



## **Petawawa Police Services Board Minutes**

**April 20, 2022 at 2:30 p.m.**

**Town of Petawawa Municipal Office  
Council Chambers**

### **Present:**

Councillor James Carmody  
Sharon Dainty

### **Regrets:**

Maria Morena-Church  
Staff Sergeant MaryAnn MacNeil, Upper Ottawa Valley OPP

### **Also Present:**

Colin Howard, Clerk  
Dawn Recoskie, Deputy Clerk  
Inspector Stephan Neufeld, Upper Ottawa Valley OPP

### **1. Call to Order**

James Carmody, Board Chair for the Petawawa Police Services Board, called the meeting to order at 2:30 p.m.

### **2. Adoption of Agenda (additions/deletions)**

Moved by S. Dainty and seconded by J. Carmody that the agenda be adopted as presented. Motion carried.

### **3. Disclosure of Pecuniary Interest**

There were no disclosures of pecuniary interest.

#### **4. Adoption of Minutes**

(a) March 16, 2022

Moved by S. Dainty and seconded by J. Carmody, that the minutes previously circulated be adopted as presented. Motion carried.

#### **5. Presentations**

There were no presentations.

#### **6. Correspondence**

(a) Various items of correspondence circulated electronically to members prior to meeting

Received for information.

(b) OAPSB Zone 2 upcoming 2022 Meetings

Deferred for further discussion at the next meeting.

(c) OPP Communications & Technology Services Bureau Body Worn Cameras (BWCs) and In-Car Cameras (ICCs)

Received for information.

#### **7. Financial Report**

(a) Detailed Budget Trial Balance to April 13, 2022 – provided by Town Treasurer

Moved by J. Carmody and seconded by S. Dainty, that the detailed trial balance to April 13, 2022, which was provided by the Town Treasurer, be approved. Motion carried.

#### **8. Old Business**

(a) E-Cop & Facebook

J. Carmody reviewed the statistics as follows: E-Cop currently has 276 active contacts receiving E-Blasts; 5 E-Blasts were circulated in March; and 2 E-Blasts have been circulated for the month of April (up to April 13, 2022). J. Carmody reported the PPSB Facebook page has 906 likes and 976 followers; 16 posts were made in March; and as of April 13<sup>th</sup>, 6 posts have been made.

(b) PPSB Calendar of Annual Events

J. Carmody presented the calendar of annual events. Received for information.

## **9. New Business**

- (a) Policy 1.2 Review – A policy regarding the preparations of an action/business plan in accordance with Section 30 of the Adequacy and Effectiveness of Police Services Regulations.

Moved by S. Dainty and seconded by J. Carmody, that Policy 1.2 be repealed as per Ontario Regulation 3/99 Adequacy and Effectiveness of Police Services under the Police Services Act, R.S.O 1990 c. P.15 as the requirement to prepare an action/business plan is the responsibility of the Commissioner of the OPP for a municipality that has a contract with the OPP to perform police services. Motion carried.

Police Services Boards for municipalities that have their own municipal police force, such as the Town of Deep River, are responsible for preparing an action/business plan.

- (b) Policy 1.3 Review – A policy regarding the sharing of information between the Police Services Board and the Council of the Town of Petawawa

J. Carmody reviewed Policy 1.3. There were amendments suggested to be made to Policy 1.3 following the review.

Moved by S. Dainty and seconded by J. Carmody that reference to Section 32 (1) of Ontario Regulation 3/99 be removed, and the title of CAO/Clerk be amended to Clerk. That the Secretary is directed to make the changes to Policy 1.3. Motion carried.

- (c) Policy 1.15 – A policy to govern the use of board resources during an election

J. Carmody reviewed Policy 1.15. Discussion occurred. Moved by J. Carmody and seconded by S. Dainty that the Board reconfirms the use of Policy 1.15 for the 2022 municipal election. Motion carried.

- (d) Spring Showcase

Discussion occurred involving the scheduling of participation for the event and planning of materials to be handed out during showcase.

- (e) Mega Ride Program

J. Carmody to confirm with M. Morena-Church on sponsorships for the upcoming Mega Ride Program.

## **10. Detachment Commander's Report**

- (a) January-March 2022 first quarter report

Inspector S. Neufeld provided a summary of the 2022 first quarter report highlighting a significant decrease in calls for service compared to the first

quarter of 2021 (235 calls for service in 2022 and 327 calls for service in 2021). Inspector Neufeld reported that Violent Criminal Code and Property Crime violations are lower in the first quarter of 2022 compared to the first quarter of 2021 (41 in 2022 and 72 in 2021). Calls for service for Statutes & Acts are up significantly for 2022 especially those concerning mental health. Inspector Neufeld also reported that neighbour disputes are down in the first quarter compared to 2021 and that domestic disturbances remain a priority across the UOVOPP detachment area.

January to March 2022 Calls for Service: 235

Year-to-Date Calls for Service: 235

Public Complaints: 2 (includes whole UOVOPP Detachment area)

Secondary Employment: 0

(b) Updates/report of policing activities in Petawawa

Inspector Neufeld reported on the recent Easter Long Weekend Seatbelt Campaign which is the first of ten annual campaigns organized by the OPP to increase safety out on the roads by emphasizing the “Big 4”, which includes seatbelt compliance, distracted driving, impaired driving and speeding.

(c) Upcoming Detachment/Provincial initiatives and/or events

Inspector Neufeld reported on the proposal of a Family Violence Unit for the Upper Ottawa Valley detachment area which would be similar to the unit operated by the Ottawa Police Service that provides supports and services to victims of domestic violence.

**11. Board Member Input/Report**

(a) S. Dainty reported she was interested in registering for the CAMSafe Program and wanted to confirm if registration was available yet for the Petawawa area. Inspector Neufeld to confirm with Sergeant Ashley on the status of the program.

(b) J. Carmody – nothing to report.

**12. Date of Next Meeting**

(a) May 18, 2022 at 2:30 p.m.

The date of the next meeting was confirmed by the PPSB as noted above.

**13. Adjournment**

Moved by J. Carmody and seconded by S. Dainty that the meeting adjourn at 3:36 p.m. Motion carried.

Minutes recorded and respectfully completed for presentation by C. Howard.

Signature of the Chair (original signed)

Date Minutes Approved (May 25, 2022)