



Town of Petawawa
Council-In-Committee Meeting Minutes
August 8, 2022 at 6:30 p.m.

Present:

Mayor Bob Sweet
Councillor James Carmody
Councillor Matthew McLean
Councillor Tom Mohns
Councillor Murray Rutz
Councillor Theresa Sabourin

Regrets:

Deputy Mayor Gary Serviss

Also Present:

Daniel Scissons, CAO
Colin Howard, Clerk
Craig Proulx, Acting Fire Chief
Jordan Durocher, Director of Community Services
Karen Cronier, Director of Planning and Development
Christine Mitchell, Economic Development Officer
David Unrau, Director of Public Works
Chris Mantha, Manager of Public Works
Annette Mantifel, Treasurer (6:56 p.m.)
Simon Brooks
Jody Anne McDonald
Barry Schimmens
Rudy Kadlec, myFM

The Council-In-Committee meeting was opened by the Mayor at 6:30 p.m.

Disclosure of Pecuniary Interest

There were no disclosures of pecuniary interest.

Presentations

There were no presentations.

Fire Department

1. Activity Report – July 2022

Acting Fire Chief Craig Proulx provided an overview of the monthly report. Acting Chief Proulx reported four carbon monoxide alarm calls, one call for a motor vehicle collision, one fire alarm call, one hot water tank fire call, one shed fire call, one bon fire concern call, one call for smoke from garden, one call for smoke alarm, one call for plastic burning smell and one call for open air burning for the month of July. Acting Chief Proulx highlighted the monthly platoon training which focused on pumping operations and drafting from a static water source.

Moved by Murray Rutz

Seconded by James Carmody

That the Fire Department activity report for July be accepted as information.

Carried

2. Fire Protection Budget Report

Received for information.

Community Services

1. Activity Report – July 2022

Jordan Durocher, Director of Community Services, provided an overview of the monthly report. Mr. Durocher reported on the various services, programs and rental activities realized over the month. Mr. Durocher advised that a request for quotation was issued for the replacement of playground equipment at the Fish Hatchery Park. Mr. Durocher commented on upcoming events in the month of August such as the Water and Dirt Festival, Algonquin Trail Town Relay and arrival of the Stanley Cup. Councillor Murray Rutz acknowledged Mr. Durocher and Community Services staff for leading the Festival Hall seating removal and installation upgrade project on behalf of the partner municipalities.

Moved by Theresa Sabourin

Seconded by Murray Rutz

That the Community Services monthly report for July be accepted as information.

Carried

2. CS-03-2022 – 2022/23 Community Services Department Rates and Fees

Jordan Durocher provided an overview of the report.

Moved by Matthew McLean

Seconded by Theresa Sabourin

That Council approves the staff recommendation to adjust annual recreational service fees of 3.5% commencing September 1, 2022. There will be no increase to Kayak/SUP/canoe rental and lesson program rates; public skating; tennis courts; and mini-putt.

Carried

3. Community Services Budget Report

Received for information.

Planning and Development

1. Activity Report – August 2022

Karen Cronier, Director of Planning and Development, provided an overview of the monthly report. Ms. Cronier highlighted the active subdivisions, Zoning By-law amendments, and developments in pre-consultation. Ms. Cronier reported on a site plan meeting with Metro and the submission of their building permit application. Ms. Cronier advised that Building Inspector Erin McCann commenced employment on August 8, 2022.

Moved by James Carmody

Seconded by Murray Rutz

That the Planning and Development monthly report for August be accepted as information.

Carried

2. Building Activity Report – July 2022

Karen Cronier presented the monthly report.

Moved by Tom Mohns

Seconded by Theresa Sabourin

That the Building activity report for July be accepted as information.

Carried

3. ED-04-2022 – Community Improvement Plan Application, 3067 Petawawa Blvd.

Christine Mitchell, Economic Development Officer, provided an overview of the report.

Moved by James Carmody

Seconded by Theresa Sabourin

That Council, under the Community Improvement Plan adopted by By-law 1441/21, enter into the necessary funding agreement with the applicant at 3067 Petawawa Boulevard for the following CIP financial incentive program:

- \$5,000.00 under the Building Façade Improvement Program

Carried

4. Budget Reports (Planning, Building, and Economic Development)

Received for information.

Public Works

1. Monthly Report – August 2022

David Unrau, Director of Public Works, provided an overview of the monthly report. Mr. Unrau highlighted capital projects to-date, asset management, and special projects. Mr. Unrau commented two capital projects, Eichstaedt Road and Pitzner Road, have been completed. The sanitary UV system upgrade will be delayed until May 2023 due to the appropriate timing for installation subsequent to delivery of equipment. Mr. Unrau reported the County of Renfrew Operations Committee will be discussing a proposed funding split for the design cost share of urbanizing Murphy Road at their meeting of August 9, 2022. Mr. Unrau also reported the Public Works Department will be working on a corporate policy for the general use, maintenance, and repair and reporting of incidents for the municipal vehicle fleet.

Moved by Matthew McLean

Seconded by Tom Mohns

That the Public Works monthly report for August be accepted as information.

Carried

2. PW-23-2022 – Tender PW-01-2022, Supply and Delivery of One (1) Tandem Axle Truck with Attachments

David Unrau provided an overview of the report. Chris Mantha, Manager of Public Works, further described the multi-purpose usage and flexibility this tandem truck will provide for the Public Works Department.

Moved by Murray Rutz

Seconded by Theresa Sabourin

That Council approves the award of Tender PW-01-2022, Supply and Delivery of One (1) Tandem Axle Truck with Attachments, to Premier Truck Group in the amount of \$500,889.00 plus HST.

Carried

3. Public Works Budget Report

Received for information.

4. Sewage System Budget Report

Received for Information.

5. Waterworks Budget Report

Received for information.

Finance and Management

1. Accounts Payable – July 2022

Annette Mantifel, Treasurer, presented the report.

Moved by James Carmody

Seconded by Murray Rutz

That the general cheque #'s 37149 to 37353 in the amount of \$2,472,988.40 be passed by Council and paid by the Treasurer.

Carried

2. Budget Reports (Administration, Animal Control/By-law Enforcement, and Council)

Received for information.

General Matters

There was nothing to report.

Closed Meeting

There was no closed meeting.

Adjournment

Moved by Murray Rutz

Seconded by James Carmody

That the meeting be adjourned.

Carried

The meeting adjourned at 8:18 p.m.

Signature of the Clerk (Original Signed)