



**Town of Petawawa**  
**Council-In-Committee Meeting Minutes**  
**March 28, 2022 at 6:30 p.m.**

**Present:**

Mayor Bob Sweet  
Deputy Mayor Gary Serviss  
Councillor James Carmody  
Councillor Matthew McLean  
Councillor Tom Mohns  
Councillor Murray Rutz  
Councillor Theresa Sabourin

**Also Present:**

Daniel Scissons, CAO  
Colin Howard, Clerk  
Dawn Recoskie, Deputy Clerk  
Kelly Williams, Director of Community Services  
Karen Cronier, Director of Planning and Development  
David Unrau, Director of Public Works  
Annette Mantifel, Treasurer  
Paul Moreau, CAO, County of Renfrew  
Lee Perkins, Director of Public Works and Engineering, County of Renfrew  
Taylor Hanrath, Acting Manager of Infrastructure, County of Renfrew  
Todd D. Storms, Partner, Soloway Wright LLP  
Patricia Leboeuf, Petawawa Post  
Tina Peplinskie, Pembroke Observer & News

The Council-In-Committee meeting was opened by the Mayor at 6:30 p.m.

**Disclosure of Pecuniary Interest**

In accordance with Section 5(1) of the *Municipal Conflict of Interest Act*, R.S.O. 1990, c.M.50., as amended, where a member, either on his or her own behalf or while acting for, by, with or through another, has any pecuniary interest, direct or indirect, in any matter and is present at a meeting of the council at which the matter is the subject of

consideration, the member, (a) shall, prior to any consideration of the matter at the meeting, disclose the interest and the general nature thereof; (b) shall not take part in the discussion of, or vote on any question in respect of the matter; and (c) shall not attempt in any way whether before, during or after the meeting to influence the voting on any such question.

1. Declaration #2022-01

Mayor Bob Sweet declared a potential deemed indirect pecuniary interest with respect to the closed session meeting regarding the Petawawa WPCP Net Zero Project, as his son is employed by OCWA.

**Presentations**

1. Petawawa River Bridge Rehabilitation Project – Paul Moreau, CAO; Lee Perkins, Director of Public Works and Engineering; and Taylor Hanrath, Acting Manager of Infrastructure; County of Renfrew

Mayor Bob Sweet welcomed Taylor Hanrath, Acting Manager of Infrastructure. Mr. Hanrath thanked the Mayor for the warm welcome and introduced the other County of Renfrew representatives, CAO, Paul Moreau and Director of Public Works and Engineering, Lee Perkins.

Mr. Hanrath presented the updated plan to Council on the rehabilitation of the Petawawa River Bridge, outlining the general bridge work and the two construction stages that will take place between May and November 2022. Mr. Hanrath reported the tender closes on April 12, 2022 and the contract will be awarded by County Council on April 27, 2022. Mr. Hanrath reported the County will continue to provide early and ongoing communication circulations with Town staff and Garrison Petawawa staff, as well as providing notices directly to residents and businesses during the construction phases. There will be electronic message boards set up at each end of the bridge and temporary walkways will be in place for pedestrian access.

Following the presentation, discussion occurred regarding traffic flow and congestion concerns on Petawawa Boulevard during the construction phases.

Mayor Sweet, on behalf of Council, thanked the County of Renfrew representatives for their presentation and engaging discussion regarding the bridge rehabilitation project and welcomed them to return for further updates in the future.

**Community Services**

1. CS-01-2022 – Renaming of Indian Diamond Park

Mayor Sweet took a moment to recognize Kelly Williams, Director of Community Services, on his upcoming retirement from the Town of Petawawa. Mayor Sweet, on behalf of Council, thanked Mr. Williams for providing 12 years of exceptional service to the Town.

Kelly Williams provided an overview of the report and outlined the background and public consultation process which received a total of 37 responses from residents of Petawawa and an additional seven (7) responses from non-residents. Mr. Williams reported a consultation process was also engaged with two local indigenous groups, Algonquins of Ontario and Algonquins of Pikwakanagan First Nation. Mr. Williams referenced the naming of public places by-law and the guidelines to be considered when naming a municipal property.

An engaging discussion occurred on the summarized responses that were received and categorized in the report, and support for a new park name was determined.

**Moved by Murray Rutz**

**Seconded by Tom Mohns**

That Council approves the new park name of “Mohns Memorial Park” to replace the existing name of Indian Diamond Park; and

That Council authorizes staff to immediately proceed with the implementation of the new name for the park.

**Carried**

### **Planning and Development**

1. Activity Report – February 2022

Karen Cronier, Director of Planning and Development, provided an overview of the report. Ms. Cronier highlighted the active subdivisions, Zoning By-law amendments, site plan applications, and pre-consultation developments. Ms. Cronier reported notification was received from EMO Field Officer that the Town is in compliance with the *Emergency Management and Civil Protection Act* for 2021.

**Moved by James Carmody**

**Seconded by Gary Serviss**

That the Planning and Development monthly report for February be accepted as information.

**Carried**

2. Building Activity Report – February 2022

Karen Cronier presented the monthly report.

**Moved by Theresa Sabourin**

**Seconded by Gary Serviss**

That the Building activity report for February be accepted as information.

**Carried**

3. Budget Reports (Planning, Building, and Economic Development)

Received for information.

**Public Works**

1. Monthly Report – March 2022

David Unrau, Director of Public Works, provided an overview of the monthly report. Mr. Unrau highlighted capital projects to-date, asset management, and special projects. Mr. Unrau reported the Asset/Energy Management Coordinator position closed March 25, 2022 and interviews are scheduled for the week of April 4, 2022.

**Moved by Murray Rutz**

**Seconded by Tom Mohns**

That the Public Works monthly report for March be accepted as information.

**Carried**

2. PW-08-2022 – Petawawa Drinking Water System 2021 Annual Report

David Unrau presented the annual report for the Petawawa Drinking Water System as prepared by OCWA. This report is published in accordance with Section 22 of Ontario Regulation 170/03 under the Safe Drinking Water Act for January 1 to December 31, 2021.

**Moved by Theresa Sabourin**

**Seconded by Gary Serviss**

That the Petawawa Drinking Water System 2021 Annual Report be accepted as presented.

**Carried**

3. PW-09-2022 – 25<sup>th</sup> Anniversary Legacy Project – Comfort Station

David Unrau provided an overview of the report, highlighting the proposed concept plan and draft site plan for the new Comfort Station that will be located at the end of Norman Street next to the Algonquin Trail.

The report was received for information.

4. PW-10-2022 – Award of UV Disinfection System

David Unrau provided an overview of the report. Mr. Unrau reported the UV disinfection system at the wastewater treatment plant needs replacement as it is at the end of its useful life. Mr. Unrau identified that the Facility Optimization Plan

recommended replacement of the specific Trojan disinfection equipment and that H2Flow Equipment Inc. holds the exclusive rights for this equipment in Ontario, therefore this proposal was procured through OCWA under the “Non-Compete Business Case” and reviewed and approved through OCWA corporate procurement.

**Moved by Murray Rutz**

**Seconded by James Carmody**

That Council approves the award for the UV Disinfection System to H2Flow Equipment Inc. in the amount of \$516,200.00 plus HST.

**Carried**

5. Public Works Budget Report

Received for information.

6. Sewage System Budget Report

Received for information.

7. Waterworks Budget Report

Received for information.

**General Matters**

1. Pembroke and Area Airport Commission 2022 Budget

Annette Mantifel, Treasurer, presented the Pembroke and Area Airport Commission budget.

**Moved by Murray Rutz**

**Seconded by Tom Mohns**

That Council approves the Town of Petawawa’s portion of the Pembroke and Area Airport Commission’s 2022 budget in the amount of \$29,595.40.

**Carried**

**Closed Meeting**

**Moved by James Carmody**

**Seconded by Gary Serviss**

That the meeting be closed pursuant to Section 239 (2) (f) of the *Municipal Act, 2001*, S.O. 2001, c.25 to receive advice that is subject to solicitor-client privilege, including communications necessary for that purpose, regarding the Petawawa WPCP Net Zero Project.

**Carried**

Council went into closed session at 7:59 p.m. Mayor Bob Sweet vacated the Chair and left the Council Chambers due to his declared pecuniary interest. Deputy Mayor Serviss took the Chair.

Council reconvened to open session at 9:16 p.m. Mayor Bob Sweet returned to the Council Chambers, did not resume the Chair, and departed the meeting. Deputy Mayor Gary Serviss retained the Chair for the remainder of the meeting.

### **Business Arising From Closed Session**

A closed meeting was held. Council received advice from its solicitor with respect to the Petawawa WPCP Net Zero Project. Council voted on the following resolution in open session:

**Moved by James Carmody**

**Seconded by Matthew McLean**

That Council directs the CAO to communicate with Anaergia Inc. and OCWA the Town of Petawawa's intention to proceed with the Petawawa WPCP Net Zero Project, subject to successful negotiation and execution of all agreements; and

That Council directs the CAO to bring forward the Net Metered Connection Cost Agreement with Hydro One Networks Inc. for adoption by by-law once all of the agreements with Anaergia Inc. and OCWA have been successfully negotiated and executed.

**Carried**

### **Adjournment**

**Moved by Murray Rutz**

**Seconded by Tom Mohns**

That the meeting be adjourned.

**Carried**

The meeting adjourned at 9:20 p.m.

Signature of the Clerk (Original Signed)