



Town of Petawawa
Special Meeting of Council Minutes
March 8, 2023 at 6:30 p.m.

Present:

Mayor Gary Serviss
Deputy Mayor Theresa Sabourin
Councillor Lisa Coutu
Councillor Adam Driscoll
Councillor Karen Donovan
Councillor Murray Rutz

Regrets:

Councillor James Carmody

Also Present:

Daniel Scissons, CAO
Colin Howard, Clerk
Karen Cronier, Director of Planning and Development
Christine Mitchell, Economic Development Officer
Marisa Williams, Project Manager/Senior Planner, WSP Canada Inc.
Colton Kyle
Victoria Cleary
Joe McDonald
Wayne Bando
Curtis Quilty
Peter Moss
Maria Beauchemin

Call to Order

The Mayor called the meeting to order at 6:30 p.m.

Land Acknowledgement

The land acknowledgement was read.

Moment of Silent Reflection

Mayor Serviss asked those in attendance to stand for a moment of silent reflection.

Approval of Agenda

Resolution #1

Moved by Murray Rutz

Seconded by Karen Donovan

That the agenda for the March 8, 2023 special meeting of Council be adopted.

Carried

Disclosure of Pecuniary Interest

There were no disclosures of pecuniary interest.

Public Meeting

Mayor Serviss advised the Special Meeting of Council has been called for the purpose of discussing the revisions that may be required as part of an update to the Town's Official Plan (OP).

1. Town of Petawawa Official Plan Update – Marisa Williams, Project Manager/Senior Planner, WSP Canada Inc.

Karen Cronier, Director of Planning and Development, advised that the Notice of Special Meeting of Council had been provided as required under the *Planning Act*. Ms. Cronier noted that the Town received correspondence from residents Richard Hoskins and Jacinta Hoskins and that the letter had already been distributed to Council and staff. The Town also received a request to provide a draft of the OP once it is available to the Algonquins of Ontario.

Mayor Serviss called upon Ms. Cronier to welcome and introduce Marisa Williams, Project Manager/Senior Planner from WSP Canada Inc.

Ms. Williams outlined the purpose of this Special Meeting of Council referencing Section 26 (3) (b) of the *Planning Act*. She noted that before revising the Town's OP, a special meeting must be held and open to the public to discuss potential revisions to the OP that may be required. Ms. Williams reported on the requirement to update official plans every five years as per the *Planning Act*. The Town's last OP update occurred in 2013 and there have been several changes to the *Planning Act* and the Provincial Policy Statement (PPS) since then which must now be implemented in the Town's new OP.

Ms. Williams highlighted the next steps in the review process which will focus on public and stakeholder consultation, the preparation of a policy directions report and a statutory public open house, all scheduled to occur over the summer months, with an anticipated adoption of the updated OP by August 2023.

Mayor Serviss asked to hear comments from members of the public.

Wayne Bando came forward and requested clarification on whether an infrastructure servicing study will be completed as part of the update. Mr. Bando also sought clarification on what industrial employment opportunities are within the Town, what the definition of a stakeholder is for upcoming meetings, and whether a natural heritage study will be considered with this Official Plan update. Responding to Mr. Bando, Ms. Williams advised that there were a number of factors to consider in determining areas for industrial development and those will be looked at as part of the review. Ms. Williams clarified the definition of a stakeholder and indicated that natural heritage features may need to be considered when identifying growth areas. It was confirmed that an infrastructure study is not part of the OP review.

Peter Moss came forward and sought clarification on what is meant by the Town's OP being in conformity with the County of Renfrew's OP. Responding to Mr. Moss, Ms. Williams advised that the County's OP needs to follow Provincial Policies and therefore the Town's plan must have a statement of conformity that supports the County's requirements. Ms. Cronier added that the Town is identified as an urban designation in the County OP which recognizes that the Town has its own OP with its own policies.

Victoria Cleary came forward and requested clarification on the types of businesses that the Town is seeking to attract as part of the OP review and cited a number of population statistics. Responding to Ms. Cleary, Christine Mitchell, Economic Development Officer, advised that the Town is constantly discussing options to expand both commercial and industrial lands with the Town. Ms. Mitchell stated that the Town website has information outlining the various population statistics, catchment areas and work that the Petawawa Business Advisory Network has been undertaking to support and encourage growth in the municipality.

Mayor Serviss then asked to hear from members of Council.

Deputy Mayor Theresa Sabourin requested clarification on how the Town plans to notify stakeholders of the upcoming meetings and commented on the OP Background Report which suggested that Garrison Petawawa is a Pembroke and Area Airport Commission (PAAC) member. Responding to Deputy Mayor Sabourin, Ms. Williams confirmed that invitations will be sent to prospective organizations and individuals. Ms. Williams will review the composition of the PAAC and provide clarification.

Councillor Lisa Coutu thanked Ms. Williams for the informative presentation and requested clarification on the terminology "attainable housing" versus "affordable

housing”. Responding to Councillor Coutu, Ms. Williams stated that the use of the term affordable is slowly moving towards attainable which relates to costing realizations and lifecycles of people, citing the tiny home movement as an example.

Mayor Serviss, on behalf of Council, thanked Ms. Williams for attending and for explaining the next steps in the OP update process.

Mayor Serviss thanked all for attending and declared the Public Meeting closed at 7:21 p.m.

Confirming By-law

Resolution #2

Moved by Lisa Coutu

Seconded by Theresa Sabourin

That By-law 1568/23 be read a first, second and third time and passed.

Carried

Adjournment

Resolution #3

Moved by Murray Rutz

Seconded by Adam Driscoll

That the meeting adjourn to the call of the Mayor.

Carried

The meeting adjourned at 7:22 p.m.

Signature of the Mayor (Original Signed)

Signature of the Clerk (Original Signed)