



**Town of Petawawa**  
**Regular Electronic Meeting of Council Minutes**  
**January 4, 2022 at 3:00 p.m.**

**Present:**

Mayor Bob Sweet  
Deputy Mayor Gary Serviss  
Councillor James Carmody  
Councillor Tom Mohns  
Councillor Murray Rutz  
Councillor Theresa Sabourin

**Regrets:**

Councillor Matthew McLean

**Also Present:**

Daniel Scissons, CAO  
Colin Howard, Clerk  
Annette Mantifel, Treasurer  
Karen Cronier, Director of Planning and Development  
Shawn Behnke, Combetek Multimedia

**This meeting was held virtually using Zoom Video Communications; it was aired live on the Town's YouTube Channel and recorded for future viewership. The only participants physically present in the Council Chambers included Mayor Bob Sweet and Colin Howard, Clerk.**

**Call to Order** (Moment of Silent Reflection)

The Mayor called the meeting to order at 3:03 p.m.

**Approval of Agenda**

Resolution #1

**Moved by Theresa Sabourin**

**Seconded by Murray Rutz**

That the agenda for the January 4, 2022 regular electronic meeting of Council be adopted.

**Carried**

### **Disclosure of Pecuniary Interest**

There were no disclosures of pecuniary interest.

### **Approval of Minutes**

1. Council Meeting (December 20, 2021)

Resolution #2

**Moved by Gary Serviss**

**Seconded by James Carmody**

That the minutes of the meeting of Council held December 20, 2021 be approved as printed and circulated.

**Carried**

### **Presentations**

There were no presentations.

### **By-laws**

1. By-law 1465/22 – being a by-law to provide that Section 50 (5) of the *Planning Act* not apply to Block 51 Registered Plan 49M-89

Report #PL-1-2022 – Lifting Part Lot Control, Block 51 Plan 49M-89, Legacy Homes, Chad Street

Karen Cronier, Director of Planning and Development provided an overview of the report. Ms. Cronier explained the purpose of the application is to seek exemption from part lot control in order to enable the division of land to create parcels conveyable as separate ownerships for three (3) townhouses. The subject property is designated Residential under the Official Plan and zoned Residential Three Exception Nine under By-law 456/07, as amended. Ms. Cronier noted the lifting of part lot control is appropriate for the orderly development of the lands.

Resolution #3

**Moved by Murray Rutz**

**Seconded by Theresa Sabourin**

That By-law 1465/22, being a by-law to provide that Section 50 (5) of the *Planning Act* not apply to Block 51 Registered Plan 49M-89, be read a first and second time.

**Carried**

Resolution #4

**Moved by Gary Serviss**

**Seconded by James Carmody**

That By-law 1465/22 be read a third time and passed.

**Carried**

2. By-law 1466/22 – being a by-law to set remuneration and expenses for members of Council, persons appointed to local boards and committees and members of staff when on municipal business

Resolution #5

**Moved by Tom Mohns**

**Seconded by Murray Rutz**

That By-law 1466/22, being a by-law to set remuneration and expenses for members of Council, persons appointed to local boards and committees and members of staff when on municipal business, be read a first and second time.

**Carried**

Resolution #6

**Moved by Theresa Sabourin**

**Seconded by Gary Serviss**

That By-law 1466/22 be read a third time and passed.

**Carried**

3. By-law 1467/22 – being a by-law to establish a salary grid and set 2022 compensation rates

Resolution #7

**Moved by Murray Rutz**

**Seconded by James Carmody**

That By-law 1467/22, being a by-law to establish a salary grid and set 2022 compensation rates, be read a first and second time.

**Carried**

Resolution #8

**Moved by Gary Serviss**

**Seconded by James Carmody**

That By-law 1467/22 be read a third time and passed.

**Carried**

4. By-law 1468/22 – being a by-law to set 2022 compensation rates for members of the Town of Petawawa Volunteer Fire Department

Resolution #9

**Moved by Theresa Sabourin**

**Seconded by Murray Rutz**

That By-law 1468/22, being a by-law to set 2022 compensation rates for members of the Town of Petawawa Volunteer Fire Department, be read a first and second time.

**Carried**

Resolution #10

**Moved by Gary Serviss**

**Seconded by James Carmody**

That By-law 1468/22 be read a third time and passed.

**Carried**

5. By-law 1469/22 – being a by-law to provide for an interim tax levy and to provide for the payment of taxes

Resolution #11

**Moved by Murray Rutz**

**Seconded by James Carmody**

That By-law 1469/22, being a by-law to provide for an interim tax levy and to provide for the payment of taxes, be read a first and second time.

**Carried**

Resolution #12

**Moved by Theresa Sabourin**

**Seconded by Tom Mohns**

That By-law 1469/22 be read a third time and passed.

**Carried**

6. By-law 1470/22 – being a by-law to authorize temporary borrowing

Resolution #13

**Moved by James Carmody**

**Seconded by Tom Mohns**

That By-law 1470/22, being a by-law to authorize temporary borrowing, be read a first and second time.

**Carried**

Resolution #14

**Moved by Gary Serviss**

**Seconded by James Carmody**

That By-law 1470/22 be read a third time and passed.

**Carried**

**Correspondence**

There were no items of correspondence.

## **Minutes**

### 1. Petawawa Public Library Board (November 22, 2021)

Deputy Mayor Gary Serviss provided an overview of the recent activities of the Petawawa Public Library Board.

#### Resolution #15

**Moved by James Carmody**

**Seconded by Gary Serviss**

That the minutes of the Petawawa Public Library Board meeting held on November 22, 2021 be adopted as information.

**Carried**

## **Staff Reports**

There were no staff reports.

## **Councillor Reports**

Councillor Theresa Sabourin reported on the annual Christmas Angels Luncheon which provided meals to residents of Petawawa on December 25, 2021. A total of 257 meals were prepared for this luncheon; 171 meals were delivered by volunteers and 86 were picked up for take home. Councillor Sabourin thanked the 18 volunteers who helped make the luncheon a success.

Deputy Mayor Gary Serviss reported he attended a special electronic meeting of the Petawawa Public Library Board on January 3, 2022 and provided an update on the Board's adoption of a vaccination policy similar to that of the Town of Petawawa with an implementation date of January 20, 2022.

Councillor Murray Rutz reported he attended the Kiwanis Club meeting on December 22, 2021 to report on renovations at Festival Hall and to promote the seating fundraising campaign. Councillor Rutz also reported he attended the family skate party at the Civic Centre on December 31, 2021.

Councillor Tom Mohns – nothing to report.

Councillor James Carmody – nothing to report.

Mayor Bob Sweet extended wishes to everyone for a safe and healthy 2022.

## **Closed Meeting**

There was no closed meeting.

## **Confirming By-law**

#### Resolution #16

**Moved by Murray Rutz**

**Seconded by Gary Serviss**

That By-law 1471/22 be read a first, second and third time and passed.

**Carried**

**Adjournment**

Resolution #17

**Moved by Theresa Sabourin**

**Seconded by James Carmody**

That the meeting adjourn to the call of the Mayor.

**Carried**

The meeting adjourned at 3:23 p.m.

Signature of the Mayor (Original Signed)

Signature of the Clerk (Original Signed)