



Petawawa Police Services Board Minutes

**September 28, 2022 at 2:30 p.m.
Town of Petawawa Municipal Office
Council Chambers**

Present:

Councillor James Carmody
Sharon Dainty
Maria Morena-Church (2:45 p.m.)

Also Present:

Colin Howard, Clerk
Staff Sergeant MaryAnn MacNeil, Upper Ottawa Valley OPP

1. Call to Order

James Carmody, Board Chair for the Petawawa Police Services Board, called the meeting to order at 2:34 p.m.

2. Adoption of Agenda (additions/deletions)

The agenda was amended by adding the following item:

#6 (c) – Community Safety and Well-Being Plan Upper Ottawa Valley – Update
Moved by S. Dainty and seconded by J. Carmody that the agenda be adopted as amended. Motion carried.

3. Disclosure of Pecuniary Interest

There were no disclosures of pecuniary interest.

4. Adoption of Minutes

(a) July 20, 2022

Moved by J. Carmody and seconded by S. Dainty, that the minutes previously circulated be adopted as presented. Motion carried.

5. Presentations

There were no presentations.

6. Correspondence

- (a) Various items of correspondence circulated electronically to members prior to meeting

Received for information.

- (b) Road Occupancy Application for MADD Signs

James Carmody reviewed the correspondence and provided an update to the Board on the status of the MADD signs being installed at the approved locations.

Received for information.

- (c) Community Safety and Well-Being Plan Upper Ottawa Valley

James Carmody reviewed the draft plan and updated the Board on the status of the approval process.

Received for information.

7. Financial Report

- (a) Detailed Budget Trial Balance to September 16, 2022 – provided by Town Treasurer

Moved by S. Dainty and seconded by J. Carmody, that the detailed trial balance to September 16, 2022, which was provided by the Town Treasurer, be approved. Motion carried.

- (b) Blue North – domain address renewals for PPSB and E-Cop

Moved by J. Carmody and seconded by S. Dainty, that the invoice to renew the annual domain addresses for PPSB and E-Cop in the amount of \$50.00 plus HST be approved for payment. Motion carried.

8. Old Business

- (a) E-Cop & Facebook

J. Carmody reviewed the statistics as follows: E-Cop currently has 274 active contacts receiving E-Blasts; 12 E-Blasts were circulated in July; 1 E-Blast was circulated in August; and 2 E-Blasts have been circulated for the month of September (up to September 13, 2022). J. Carmody reported the PPSB Facebook page has 1,120 likes and 1,203 followers; 17 posts were made in July; 5 posts were made in August; and as of September 13th, 3 posts have been made.

At this point, 2:45 p.m., M. Morena-Church entered the Council Chambers to attend the meeting.

(b) PPSB Calendar of Annual Events

J. Carmody presented the calendar of annual events. Received for information.

9. New Business

(a) Policy 1.7 Review – A protocol for the reporting of information related to the occurrence of significant community safety threats or significant criminal activity.

J. Carmody reviewed Policy 1.7. No other amendments were suggested other than updating the reviewed and revision dates.

Moved by S. Dainty and seconded by M. Morena-Church, that Policy 1.7 be amended as follows by updating reviewed and revision dates. Motion carried.

(b) Traffic Calming Children Silhouette Signs

J. Carmody reviewed the correspondence on the traffic calming children silhouette signs with the Board. A discussion occurred. C. Howard to contact Cedar Signs for further information and pricing and report back at the next meeting.

(c) Event Planning and Support

A discussion occurred on upcoming event planning and support for the 2023 Spring Showcase, Marine OPP and Christmas Mega Ride. M. Morena-Church and C. Howard to research costing of handout material and report back at the next meeting.

At this point, 3:18 p.m., Mayor Bob Sweet entered the Council Chambers to thank the Petawawa Police Services Board for their service to the community over the past term and congratulated them on helping make Petawawa one of the safest Communities to live within Canada.

Mayor Sweet left the meeting following his congratulatory message to the Board at 3:20 p.m.

10. Detachment Commander's Report

(a) Updates/report of policing activities in Petawawa

Staff Sergeant M. MacNeil updated the board on recent calls for service involving a robbery at the Circle K and a paint spill, both occurring on Petawawa Boulevard. Staff Sergeant M. MacNeil also updated the board on the Mobile Crisis Response Team. The team now consists of two teams that

will aim to better assist with mental health interventions 7 days per week within the detachment area.

(b) Upcoming Detachment/Provincial initiatives and/or events

Staff Sergeant M. MacNeil reported the UOVOPP assisted with traffic control for a recent Canadian Drug and Alcohol Research Team (CanDart) ride program and the upcoming Thanksgiving Long Weekend Campaign organized by the OPP to increase safety out on the roads by emphasizing the “Big 4”, which includes seatbelt compliance, distracted driving, impaired driving and speeding.

11. Board Member Input/Report

- (a) S. Dainty – inquired on whether there has been further correspondence from the Ministry on the Police Services Board structure moving forward.
- (b) M. Morena-Church – nothing to report.
- (c) J. Carmody – nothing to report.

12. Date of Next Meeting

- (a) October 19, 2022 at 2:30 p.m.

The date of the next meeting was confirmed by the PPSB as noted above.

13. Adjournment

Moved by S. Dainty and seconded by M. Morena-Church that the meeting adjourn at 3:48 p.m. Motion carried.

Minutes recorded and respectfully completed for presentation by C. Howard.

Signature of the Chair (Original Signed)

Date Minutes Approved (October 18, 2022)