



Town of Petawawa
Regular Meeting of Council Minutes
April 3, 2023 at 6:30 p.m.

Present:

Mayor Gary Serviss
Deputy Mayor Theresa Sabourin
Councillor James Carmody
Councillor Lisa Coutu
Councillor Adam Driscoll
Councillor Karen Donovan
Councillor Murray Rutz

Also Present:

Daniel Scissons, CAO
Colin Howard, Clerk
Karen Cronier, Director of Planning and Development
Mary McCaw, Director of Community Services
Mark Reinert, Parks & Recreation Facilities Supervisor
Henry Coutu
William Coutu

Call to Order

The Mayor called the meeting to order at 6:30 p.m.

Land Acknowledgement

The land acknowledgement was read.

Moment of Silent Reflection

Mayor Serviss asked those in attendance to stand for a moment of silent reflection.

Approval of Agenda

Resolution #1

Moved by James Carmody

Seconded by Theresa Sabourin

That the agenda for the April 3, 2023 regular meeting of Council be adopted.

Carried

Disclosure of Pecuniary Interest

There were no disclosures of pecuniary interest.

Approval of Minutes

1. Council Meeting (March 20, 2023)

Resolution #2

Moved by Murray Rutz

Seconded by Karen Donovan

That the minutes of the regular meeting of Council held March 20, 2023 be approved as printed and circulated.

Carried

Presentations

There were no presentations.

By-laws

1. By-law 1573/23 – being a by-law prohibiting or regulating signs and any other advertising devices within the Town of Petawawa

Resolution #3

Moved by Lisa Coutu

Seconded by Karen Donovan

That By-law 1573/23, being a by-law prohibiting or regulating signs and any other advertising devices within the Town of Petawawa, be read a first and second time.

Carried

Resolution #4

Moved by James Carmody

Seconded by Lisa Coutu

That By-law 1573/23 be read a third and final time and passed.

Carried

Correspondence

1. 2023 Senior of the Year Award – Raymond Cho, Minister for Seniors and Accessibility

The item of correspondence was received for information.

Minutes

1. Council-In-Committee (March 27, 2023)

Resolution #5

Moved by Lisa Coutu

Seconded by Theresa Sabourin

That the minutes of the Council-In-Committee meeting held on March 27, 2023 be accepted by Council, and that resolutions from that Committee become resolutions of Council.

Carried

2. Equity, Diversity and Inclusion Advisory Committee (February 7, 2023)

Councillor Lisa Coutu provided an overview of the recent activities of the Equity, Diversity and Inclusion Advisory Committee.

Resolution #6

Moved by Lisa Coutu

Seconded by Theresa Sabourin

That the minutes of the Equity, Diversity and Inclusion Advisory Committee meeting held on February 7, 2023 be adopted as information.

Carried

3. Petawawa Accessibility Advisory Committee (February 21, 2023)

Councillor Karen Donovan provided an overview of the activities of the Petawawa Accessibility Advisory Committee.

Resolution #7

Moved by Karen Donovan

Seconded by Murray Rutz

That the minutes of the Petawawa Accessibility Advisory Committee meeting held on February 21, 2023 be adopted as information.

Carried

Staff Reports

1. CS-04-2023 – Civic Centre Dressing Rooms Roof Retrofit

Mary McCaw, Director of Community Services, provided an overview of the report.

Resolution #8

Moved by Murray Rutz

Seconded by Lisa Coutu

That Council award Simluc Contractors Inc. the contract for the roof retrofit project to Civic Centre dressing rooms 5 and 6 at a cost of \$102,226.00 plus HST.

Carried

2. CS-05-2023 – Civic Centre Arena Lighting Upgrade

Mary McCaw provided an overview of the report.

Resolution #9

Moved by Murray Rutz

Seconded by James Carmody

That Council award Petawawa Electric the Civic Centre Arena Lighting Upgrade contract at a cost of \$44,250.00 plus HST.

Carried

3. CS-06-2023 – Civic Centre Tennis Court Lighting Upgrade

Mary McCaw provided an overview of the report.

Resolution #10

Moved by Lisa Coutu

Seconded by James Carmody

That Council award Petawawa Electric the Civic Centre Tennis Court Lighting Upgrade contract at a cost of \$78,000.00 plus HST.

Defeated

A discussion occurred on procurement process. Staff were directed to review the project scope and reconsider the call for bids.

Councillor Reports

Deputy Mayor Theresa Sabourin reported she attended an Equity, Diversity and Inclusion Advisory Committee meeting on March 29, 2023 and an Ottawa Valley Waste Management Board meeting on March 30, 2023.

Councillor James Carmody reported he attended the tender opening for the reconstruction of Hilda Street and Lisa Crescent on March 21, 2023.

Councillor Lisa Coutu reported she attended a Petawawa Public Library Board meeting on March 27, 2023 and chaired an Equity, Diversity and Inclusion Advisory Committee meeting on March 29, 2023. Councillor Coutu also reported she attended the 2023 Farmland Forum hosted by the Ontario Farmland Trust on March 23, 2023.

Councillor Adam Driscoll reported he attended the provincial funding announcement for the Renfrew County Virtual Triage and Assessment Centre on March 24, 2023 on behalf of the Mayor.

Councillor Karen Donovan reported she attended a Petawawa Accessibility Advisory Committee meeting on March 23, 2023, the tender opening for repairs to Grit Tank #1 on March 28, 2023 and the CNL Environmental Stewardship Council meeting on March 30, 2023.

Councillor Murray Rutz reported he chaired a Festival Hall meeting on March 24, 2023 and commented on a busy schedule of programming planned for the year and on an upcoming announcement for a new sign and logo for the facility. Councillor Rutz acknowledged the efforts of staff and his colleagues in delivering another outstanding edition of the Town's Community Guide.

Mayor Gary Serviss reported on his recent meeting with Deep River and District Hospital President and CEO Janna Hotson to discuss health and long term care in the community.

Closed Meeting

There was no closed meeting.

Confirming By-law

Resolution #11

Moved by Lisa Coutu

Seconded by Murray Rutz

That By-law 1574/23 be read a first, second and third time and passed.

Carried

Adjournment

Resolution #12

Moved by Karen Donovan

Seconded by Adam Driscoll

That the meeting adjourn to the call of the Mayor.

Carried

The meeting adjourned at 7:44 p.m.

Signature of the Mayor (Original Signed)

Signature of the Clerk (Original Signed)