



Town of Petawawa
Council-In-Committee Meeting Minutes
April 24, 2023 at 6:30 p.m.

Present:

Mayor Gary Serviss
Deputy Mayor Theresa Sabourin
Councillor James Carmody
Councillor Lisa Coutu
Councillor Karen Donovan
Councillor Murray Rutz

Regrets:

Councillor Adam Driscoll

Also Present:

Daniel Scissons, CAO
Colin Howard, Clerk
Karen Cronier, Director of Planning and Development
Chris Mantha, Manager of Public Works

The Council-In-Committee meeting was opened by the Mayor at 6:30 p.m.

Land Acknowledgement

The land acknowledgement was read.

Disclosure of Pecuniary Interest

There were no disclosures of pecuniary interest.

Presentations

There were no presentations.

Planning and Development

1. Activity Report – March 2023

Karen Cronier, Director of Planning and Development, provided an overview of the report. Ms. Cronier highlighted the active subdivisions, Zoning By-law

amendments, site plan applications, and developments in pre-consultation. Ms. Cronier provided an update on the spring freshet, water levels on the Petawawa and Ottawa Rivers and siting of sandbagging locations throughout the municipality.

Moved by Murray Rutz

Seconded by Karen Donovan

That the Planning and Development monthly report for March be accepted as information.

Carried

2. Building Activity Report – March 2023

Karen Cronier presented the monthly report.

Moved by Theresa Sabourin

Seconded by Lisa Coutu

That the Building activity report for March be accepted as information.

Carried

3. PL-03-2023 – Hoffman Landscape Depot Site Plan Application and Zoning By-law Amendment Application

Karen Cronier provided an overview of the report. Ms. Cronier indicated that the proposed site plan and zoning amendment applications for the establishment and recognition of a landscape depot located at 581 Doran Road meet the intent of the Official Plan and the provisions of the Zoning By-law. The purpose of the zoning by-law amendment is to change the General Industrial (GM) zoning to GM-Exception Seven (GM-E7), reducing the front yard setback from 22 m to 7.5 m to permit the placement of landscape bins along the front lot line. Site plan approval will be conditionally granted upon passage of the zoning amendment without appeal and be subject to a development agreement between the proponent and the Town. A public meeting has been scheduled for May 15, 2023.

Received for information.

4. PL-04-2023 – Zoning By-law Amendment Application – Lapointe, Part of Lot 11, Lake Range, Gutzman Road

Karen Cronier provided an overview of the report. The purpose and effect of the zoning by-law amendment is to rezone the severed lands in Consent Files B194/21 (1), B195/21 (2) and B196/21 (3) from Rural to Residential One (R1) as a condition of consent to permit the severance of three residential lots. A public meeting has been scheduled for May 15, 2023.

Received for information.

5. Budget Reports (Planning, Building, and Economic Development)
Received for information.

Public Works

1. Monthly Report – March 2023

Chris Mantha, Manager of Public Works, provided an overview of the monthly report. Mr. Mantha reported on winter maintenance and snow removal operations, spring thaw and water control efforts, street repairs and patching work and provided an update on 2023 capital projects.

Moved by Murray Rutz

Seconded by James Carmody

That the Public Works monthly report for March be accepted as information.

Carried

2. Public Works Budget Report

Received for information.

3. Sewage System Budget Report

Received for information.

4. Waterworks Budget Report

Received for information.

General Matters

There was nothing to report.

Closed Meeting

There was no closed meeting.

Adjournment

Moved by Theresa Sabourin

Seconded by Karen Donovan

That the meeting be adjourned.

Carried

The meeting adjourned at 7:08 p.m.

Signature of the Clerk (Original Signed)