



**Town of Petawawa**  
**Regular Meeting of Council Minutes**  
**May 2, 2022 at 6:30 p.m.**

**Present:**

Mayor Bob Sweet  
Deputy Mayor Gary Serviss  
Councillor James Carmody  
Councillor Matthew McLean  
Councillor Tom Mohns  
Councillor Murray Rutz  
Councillor Theresa Sabourin

**Also Present:**

Daniel Scissons, CAO  
Dawn Recoskie, Deputy Clerk  
Karen Cronier, Director of Planning and Development  
David Unrau, Director of Public Works  
Mayor Tom Peckett, Township of McNab/Braeside  
Simon Brooks  
Jody Anne McDonald  
Barry Schimmens  
Rudy Kadlec, myFM

**Call to Order** (Moment of Silent Reflection)

The Mayor called the meeting to order at 6:30 p.m.

**Approval of Agenda**

Resolution #1

**Moved by Murray Rutz**

**Seconded by Gary Serviss**

That the agenda for the May 2, 2022 regular meeting of Council be adopted.

**Carried**

## **Disclosure of Pecuniary Interest**

In accordance with Section 5(1) of the *Municipal Conflict of Interest Act*, R.S.O. 1990, c.M.50., as amended, where a member, either on his or her own behalf or while acting for, by, with or through another, has any pecuniary interest, direct or indirect, in any matter and is present at a meeting of the council at which the matter is the subject of consideration, the member, (a) shall, prior to any consideration of the matter at the meeting, disclose the interest and the general nature thereof; (b) shall not take part in the discussion of, or vote on any question in respect of the matter; and (c) shall not attempt in any way whether before, during or after the meeting to influence the voting on any such question.

### **Declaration #2022-05**

1. Mayor Bob Sweet declared a potential deemed indirect pecuniary interest with respect to By-law 1500/22, By-law 1501/22, By-law 1502/22, and By-law 1503/22 regarding the advancement of the Petawawa WPCP Net Zero Project, as his son is employed by OCWA.

### **Declaration #2022-06**

1. Mayor Bob Sweet declared a potential deemed indirect pecuniary interest with respect to the resolution adopted following Business Arising From Closed Session from the April 25, 2022 Council-In-Committee meeting minutes which directed staff to enter into the Design-Build Agreement, the Loan Agreement, the Technical Services Agreement, and the Security Agreement with Anaergia DB Inc. to advance the Petawawa Net Zero Project, as his son is employed by OCWA.

## **Approval of Minutes**

1. Council Meeting (April 19, 2022)

### **Resolution #2**

**Moved by Theresa Sabourin**

**Seconded by Murray Rutz**

That the minutes of the meeting of Council held April 19, 2022 be approved as printed and circulated.

**Carried**

## **Public Meetings**

1. Zoning By-law Amendment (from “Community Facility (CF)” to “Commercial (C)”), Part of Lot 21, Concession 8, Ellard Street, Roman Catholic Episcopal Corporation

The Public Meeting was opened by the Mayor at 6:32 p.m. Karen Cronier, Director of Planning and Development, advised that Notice of the Public Meeting had been provided as required under the Planning Act. Written submissions were received from Enbridge Inc. and TransCanada PipeLines Ltd. whom had no concerns regarding the application.

Ms. Cronier explained the purpose and effect of the amendment is to rezone the severed lands in Consent File B35/21 from Community Facility (CF) to Commercial (C) as a condition of consent to permit the severance for a lot addition and to ensure the entire enlarged lot is in the same zone. All other provisions of the Zoning By-law shall apply.

Mayor Sweet asked to hear comments from members of the public. No one from the public came forward to speak for or against the application.

Ms. Cronier then explained the appeal process to those present.

Mayor Sweet declared the Public Meeting closed at 6:34 p.m.

2. Zoning By-law Amendment (from “Rural (RU)” to “Residential One (R1)”), Part of Lot 21, Concession 3, Doran Road, Sherwood Nieman

The Public Meeting was opened by the Mayor at 6:34 p.m. Karen Cronier, Director of Planning and Development, advised that Notice of the Public Meeting had been provided as required under the Planning Act. Written submissions were received from Enbridge Inc. and TransCanada PipeLines Ltd. whom had no concerns regarding the application.

Ms. Cronier explained the purpose and effect of the amendment is to rezone the severed lands in Consent Files B20/21(2), B21/21(3), and B22/21(4) from Rural (RU) to Residential One (R1) as a condition of consent to permit the severance of three residential lots.

Mayor Sweet asked to hear comments from members of the public. No one from the public came forward to speak for or against the application.

Ms. Cronier then explained the appeal process to those present.

Mayor Sweet declared the Public Meeting closed at 6:38 p.m.

## **Presentations**

### 1. Sustane Technologies – Mayor Tom Peckett, Township of McNab/Braeside

Township of McNab/Braeside Mayor Tom Peckett provided an overview of the waste solution services provided by Sustane Technologies and presented a video produced by the company.

Mayor Peckett explained Sustane Technologies is considering constructing a new recycling plant in McNab/Braeside which would recycle materials and turn them into diesel fuel and biomass pellets among other items. Mayor Peckett indicated the proposed recycling plant could help extend the life of the Upper Ottawa Valley Waste Recovery Centre located in Laurentian Valley, and that the existing landfill could potentially mine its old garbage and send it to the new recycling plant.

Mayor Peckett summarized if the majority of municipalities in Renfrew and Lanark Counties agree to send kitchen waste and recyclables to McNab/Braeside, Sustane Technologies would construct the plant at its own cost possibly within the next two to three years. Mayor Peckett requested Council consider the option of providing its kitchen waste to McNab/Braeside to support the future construction of the plant.

Mayor Sweet, on behalf of Council, thanked Mayor Peckett for his review of Sustane Technologies' waste solution services.

## **By-laws**

### 1. By-law 1495/22 – being a by-law to amend By-law Number 456/07 of the Corporation of the Town of Petawawa, as amended (from “Community Facility (CF)” to “Commercial (C)”, Part of Lot 21, Concession 8, Ellard Street)

#### Resolution #3

**Moved by Murray Rutz**

**Seconded by Theresa Sabourin**

That By-law 1495/22, being a by-law to amend By-law Number 456/07 of the Corporation of the Town of Petawawa, as amended, be read a first and second time.

**Carried**

#### Resolution #4

**Moved by James Carmody**

**Seconded by Tom Mohns**

That By-law 1495/22 be read a third time and passed.

**Carried**

2. By-law 1496/22 – being a by-law to amend By-law Number 456/07 of the Corporation of the Town of Petawawa, as amended (from “Rural (RU)” to “Residential One (R1)”, Part of Lot 21, Concession 3, Doran Road)  
Resolution #5  
**Moved by Gary Serviss**  
**Seconded by Tom Mohns**  
That By-law 1496/22, being a by-law to amend By-law Number 456/07 of the Corporation of the Town of Petawawa, as amended, be read a first and second time.  
**Carried**  
Resolution #6  
**Moved by Matthew McLean**  
**Seconded by James Carmody**  
That By-law 1496/22 be read a third time and passed.  
**Carried**
3. By-law 1497/22 – being a by-law to amend By-law 1238/18, being a by-law to require the registration of second dwelling units in the Town of Petawawa  
Resolution #7  
**Moved by Murray Rutz**  
**Seconded by Theresa Sabourin**  
That By-law 1497/22, being a by-law to amend By-law 1238/18, being a by-law to require the registration of second dwelling units in the Town of Petawawa, be read a first and second time.  
**Carried**  
Resolution #8  
**Moved by Gary Serviss**  
**Seconded by Theresa Sabourin**  
That By-law 1497/22 be read a third time and passed.  
**Carried**
4. By-law 1498/22 – being a by-law to amend By-law 1410/21, being a by-law respecting construction, demolition, change of use permits, inspections, fees and a code of conduct for building officials  
Resolution #9  
**Moved by James Carmody**  
**Seconded by Murray Rutz**  
That By-law 1498/22, being a by-law to amend By-law 1410/21, being a by-law respecting construction, demolition, change of use permits, inspections, fees and a code of conduct for building officials, be read a first and second time.  
**Carried**

Resolution #10

**Moved by Matthew McLean**

**Seconded by Gary Serviss**

That By-law 1498/22 be read a third time and passed.

**Carried**

5. By-law 1499/22 – being a by-law to appoint Municipal Law Enforcement Officers for the Town of Petawawa. (The Canadian Corps of Commissionaires (Ottawa Division), By-law and Parking Enforcement Services Contract)

Resolution #11

**Moved by Murray Rutz**

**Seconded by James Carmody**

That By-law 1499/22, being a by-law to appoint Municipal Law Enforcement Officers for the Town of Petawawa, be read a first and second time.

**Carried**

Resolution #12

**Moved by Gary Serviss**

**Seconded by Tom Mohns**

That By-law 1499/22 be read a third time and passed.

**Carried**

At this point, 7:32 p.m., Mayor Bob Sweet vacated the Chair due to his declared pecuniary interest and Deputy Mayor Gary Serviss took the Chair.

6. By-law 1500/22 – being a by-law to authorize the execution of a Design-Build Contract with Anaergia DB Inc. (Petawawa WPCP Net Zero Project)

Resolution #13

**Moved by Murray Rutz**

**Seconded by Theresa Sabourin**

That By-law 1500/22, being a by-law to authorize the execution of a Design-Build Contract with Anaergia DB Inc., be read a first and second time.

**Carried**

Resolution #14

**Moved by James Carmody**

**Seconded by Matthew McLean**

That By-law 1500/22 be read a third time and passed.

**Carried**

7. By-law 1501/22 – being a by-law to authorize the execution of a Loan Agreement with Anaergia DB Inc. (Petawawa WPCP Net Zero Project)

Resolution #15

**Moved by Tom Mohns**

**Seconded by James Carmody**

That By-law 1501/22, being a by-law to authorize the execution of a Loan Agreement with Anaergia DB Inc., be read a first and second time.

**Carried**

Resolution #16

**Moved by Murray Rutz**

**Seconded by Theresa Sabourin**

That By-law 1501/22 be read a third time and passed.

**Carried**

8. By-law 1502/22 – being a by-law to authorize the execution of a Technical Consulting Services Agreement with Anaergia DB Inc. (Petawawa WPCP Net Zero Project)

Resolution #17

**Moved by Murray Rutz**

**Seconded by James Carmody**

That By-law 1502/22, being a by-law to authorize the execution of a Technical Consulting Services Agreement with Anaergia DB Inc., be read a first and second time.

**Carried**

Resolution #18

**Moved by Matthew McLean**

**Seconded by Tom Mohns**

That By-law 1502/22 be read a third time and passed.

**Carried**

9. By-law 1503/22 – being a by-law to authorize the execution of a Security Agreement with Anaergia DB. Inc. (Petawawa WPCP Net Zero Project)

Resolution #19

**Moved by James Carmody**

**Seconded by Matthew McLean**

That By-law 1503/22, being a by-law to authorize the execution of a Security Agreement with Anaergia DB Inc., be read a first and second time.

**Carried**

Resolution #20

**Moved by Murray Rutz**

**Seconded by Theresa Sabourin**

That By-law 1503/22 be read a third time and passed.

**Carried**

At this point, 7:41 p.m., Mayor Bob Sweet resumed the Chair.

**Correspondence**

There were no items of correspondence.

**Minutes**

1. Council-In-Committee (April 25, 2022)

Due to his declared pecuniary interest, Mayor Sweet requested a motion to extract the resolution adopted following Business Arising From Closed Session from the April 25, 2022 Council-In-Committee meeting minutes which directed staff to enter into the Design-Build Agreement, the Loan Agreement, the Technical Services Agreement, and the Security Agreement with Anaergia DB Inc. to advance the Petawawa Net Zero Project, and that this portion of the minutes be voted on separately by the rest of the members of Council excluding Mayor Bob Sweet.

Resolution #21

**Moved by Gary Serviss**

**Seconded by Murray Rutz**

That the resolution adopted following Business Arising From Closed Session from the April 25, 2022 Council-In-Committee meeting minutes which directed staff to enter into the Design-Build Agreement, the Loan Agreement, the Technical Services Agreement, and the Security Agreement with Anaergia DB Inc. to advance the Petawawa Net Zero Project, be extracted from the minutes.

**Carried**

Resolution #22

**Moved by James Carmody**

**Seconded by Matthew McLean**

That the minutes of the Council-In-Committee meeting held on April 25, 2022, save and except for the resolution adopted following Business Arising From Closed Session, be accepted by Council, and that resolutions from that Committee become resolutions of Council.

**Carried**

At this point, 7:42 p.m., Mayor Bob Sweet vacated the Chair due to his declared pecuniary interest. Deputy Mayor Gary Serviss took the Chair and requested a

motion to accept the resolution adopted following Business Arising From Closed Session from the Council-In-Committee meeting minutes of April 25, 2022.

Resolution #23

**Moved by James Carmody**

**Seconded by Theresa Sabourin**

That the following resolution from the April 25, 2022 Council-In-Committee meeting minutes be accepted by Council, and that this resolution becomes a resolution of Council:

***“Moved by Murray Rutz***

***Seconded by Matthew McLean***

*That Council directs staff to enter into the Design-Build Agreement, the Loan Agreement, the Technical Services Agreement, and the Security Agreement with Anaergia DB Inc. to advance the Petawawa Net Zero Project. And that by-laws come forward at a future meeting of Council to enter into the above-noted agreements.*

***Carried”***

**Carried**

At this point, 7:44 p.m., Mayor Sweet resumed the Chair.

2. Pembroke and Area Airport Commission (February 17, 2022)

Councillor Murray Rutz provided an overview of the recent activities of the Pembroke and Area Airport Commission.

Resolution #24

**Moved by Murray Rutz**

**Seconded by Tom Mohns**

That the minutes of the Pembroke and Area Airport Commission meeting held on February 17, 2022 be adopted as information.

**Carried**

3. Petawawa Police Services Board (March 16, 2022)

Councillor James Carmody provided an overview of the recent activities of the Petawawa Police Services Board.

Resolution #25

**Moved by James Carmody**

**Seconded by Tom Mohns**

That the minutes of the Petawawa Police Services Board meeting held on March 16, 2022 be adopted as information.

**Carried**

4. Petawawa Public Library Board (March 28, 2022)

Deputy Mayor Gary Serviss provided an overview of the recent activities of the Petawawa Public Library Board.

Resolution #26

**Moved by Gary Serviss**

**Seconded by James Carmody**

That the minutes of the Petawawa Public Library Board meeting held on March 28, 2022 be adopted as information.

**Carried**

**Staff Reports**

There were no staff reports.

**Councillor Reports**

Deputy Mayor Gary Serviss reported he attended recent meetings of the Petawawa Public Library Board and the Petawawa Sports and Entertainment Hall of Fame committee. Deputy Mayor Serviss attended Poutine Feast as well as Petawawa Showcase at the Civic Centre.

Councillor Theresa Sabourin reported she attended the grand opening of the H&H Construction Landscape Depot and Petawawa Showcase.

Councillor James Carmody reported he attended recent meetings of the Petawawa Police Services Board and the Petawawa Public Library Board. Councillor Carmody attended the tender opening for the property tax sale, the grand opening of the H&H Construction Landscape Depot, Petawawa Showcase, and The Stampeders concert at Festival Hall.

Councillor Matthew McLean – nothing to report.

Councillor Murray Rutz reported he attended a recent meeting of the Pembroke and Area Airport Commission. Councillor Rutz also attended Poutine Feast, Petawawa Showcase, and the grand opening of the H&H Construction Landscape Depot.

Councillor Tom Mohns – nothing to report.

Mayor Bob Sweet reported he attended recent meetings of County Council, Development and Property committee, K & P Recreational Management Advisory committee, and the CAO/Clerk Recruitment committee. Mayor Sweet also attended Poutine Feast and the grand opening of the H&H Construction Landscape Depot.

**Closed Meeting**

There was no closed meeting.

**Confirming By-law**

Resolution #27

**Moved by Murray Rutz**

**Seconded by James Carmody**

That By-law 1504/22 be read a first, second and third time and passed.

**Carried**

**Adjournment**

Resolution #28

**Moved by Tom Mohns**

**Seconded by Theresa Sabourin**

That the meeting adjourn to the call of the Mayor.

**Carried**

The meeting adjourned at 8:01 p.m.

Signature of the Mayor (Original Signed)

Signature of the Deputy Clerk (Original Signed)