



## **PETAWAWA ACCESSIBILITY ADVISORY COMMITTEE**

### **Meeting Minutes**

**February 24, 2022 - 3:00 P.M.  
Electronic ZOOM Meeting**

**PRESENT:** Leah Cuffe, Sheila Clarke (3:10 p.m.), Lynn Davenport, Kate Bennett, Theresa Sabourin, Sharon Slaney

**REGRETS:** Alison Morris

#### **Welcome and Introductions**

T. Sabourin called the meeting to order at 3:01 p.m.

#### **Adoption of Agenda**

Moved by L. Davenport, seconded by S. Slaney to approve the February 24, 2022 Petawawa Accessibility Advisory Committee agenda as presented.

***MOTION CARRIED.***

#### **Disclosure of Pecuniary Interest**

None.

#### **Adoption of previous minutes of January 27, 2022**

Moved by S. Clarke, seconded by L. Cuffe that the minutes from January 27, 2022 be approved as amended.

***MOTION CARRIED.***

**Old Business:**

Workplan 2022

T. Sabourin reviewed the current draft of the 2022 workplan and purposed several revisions which were accepted by the committee. T. Sabourin also reported that an objective for 2023 will be to create a new workplan that is simplified for user readability. T. Sabourin intends to research workplan templates and will draft a new plan for 2023.

**New Business:**

Terms of Reference Review

Deferred to the next meeting.

**Correspondence:**

No items of correspondence.

**Member Input:**

S. Clarke reported the resource binders are complete and will be dropped off to the library next week. The binders have been reviewed and completely updated and signage has been posted for residents to find the binder easily at the Resource Desk. There are two binders, one for families and one for the local businesses.

T. Sabourin reported that the town has begun planning events for the 25<sup>th</sup> celebration which will be held over the July 1<sup>st</sup> Canada Day long weekend. T. Sabourin noted that Slater Homes has sponsored a community picnic event to be held on Sunday, July 3<sup>rd</sup> at the Petawawa Point, and noted that apart of the event will include old fashion games such as a potato sack race or a water balloon toss. T. Sabourin noted that she would like to incorporate an accessible game in hopes to promote the town's accessible features. T. Sabourin asked the committee if they would be interested in hosting the accessible game at the community picnic and L. Cuffe advised that she would research games and activities that will tie into the town's accessible equipment.

**Next Meeting Date:**

The next meeting will be held on **Thursday, March 24, 2022.**

The meeting adjourned at 3:56 p.m. at the call of the Chair.