



Petawawa Police Services Board Minutes

July 20, 2022 at 2:30 p.m.

**Town of Petawawa Municipal Office
Council Chambers**

Present:

Councillor James Carmody
Sharon Dainty
Maria Morena-Church

Also Present:

Colin Howard, Clerk
Dawn Recoskie, Deputy Clerk
Inspector Stephan Neufeld, Upper Ottawa Valley OPP
Staff Sergeant MaryAnn MacNeil, Upper Ottawa Valley OPP

1. Call to Order

James Carmody, Board Chair for the Petawawa Police Services Board, called the meeting to order at 2:30 p.m.

2. Adoption of Agenda (additions/deletions)

The agenda was amended by adding the following item:

#6 (b) – PPSB messenger correspondence from Mike Gallagher – OPP Presence and the creation of a Municipal Community Police Department

Moved by S. Dainty and seconded by M. Morena-Church that the agenda be adopted as amended. Motion carried.

3. Disclosure of Pecuniary Interest

There were no disclosures of pecuniary interest.

4. Adoption of Minutes

(a) June 15, 2022

Moved by M. Morena-Church and seconded by S. Dainty, that the minutes previously circulated be adopted as presented. Motion carried.

5. Presentations

There were no presentations.

6. Correspondence

(a) Various items of correspondence circulated electronically to members prior to meeting

Received for information.

(b) PPSB messenger correspondence from Mike Gallagher – OPP Presence and the creation of a Municipal Community Police Department

James Carmody reviewed the correspondence and asked for feedback from Inspector Stephan Neufeld.

Inspector Neufeld reaffirmed the presence of the OPP in the community and clearly outlined in the quarterly reports and calls of service that there in fact have been actions taken with respect to arsons, robberies and thefts.

Inspector Neufeld suggested a follow up with Mr. Gallagher to direct him to the formal outlet for an OPP complaint and he will provide feedback to the Board at the next meeting.

7. Financial Report

(a) Detailed Budget Trial Balance to July 13, 2022 – provided by Town Treasurer

Moved by S. Dainty and seconded by M. Morena-Church, that the detailed trial balance to July 13, 2022, which was provided by the Town Treasurer, be approved. Motion carried.

(b) MADD – request to place advertisement in MADD Message Yearbook

Moved by S. Dainty and seconded by M. Morena-Church, that Petawawa Police Services Board place an advertising in the MADD Message Yearbook, at a rate of \$399.00 plus HST. Motion carried.

(c) Constant Contact – 6 month subscription renewal

Moved by M. Morena-Church and seconded by S. Dainty, that the invoice to renew six (6) months E-Cop Constant Contact subscription in the amount of \$108.88 (CDN) be approved for payment. Motion carried.

8. Old Business

(a) E-Cop & Facebook

J. Carmody reviewed the statistics as follows: E-Cop currently has 274 active contacts receiving E-Blasts; 9 E-Blasts were circulated in June; and 8 E-Blasts have been circulated for the month of July (up to July 13, 2022). J. Carmody reported the PPSB Facebook page has 1,024 likes and 1,106 followers; 14 posts were made in June; and as of July 13th, 13 posts have been made.

(b) PPSB Calendar of Annual Events

J. Carmody presented the calendar of annual events. Received for information.

9. New Business

(a) Policy 1.5 – No revisions made only review date changed

Received for information.

(b) Policy 1.6 Review – A policy to set fees collected for reports by the Detachment Commander.

J. Carmody reviewed Policy 1.6. It was discussed and recommended that this policy is not required as fees are set by the Province for reports and not the Detachment Commander.

Moved by M. Morena-Church and seconded by S. Dainty, that Policy 1.6 be deleted and removed from the policy manual. Motion carried.

10. Detachment Commander's Report

(a) April – June 2022 Second Quarter Report

Inspector S. Neufeld reported on the calls for service for the second quarter, highlighting the year to date reduction in calls down to 576 hours from 671 in 2021. Inspector Neufeld reported property crime violations are lower in the second quarter and that there were no break and enters reported in Petawawa. Inspector Neufeld also reported noise complaint calls are lower in the second quarter, while there has been a spike in family dispute calls over the same period in 2021. Inspector Neufeld highlighted a new partnership program between the UOVOP Mental Health Officer and Registered Nurses beginning July 28, 2022 to assist mental health calls in the detachment area.

(b) Updates/report of policing activities in Petawawa

Inspector S. Neufeld reported on the recent traffic campaign which took place over the July long weekend that resulted in seven impaired driving charges and a one day blitz on Hwy #17 that resulted in 126 speeding charges, 1 stunt

driver charge, 2 impaired charges and 1 licence suspension. Inspector Neufeld also reported that UOVOP support was required in Ottawa to handle the emergency plan for the convoy that was arriving and unfortunately was unable to participate in the Lieutenant Governor visit due to operational needs.

(c) Upcoming Detachment/Provincial initiatives and/or events

Inspector Neufeld reported on the Civic holiday long weekend traffic blitz scheduled to take occur over the August long weekend and the upcoming Operation Decibel campaign. Inspector S. Neufeld also reported on an upcoming information session for seniors scheduled for September to focus their attention to online scams that are present in the Community.

11. Board Member Input/Report

- (a) S. Dainty – inquired on the completion of the CSWB survey. J. Carmody confirmed the survey was completed and submitted.
- (b) M. Morena-Church – inquired on whether a curfew for kids had ever been in place in the Town of Petawawa. PPSB members confirmed no curfew existed.
- (c) J. Carmody – inquired on whether a complaint form is in place for the Commissionaires as he has received some concerned emails from residents. Dawn Recoskie to forward complaint form.

12. Date of Next Meeting

- (a) September 21, 2022 at 2:30 p.m.

The date of the next meeting was confirmed by the PPSB as noted above. The August meeting is cancelled and the Board will resume its regular meeting schedule in September.

13. Adjournment

Moved by S. Dainty and seconded by M. Morena-Church that the meeting adjourn at 3:43 p.m. Motion carried.

Minutes recorded and respectfully completed for presentation by C. Howard.

Signature of the Chair (Original Signed)

Date Minutes Approved (September 28, 2022)