

Petawawa Accessibility Advisory Committee

October 27, 2022

3:00 pm

Council Chambers

Call to Order: Theresa Sabourin welcomed the Members Present and called the meeting to order at 3:05 pm.

Members Present: Theresa Sabourin, Sharon Slaney, Leah Cuffe, Alison Morris, Lynn Davenport.

Regrets: Kate Bennett, Sheila Clarke.

Adoption of Agenda: Motion to Accept made by Alison Morris seconded by Leah Cuffe, carried by the group present.

Disclosure of Pecuniary Interest: Nothing to report.

Minutes from September 12th, 2022: Motion to accept Alison Morris seconded by Lynn Davenport, carried by the group present.

Old Business

Treat Accessibility:

Theresa Sabourin updated the group present that Treat Accessibility for Halloween Night is receiving good exposure. There are signs around Petawawa and people are talking about the Orange Accessibility Signs.

The Fire Department at the Town Hall and on Swantz Road will be passing out treats and the orange flashing lights to all the Trick or Treaters.

Lynn Davenport will join the Fire Department at the Town Hall at 5:00 pm Halloween Night.

Sharon Slaney will join the Fire Department at the Swantz Road Station at 5:00 pm Halloween Night.

Lynn Davenport asked if after the event a Thank You could go out to the Trick or Treaters, Fire Departments, the Community Members that supported the Orange Accessibility Signs and to REMAX for purchasing the signs as well CANEX and the Town Hall for distributing the signs to the Community on the Town of Petawawa social media page.

Theresa Sabourin asked Lynn Davenport to ask Kate Bennett to do this and include any pictures taken Halloween Night.

New Business

Barrier Free Audit Review-Petawawa Public Library.

Leah Cuffe and Lynn Davenport discussed the checklist with the group present.

Items involving the Fire Alarms, emergency lighting, Extinguishers, Fire Escape Plan and Assembly Area, be brought to the attention of Kate Bennett to have put on the Agenda for the Town of Petawawa Health and Safety Committee.

There is a machine (Leah Cuffe will research what the name of the machine is and send it to Kate Bennett) that helps visually impaired Library Patrons read text easier as well as magnifying lens that patrons can use while at the library. Once the actual name of this machine is known Theresa Sabourin suggested that these items be included on the Town of Petawawa Accessibility page.

Other items that should be addressed include the inconsistency of the automatic doors working, the way in which the door opens, signage, rugs.

It was also mentioned that the two handicap parking spaces at the Civic Centre next to the building be made into one for an accessible van with access aisles.

Member Input

Alison Morris suggested that the Customer Service Training for Council Members and Staff included in the Orientation Package have December 3rd, 2022, the Day for Persons with Disabilities be set as the completion date.

Theresa Sabourin put forward a recommendation that a consultant be hired to compile a one year and five year plan for the Town of Petawawa to achieve the recommendations that have been set by the PAAC.

Next Meeting

The next meeting in January has not been set, with the new Council and the Committee will need to apply to be part of the PAAC, this will require police checks which now can be completed online. Theresa Sabourin will ask Kate Bennett what needs to be done to accomplish this.

Theresa Sabourin also recommended that the Town of Petawawa recruit Members for PAAC to make the committee eight panel.

The meeting adjourned at 4:25 pm.