



Town of Petawawa
Regular Meeting of Council Minutes
June 20, 2022 at 6:30 p.m.

Present:

Mayor Bob Sweet
Deputy Mayor Gary Serviss
Councillor James Carmody
Councillor Tom Mohns
Councillor Murray Rutz
Councillor Theresa Sabourin

Regrets:

Councillor Matthew McLean

Also Present:

Daniel Scissons, CAO
Colin Howard, Clerk
David Unrau, Director of Public Works
Sonia Fazari, Senior Advisor, Municipal and Stakeholder Engagement, Enbridge Gas
Steven Rogers, Operations Manager, Eastern Region, Enbridge Gas
Lisa Worobec, Chief Executive Officer, Petawawa Public Library
Barry Schimmens

Call to Order (Moment of Silent Reflection)

The Mayor called the meeting to order at 6:30 p.m.

Approval of Agenda

Resolution #1

Moved by Murray Rutz

Seconded by Gary Serviss

That the agenda for the June 20, 2022 regular meeting of Council be adopted.

Carried

Disclosure of Pecuniary Interest

There were no disclosures of pecuniary interest.

Approval of Minutes

1. Council Meeting (June 6, 2022)

Resolution #2

Moved by James Carmody

Seconded by Theresa Sabourin

That the minutes of the meeting of Council held June 6, 2022 be approved as printed and circulated.

Carried

Presentations

1. Enbridge Gas – Franchise Agreement Renewal – Sonia Fazari, Senior Advisor, Municipal and Stakeholder Engagement and Steven Rogers, Operations Manager, Eastern Region

Mayor Sweet welcomed Sonia Fazari and Steven Rogers.

Ms. Fazari thanked the Town for providing the opportunity to present the franchise agreement renewal and invited Mr. Rogers to provide some historical background on the municipality and its relationship with the predecessor Consumers Gas that dates back to December 6, 1957.

Ms. Fazari outlined the renewal process for the current franchise agreement which was adopted in 2003. Ms. Fazari indicated that a renewed agreement will have a 20 year term.

Mayor Sweet thanked Ms. Fazari and Mr. Rogers for their presentation and requested questions from Council.

Resolution #3

Moved by James Carmody

Seconded by Theresa Sabourin

That Council approves the form of draft by-law and franchise agreement attached hereto and authorizes the submission thereof to the Ontario Energy Board for approval pursuant to the provisions of Section 9 of the *Municipal Franchises Act*.

And that Council requests that the Ontario Energy Board make an Order declaring and directing that the assent of the municipal electors to the attached draft by-law and franchise agreement pertaining to the Corporation of the Town of Petawawa is not necessary pursuant to the provisions of Section 9 (4) of the *Municipal Franchises Act*.

Carried

First and second reading of the by-law authorizing the franchise agreement renewal will be before Council on July 4, 2022.

2. Petawawa Public Library – 2021 Annual Community Report – Lisa Worobec, Chief Executive Officer

Deputy Mayor Gary Serviss, Petawawa Public Library Board Chair, introduced and welcomed Lisa Worobec.

Ms. Worobec presented the Library's annual community report and highlighted its new logo. Ms. Worobec commented on the expanded hours of operation from 10:00 am to 5:00 pm on Saturdays and other strategic initiatives, including enhanced technology, redesign of space and a focus on internal culture. The number of patrons visiting the Library in 2021 totalled 22,414 with over 62,999 physical items and 11,669 digital items borrowed. Ms. Worobec highlighted the various programs that the Library conducted in 2021, including summer reading, adult outreach, early literacy and tween and teen.

Mayor Sweet thanked Ms. Worobec for her thorough presentation and acknowledged the efforts of the Board and staff in providing outstanding service to the community.

By-laws

1. By-law 1517/22 – being a by-law to amend By-law 528/08, being a by-law to make provisions of Section 41 of the *Planning Act, R.S.O. 1990, c. P. 13*, applicable to lands within the Town of Petawawa

Resolution #4

Moved by Murray Rutz

Seconded by James Carmody

That By-law 1517/22, being a by-law to amend By-law 528/08, being a by-law to make provisions of Section 41 of the *Planning Act, R.S.O. 1990, c. P. 13*, applicable to lands within the Town of Petawawa, be read a first and second time.

Carried

Resolution #5

Moved by Gary Serviss

Seconded by Tom Mohns

That By-law 1517/22 be read a third time and passed.

Carried

2. By-law 1518/22 – being a by-law to amend By-law 843/13, being a by-law to adopt Human Resources Corporate Policies and Procedures for the Corporation of the Town of Petawawa (E-09 Disconnect from Work)

Resolution #6

Moved by Theresa Sabourin

Seconded by James Carmody

That By-law 1518/22, being a by-law to amend By-law 843/13, being a by-law to adopt Human Resources Corporate Policies and Procedures for the Corporation of the Town of Petawawa (E-09 Disconnect from Work), be read a first and second time.

Carried

Resolution #7

Moved by Gary Serviss

Seconded by Murray Rutz

That By-law 1518/22 be read a third time and passed.

Carried

Minutes

1. Council-In-Committee (June 13, 2022)

Resolution #8

Moved by Tom Mohns

Seconded by Gary Serviss

That the minutes of the Council-In-Committee meeting held on June 13, 2022 be accepted by Council, and that resolutions from that Committee become resolutions of Council.

Carried

2. Petawawa Police Services Board (May 25, 2022)

Councillor James Carmody provided an overview of the recent activities of the Petawawa Police Services Board.

Resolution #9

Moved by James Carmody

Seconded by Murray Rutz

That the minutes of the Petawawa Police Services Board meeting held on May 25, 2022 be adopted as information.

Carried

Staff Reports

1. PW-21-2022 – Tender PW-10-2022, Supply and Delivery of One (1) 2022 Multi-Purpose Sidewalk Tractor

David Unrau, Director of Public Works, provided an overview of the report.

Resolution #10

Moved by James Carmody

Seconded by Theresa Sabourin

That Council approves the award of Tender PW-10-2022, Supply and Delivery of One (1) 2022 Multi-Purpose Sidewalk Tractor, to Cubex Ltd. in the amount of \$171,685.00 plus HST.

Carried

Councillor Reports

Deputy Mayor Gary Serviss reported he attended the Petawawa Public Library Discovery Day event on June 18, 2022.

Councillor Tom Mohns reported he attended the Pembroke and Area Airport Commission meeting on June 16, 2022. Councillor Mohns provided several updates, including the investment in Project Runway, the six month contract extension with Grassroots Public Affairs, the fuel tanks replacement schedule, the hiring of a new operations employee, and the acquisition of a replacement sweeper for the airport runway.

Councillor Theresa Sabourin reported the Petawawa Business Advisory Network is hosting three 25th Anniversary celebration picnics in various parks within the Town on July 3, 2022. Councillor Sabourin also reported that Sharon Dainty and David Grady will be receiving Sovereign's Medals for Volunteers as nominated by the Petawawa Housing Corporation on June 25, 2022.

Councillor Murray Rutz reported he attended the Town's 25th Anniversary Organizing Committee meeting on June 14, 2022. Councillor Rutz also attended the Pembroke and Area Airport Commission meeting on June 16, 2022 and a Festival Hall business meeting on June 20, 2022.

Councillor James Carmody reported he attended the tender openings for the Multi-Purpose Sidewalk Tractor and the Fire Rescue Rib Style Watercraft on June 14, 2022. Councillor Carmody also reported he attended a meeting of the Petawawa Police Services Board on June 15, 2022 and the Petawawa Public Library Discovery Day on June 18, 2022.

Mayor Bob Sweet reported he attended a number of County of Renfrew meetings including Development & Property Committee on June 14, 2022 and Finance and Administration Committee on June 16, 2022. Mayor Sweet participated in five CAO/Clerk Recruitment Committee meetings. An announcement on the successful candidate is expected shortly. Mayor Sweet also reported he attended the Petawawa Public Library Discovery Day and various meetings for the Town's 25th Anniversary opening ceremonies.

Closed Meeting

There was no closed meeting.

Confirming By-law

Resolution #11

Moved by Tom Mohns

Seconded by Murray Rutz

That By-law 1519/22 be read a first, second and third time and passed.

Carried

Adjournment

Resolution #12

Moved by Gary Serviss

Seconded by James Carmody

That the meeting adjourn to the call of the Mayor.

Carried

The meeting adjourned at 7:53 p.m.

Signature of the Mayor (Original Signed)

Signature of the Clerk (Original Signed)