



Town of Petawawa

Council-In-Committee Electronic Meeting Minutes January 10, 2022 at 6:30 p.m.

Present:

Mayor Bob Sweet
Deputy Mayor Gary Serviss
Councillor James Carmody
Councillor Matthew McLean
Councillor Tom Mohns
Councillor Murray Rutz
Councillor Theresa Sabourin

Also Present:

Daniel Scissons, CAO
Colin Howard, Clerk
Dawn Recoskie, Deputy Clerk
Craig Proulx, Deputy Fire Chief
Kelly Williams, Director of Community Services
Annette Mantifel, Treasurer
Shawn Behnke, Combetek Multimedia

This meeting was held virtually using Zoom Video Communications; it was aired live on the Town's YouTube Channel and recorded for future viewership. The only participants physically present in the Council Chambers included Mayor Bob Sweet and Colin Howard, Clerk.

The Council-In-Committee meeting was opened by the Mayor at 6:31 p.m.

Mayor Bob Sweet took a moment to acknowledge the passing of Fred Molson, the founder of the Petawawa Ski Club and owner and operator of Mount Molson Ski Hill, on Saturday, January 8th. Mayor Sweet extended condolences to Edna and the Molson family on behalf of Council and staff.

Disclosure of Pecuniary Interest

There were no disclosures of pecuniary interest.

Presentations

There were no presentations.

Fire Department

1. Activity Report – December 2021

Deputy Fire Chief Craig Proulx provided an overview of the monthly report. Deputy Chief Proulx reported two motor vehicle collision calls, two structure fire calls, one gas leak call, one call for mutual aid, one call for carbon monoxide, and one fire alarm call for the month of December. Deputy Chief Proulx highlighted the monthly platoon training which focused on the open air burning by-law and smoke and carbon monoxide alarms. Deputy Chief Proulx also highlighted the installation of a new bunker gear cleaning extractor and septic tank pumping at Station 1.

Moved by Murray Rutz

Seconded by Theresa Sabourin

That the Fire Department activity report for December be accepted as information.

Carried

Community Services

1. Activity Report – December 2021

Kelly Williams, Director of Community Services, provided an overview of the monthly report. Mr. Williams reported on the postponement of the Ontario Winter Games due to the ongoing COVID-19 pandemic. Mr. Williams also reported he submitted a grant proposal through the Commemorate Canada Reopening Fund to offset the cost of the Town's 25th Anniversary event. Mr. Williams reported on the proposed renaming of Indian Diamond Park survey, which received a total of 43 responses. Mr. Williams stated Council will receive a comprehensive report in early February after responses have been tabulated and communication from Indigenous groups has been received. Mr. Williams also reported that the Water & Dirt Festival scheduled for August 4 to 14, 2022 has secured a major sponsor. Mr. Williams stated an announcement of the sponsor will come at a later date. Mr. Williams commented on the great participation and fun had by all for the three New Year's Eve festive skates held at the Civic Centre on December 31st.

Moved by Gary Serviss

Seconded by Matthew McLean

That the Community Services monthly report for December be accepted as information.

Carried

Finance and Management

1. 2021 Audit Responsibilities – Welch LLP

Annette Mantifel, Treasurer, presented the correspondence outlining the 2021 audit responsibilities.

Moved by Tom Mohns

Seconded by James Carmody

That the correspondence be received for information.

Carried

2. Accounts Payable – December 2021

Annette Mantifel presented the report.

Moved by Murray Rutz

Seconded by Matthew McLean

That the general cheque #'s 35825 to 36024 in the amount of \$5,290,618.88 be passed by Council and paid by the Treasurer.

Carried

3. CAO-01-2022 – 2022 Meeting Schedule

Daniel Scissons, CAO, provided an overview of the report.

Moved by Theresa Sabourin

Seconded by Gary Serviss

That Council approves the adjusted 2022 meeting schedule for the months of July, August, October, November and December as follows:

- Monday, July 4, 2022 – Council meeting;
- Monday, July 11, 2022 – Council-In-Committee meeting (all committees);
and
- Monday, July 18, 2022 – Council meeting.

- Tuesday, August 2, 2022 – Council meeting;
- Monday, August 8, 2022 – Council-In-Committee meeting (all committees); and
- Monday, August 15, 2022 – Council meeting.

- Monday, October 3, 2022 – Council meeting;
- Tuesday, October 11, 2022 – Council-In-Committee meeting (all committees); and
- Monday, October 17, 2022 – Council meeting.

- Monday, November 7, 2022 – Council meeting;
- Tuesday, November 15, 2022 – Inaugural meeting of Council; and

- Monday, November 28, 2022 – Council-In-Committee meeting (all committees).
- Monday, December 5, 2022 – Council meeting;
- Monday, December 12, 2022 – Council-In-Committee meeting (all committees); and
- Monday, December 19, 2022 – Council meeting.

Carried

4. ADMIN-01-2022 – Animal Control/By-law Enforcement Activity Report – December 2021

Dawn Recoskie, Deputy Clerk, provided an overview of the monthly report. Ms. Recoskie reminded residents of winter parking and snow removal restrictions, and to place garbage and recycling out for collection by 5:00 a.m. on the scheduled collection day.

Moved by Murray Rutz

Seconded by James Carmody

That the Animal Control/By-law Enforcement monthly report for December be accepted as information.

Carried

General Matters

There was nothing to report.

Closed Meeting

There was no closed meeting.

Adjournment

Moved by Gary Serviss

Seconded by Matthew McLean

That the meeting be adjourned.

Carried

The meeting adjourned at 6:58 p.m.

Signature of the Clerk (Original Signed)