



**Town of Petawawa**  
**Council-In-Committee Meeting Minutes**  
**March 13, 2023 at 6:30 p.m.**

**Present:**

Mayor Gary Serviss  
Deputy Mayor Theresa Sabourin  
Councillor James Carmody  
Councillor Lisa Coutu  
Councillor Karen Donovan  
Councillor Murray Rutz

**Regrets:**

Councillor Adam Driscoll

**Also Present:**

Daniel Scissons, CAO/Deputy Clerk  
Mary McCaw, Director of Community Services  
Peter Moss

The Council-In-Committee meeting was opened by the Mayor at 6:31 p.m.

**Land Acknowledgement**

The land acknowledgement was read.

**Disclosure of Pecuniary Interest**

There were no disclosures of pecuniary interest.

**Presentations**

There were no presentations.

## **Fire Department**

### 1. Activity Report – February 2023

Daniel Scissons, CAO/Deputy Clerk, provided an overview of the monthly report, referencing incident responses, prevention activities, platoon, ice rescue and provincial mandatory certification training and maintenance of building, vehicle and equipment assets.

**Moved by Murray Rutz**

**Seconded by James Carmody**

That the Fire Department activity report for February be accepted as information.

**Carried**

### 2. Fire Protection Budget Report

Received for information.

## **Community Services**

### 1. Activity Report – February 2023

Mary McCaw, Director of Community Services, provided an overview of the various services, programs and rental activities realized over the month of February. Ms. McCaw commented on the successful Ontario Winter Games sledge hockey tournament and Ottawa Valley Wedding Show. Tourism promotion, including planning for the Water and Dirt Festival, is in focus. Restorative efforts are underway for tennis room and Kinhut facilities having sustained water and fire damage.

**Moved by Theresa Sabourin**

**Seconded by Karen Donovan**

That the Community Services monthly report for February be accepted as information.

**Carried**

### 2. CS-02-2023 – 2023/24 Community Art Installation at Centennial Park

Mary McCaw provided an overview of the report, highlighting the promotion of public art as an initiative in the Community Improvement Plan. Council acknowledged the generous proposal from local artist Shawn DeGeer to create, install and maintain a floating mirrored sphere in the pond at Centennial Park. Discussion centered on siting options, maximizing public exposure, vandalism risk and municipal liability. Direction was provided to staff to engage Mr. DeGeer in further dialogue, liaise with the Town's insurer and consider the operational impacts to the Community Services Department related to the art installation. Supplementary information to follow.

3. CS-03-2023 – Renfrew County ATV Club Father’s Day Ride

Mary McCaw provided an overview of the report.

**Moved by Lisa Coutu**

**Seconded by Theresa Sabourin**

That Council grants a one-day permission to the Renfrew County ATV Club on June 18, 2023 for use of Black Bay Road for the purpose of accessing the Algonquin Trail and RCATV Trail #28 as part of a planned RCATV event, the Father’s Day Ride. And that a by-law be brought forward at the next Council meeting to formally approve the request.

**Carried**

4. Community Services Budget Report

Received for information.

**Finance and Management**

1. Accounts Payable – February 2023

Daniel Scissons presented the report.

**Moved by Murray Rutz**

**Seconded by Lisa Coutu**

That the general cheque #'s 38670 to 38842 in the amount of \$1,521,731.60 be passed by Council and paid by the Treasurer.

**Carried**

2. ADMIN-05-2023 – Taxi License Applications 2023

Daniel Scissons provided an overview of the report.

**Moved by Theresa Sabourin**

**Seconded by Karen Donovan**

That Council approves the taxi licence and vehicle licence applications in accordance with the current taxi by-law.

**Carried**

3. ADMIN-06-2023 – Animal Control/By-law Enforcement Activity Report – February 2023

Daniel Scissons introduced the monthly report.

**Moved by James Carmody**

**Seconded by Lisa Coutu**

That Council receives the Animal Control/By-law Enforcement monthly activity report for February as information.

**Carried**

4. Budget Reports (Administration, Animal Control/By-law Enforcement, and Council)

Received for information.

**General Matters**

There was nothing to report.

**Closed Meeting**

There was no closed meeting.

**Adjournment**

**Moved by Murray Rutz**

**Seconded by Karen Donovan**

That the meeting be adjourned.

**Carried**

The meeting adjourned at 7:13 p.m.

Signature of the Deputy Clerk (Original Signed)