



PETAWAWA ACCESSIBILITY ADVISORY COMMITTEE

Meeting Minutes

March 25, 2021 - 1:00 P.M. Municipal Council Chambers

PRESENT: Theresa Sabourin, Sheila Clarke, Sharon Slaney, Lynn Davenport, Kate Bennett, Alison Morris

Guest: Leaf Cuff

Welcome and Introductions

T. Sabourin opened the meeting at 1:00 p.m.

Adoption of Agenda

Moved by S. Slaney, seconded by S. Clarke to approve the agenda as presented.

MOTION CARRIED

Disclosure of Pecuniary Interest

None.

Adoption of previous minutes of February 25, 2021

Moved by L. Davenport, seconded by S. Clarke that the minutes from February 25, 2021 be approved as presented.

MOTION CARRIED

Old Business:

2021 Workplan Final Review

A final review of the workplan occurred. T. Sabourin is to bring forward the workplan at a future Council meeting.

Moved by S. Clarke, seconded by A. Morris that the Petawawa Accessibility Advisory Committee 2021 Workplan be approved as presented.

MOTION CARRIED

New Business:

Site Plan Letter Template Review

The committee reviewed the site plan letter template and requested minor changes. K. Bennett is to complete the revisions.

Correspondence:

There were no items of correspondence.

Member Input

L. Davenport reported highlights from the Accessibility Professional Network (APN) conference held on March 11 and 12th. Highlights included Valuable 500 companies committed to inclusion diversity, Treat Accessibly an accessible curbside truck or treating, and Key2 Access app that makes crossing intersections safer for persons with vision loss.

S. Clarke also provided an overview of the APN conference noting grants and funding opportunities for municipalities, such as “Jump Start”, and also working within the Community Improvement Plan to foster a social inclusion unit within Community Services Department.

S. Slaney reported that she has been researching standards for automatic door openers and handles. S. Slaney spoke with Recreation Facilities Supervisor, Mark Reinert in regards to the standards that the Town follows for the Civic Centre. The Town follows the Ontario Building Code for automatic door openers and handles. S. Slaney noted that she will look into the building code for accessible standards.

A. Morris reported that she is currently researching programs/services for businesses to be inclusive for persons with cognitive challenges, such as PTSD. A. Morris noted persons with PTSD can have difficulty with entering businesses where they cannot identify alternate exits and suggested to work with community businesses to post their building layout along with all exits. Offering this information can provide individuals suffering from PTSD with a sense of ease.

T. Sabourin reported on highlights from the APN conference, noting the audio transcripts from the conference are now available and advised the committee to reach out to K. Bennett for the link if interested.

Next meeting – April 22, 2021 at 1:00 PM in the Council Chambers.

The meeting adjourned at 2:08 p.m. at the call of the Chair.