Karen Donovan
Councillor Murray Rutz

Also Present:

Colin Howard, Clerk
Karen Cronier, Director of Planning and Development
John Felix, Director of Public Works
Chris Mantha, Manager of Public Works
Kate Bennett, Executive Assistant
Teresa Hebb, Past-President, RCATV Club
Chico Traclet, Director Petawawa, RCATV Club
Taylor Hanrath, Manager of Infrastructure, County of Renfrew
Anthony Hobbs, Forestry and Trails Technician, County of Renfrew
Anthony Hommik, Jp2g Consultants Inc.
Stephen Hebb
Victoria Cleary
Todd Clouthier
Peter Moss

Call to Order

The Mayor called the meeting to order at 6:30 p.m.

Land Acknowledgement

The land acknowledgement was read.

Moment of Silent Reflection

Mayor Serviss asked those in attendance to stand for a moment of silent reflection.

Approval of Agenda

Resolution #1

Moved by Murray Rutz

Seconded by James Carmody

That the agenda for the March 20, 2023 regular meeting of Council be adopted.

Carried

Disclosure of Pecuniary Interest

There were no disclosures of pecuniary interest.

Approval of Minutes

1. Council Meeting (March 6, 2023)

Resolution #2

Moved by Lisa Coutu

Seconded by Theresa Sabourin

That the minutes of the regular meeting of Council held March 6, 2023 be approved as printed and circulated.

Carried

2. Special Council Meeting (March 8, 2023)

Resolution #3

Moved by Karen Donovan

Seconded by Adam Driscoll

That the minutes of the special meeting of Council held March 8, 2023 be approved as printed and circulated.

Carried

Public Meeting

1. Zoning By-law Amendment (from “Commercial – Exception Thirteen (C-E13)” to “Residential Three – Exception Eleven (R3-E11)”, Part of Lot 13, Concession 5, Highland Park Drive

The Public Meeting was opened by the Mayor at 6:33 p.m. Karen Cronier, Director of Planning and Development, advised that Notice of the Public Meeting had been provided as required under the *Planning Act*. A written submission was received from Enbridge Gas Inc. whom had no concerns regarding the application.

Ms. Cronier explained the purpose and effect of the amendment is to rezone the 1985.8 square metres of severed land that is to be added to the adjacent existing lot in Consent File B101/22 from Commercial – Exception Thirteen (C-E13) to Residential Three – Exception Eleven (R3-E11). This will ensure consistent zoning on all of the development lands. The rezoning also modifies the R3-E11 zone provisions to the following:

- To establish Highland Park Drive as the front lot line,
- To reduce the exterior side yard setback from 7.5 m to 4.5 m; and
- To increase the maximum building height from 13 m to 15 m.

Mayor Serviss asked to hear comments from the applicant. The applicant chose not to come forward to speak on the application.

Mayor Serviss asked to hear comments from members of the public. No one from the public came forward to speak for or against the application.

Ms. Cronier then explained the appeal process to those present.

Mayor Serviss declared the Public Meeting closed at 6:36 p.m.

Presentations

1. Proposed Off-Road Vehicle By-law – Teresa Hebb, Past-President and Chico Traclet, Director Petawawa, Renfrew County ATV Club

Mayor Serviss introduced Teresa Hebb, Past-President and Chico Traclet, Director Petawawa, both from the Renfrew County ATV Club.

Ms. Hebb provided an overview of the RCATV Club and highlighted the economic and tourism potential that can be obtained through the adoption of an Off-Road Vehicle (ORV) by-law for the Town and the endorsement of an amendment to the County of Renfrew ORV By-law. Ms. Hebb addressed the RCATV membership growth since 2014 and demonstrated how the Club works to promote rider safety, address trail and resident concerns, report hazards, and support landowners.

Ms. Hebb expressed her appreciation to Council for providing her with the opportunity to appear and stated she would be happy to take any questions.

Mayor Serviss asked to hear questions from Council. Council discussed the request and commented on several aspects such as, education and rider safety, enforcement, insurance coverage, the requirement for Algonquin Trail permits as of May 1, access over shared municipal roadways, noise concerns, and the potential for a trial pilot project for use of Off-Road vehicles.

Resolution #4

Moved by James Carmody

Seconded by Murray Rutz

That Council supports in principle the request from the Renfrew County ATV Club on the adoption of a Town By-law for Off-Road Vehicles and that staff will be directed to bring forward a future report for Council's consideration on the matter.

Carried

Mayor Serviss, on behalf of Council, thanked Ms. Hebb and Mr. Traclet for their informative presentation.

By-laws

1. By-law 1569/23 – being a by-law to amend By-law 456/07 of the Corporation of the Town of Petawawa, as amended (from “Commercial – Exception Thirteen (C-E13)” to “Residential Three – Exception Eleven (R3-E11)”), Part of Lot 15, Range C, Highland Park Drive

Resolution #5

Moved by Theresa Sabourin

Seconded by Murray Rutz

That By-law 1569/23, being a by-law to amend By-law 456/07 of the Corporation of the Town of Petawawa, as amended, be read a first and second time.

Carried

Resolution #6

Moved by James Carmody

Seconded by Karen Donovan

That By-law 1569/23 be read a third time and passed.

Carried

2. By-law 1570/23 – being a by-law to authorize Off-Road Vehicle travel on a portion of Black Bay Road on June 18, 2023

Resolution #7

Moved by Lisa Coutu

Seconded by James Carmody

That By-law 1570/23, being a by-law to authorize Off-Road Vehicle travel on a portion of Black Bay Road on June 18, 2023, be read a first and second time.

Carried

Resolution #8

Moved by Karen Donovan

Seconded by Adam Driscoll

That By-law 1570/23 be read a third time and passed.

Carried

3. By-law 1571/23 – being a by-law to provide that Section 50 (5) of the *Planning Act* not apply to Part of Block 3, Registered Plan 49M-68 designated as Parts 1, 2 and 3 on 49R-20314, Subject to Easement over Parts 2 and 3 on 49R-20314 as in RE258564, Town of Petawawa

Resolution #9

Moved by Adam Driscoll

Seconded by Murray Rutz

That By-law 1571/23, being a by-law to provide that Section 50 (5) of the *Planning Act* not apply to Part of Block 3, Registered Plan 49M-68 designated as Parts 1, 2 and 3 on 49R-20314, Subject to Easement over Parts 2 and 3 on 49R-20314 as in RE258564, Town of Petawawa, be read a first and second time.

Carried

Resolution #10

Moved by James Carmody

Seconded by Lisa Coutu

That By-law 1571/23 be read a third time and passed.

Carried

Correspondence

There were no items of correspondence.

Minutes

1. Council-In-Committee (March 13, 2023)

Resolution #11

Moved by Theresa Sabourin

Seconded by Karen Donovan

That the minutes of the Council-In-Committee meeting held on March 13, 2023 be accepted by Council, and that resolutions from that Committee become resolutions of Council.

Carried

2. Petawawa Public Library Board (December 19, 2022 and January 30, 2023)

Councillor James Carmody provided an overview of the recent activities of the Petawawa Public Library Board.

Resolution #12

Moved by Lisa Coutu

Seconded by James Carmody

That the minutes of the Petawawa Public Library Board meetings held on December 19, 2022 and January 30, 2023 be adopted as information.

Carried

3. Petawawa Business Advisory Network (February 7, 2023)

Councillor Murray Rutz provided an overview of the activities of the Petawawa Business Advisory Network.

Resolution #13

Moved by Murray Rutz

Seconded by Adam Driscoll

That the minutes of the Petawawa Business Advisory Network meeting held on February 7, 2023 be adopted as information.

Carried

4. Petawawa Police Services Board (February 22, 2023)

Councillor James Carmody provided an overview of the recent activities of the Petawawa Police Services Board.

Resolution #14

Moved by James Carmody

Seconded by Murray Rutz

That the minutes of the Petawawa Police Services Board meeting held on February 22, 2023 be adopted as information.

Carried

Staff Reports

1. ADMIN-07-2023 – Contribution Agreement to receive funding under the Permanent Public Transit Program – Active Transportation Fund

Colin Howard, Clerk, provided an overview of the report.

Resolution #15

Moved by Murray Rutz

Seconded by Karen Donovan

That Council adopts the following resolution to receive a formal contribution agreement to receive funding under the Permanent Public Transit Program - Active Transportation Fund:

Whereas Section 3.1 of the *Municipal Act, 2001*, S.O. 2001, c.25, as amended, authorizes municipalities to enter into agreements with the Crown in right of Canada with respect to matters within the municipality's jurisdiction;

And Whereas the powers of a municipality shall be exercised by its council;

And Whereas a municipal power, including a municipality's capacity, rights, powers and privileges, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

Now Therefore be it resolved that Council of the Corporation of the Town of Petawawa hereby authorizes the Mayor and the Clerk to enter into a contribution agreement with His Majesty the King in right of Canada as represented by the Minister of Intergovernmental Affairs, Infrastructure and Communities to receive funding under the Permanent Public Transit Program - Active Transportation Fund to construct a 1.4 km asphalt multi-use pathway along Laurentian Drive;

And that a copy of this resolution be provided to the Ministry of Intergovernmental Affairs, Infrastructure and Communities so that a formal contribution agreement can be prepared for execution by municipal by-law.

Carried

Councillor Reports

Deputy Mayor Theresa Sabourin – nothing to report.

Councillor James Carmody reported he attended a Petawawa Police Services Board meeting on March 15, 2023.

Councillor Lisa Coutu – nothing to report.

Councillor Adam Driscoll reported he completed his tour of the water and wastewater treatment plants on March 8, 2023 and attended a Breast Cancer Fundraising Event at the Petawawa Legion on March 18, 2023.

Councillor Karen Donovan reported she completed her tour of the water and wastewater treatment plants and enquired on the status of promoting the awareness campaign for the Women and Gender Equality Project.

Councillor Murray Rutz – nothing to report.

Mayor Gary Serviss reported he attended a County of Renfrew Development and Property meeting on March 7, 2023. Mayor Serviss also reported he and the CAO had a meet and greet with Ministry of Tourism, Culture and Sport Regional Development Advisor Carmen Goold and with Garrison Commander Colonel Jason Guiney on March 9, 2023. Further, Mayor Serviss participated in a recent Net Zero meeting with the CAO, Ice Rescue Training with the Fire Department, a virtual information session on tiny

home development, and a Community Services meeting to discuss a proposed Christmas Light Trail at the Civic Centre.

Closed Meeting

There was no closed meeting.

Confirming By-law

Resolution #16

Moved by James Carmody

Seconded by Theresa Sabourin

That By-law 1572/23 be read a first, second and third time and passed.

Carried

Adjournment

Resolution #17

Moved by Lisa Coutu

Seconded by Karen Donovan

That the meeting adjourn to the call of the Mayor.

Carried

The meeting adjourned at 8:13 p.m.

Signature of the Mayor (Original Signed)

Signature of the Clerk (Original Signed)