



Town of Petawawa

Council-In-Committee Meeting Minutes November 22, 2021 at 6:30 p.m.

Present:

Mayor Bob Sweet
Deputy Mayor Gary Serviss
Councillor James Carmody
Councillor Tom Mohns
Councillor Murray Rutz

Regrets:

Councillor Matthew McLean
Councillor Theresa Sabourin

Also Present:

Daniel Scissons, CAO
Colin Howard, Clerk
Karen Cronier, Director of Planning and Development
David Unrau, Director of Public Works
Wayne Bando
Rudy Kadlec, myFM
Patricia Leboeuf, Petawawa Post

The Council-In-Committee meeting was opened by the Mayor at 6:30 p.m.

Disclosure of Pecuniary Interest

There were no disclosures of pecuniary interest.

Presentations

There were no presentations.

Planning and Development

1. Activity Report – October 2021

Karen Cronier, Director of Planning and Development, provided an overview of the report. Ms. Cronier highlighted the active subdivisions, Zoning By-law amendments, and site plan applications. Ms. Cronier reported the Consolidated Zoning By-law was adopted on November 1, 2021 with the appeal period ending November 22, 2021. Ms. Cronier reported the tree survey has been completed on the Town Centre subdivision plan, and advised Council that the Town's annual emergency management program exercise was completed on November 5, 2021.

Moved by Murray Rutz

Seconded by Tom Mohns

That the Planning and Development monthly report for October be accepted as information.

Carried

2. PL-30-2021 – Mielke Quarry Official Plan Amendment No.16 and Zoning By-law Amendment Part of Lots 7, 8, & 9, Concession 6, Black Bay Road

Karen Cronier provided an overview of the report. Ms. Cronier provided background information on the H&H Construction request to the Town to proceed with Official Plan and Zoning By-law amendments to permit a Class A Category 2 Quarry Below Groundwater on approximately 60 hectares of land located in Part of Lots 7, 8 and 9, Concession 6. It is anticipated that the amendments will be before Council in December.

The report was received for information.

3. PL-31-2021 – Site Plan Approval – 10 Unit Apartment Building

Karen Cronier provided an overview of the report. Ms. Cronier reported the proposed apartment building is to be constructed at the corner of Dundonald Drive and Petawawa Boulevard on a 0.16 hectare parcel of land. The proposed building will have three floors with a gross floor area of 1,113 m². Ms. Cronier reported that the proposed site plan meets the intent of the Town's Official Plan and the minimum requirements of the Zoning By-law 456/07.

Moved by Murray Rutz

Seconded by James Carmody

That Council provides conditional site plan approval for the proposed 10 unit apartment building to be constructed on the corner of Dundonald Drive and Petawawa Boulevard on condition that the applicant enter into a site development agreement with the Town.

Carried

4. PL-32-2021 – Laurentian Highlands Subdivision Phase 2B – Lifting of Part Lot Control – Block 58 Plan 49M-89, Chad Street

Karen Cronier provided an overview of the report. Ms. Cronier reported that the application received from 1067175 Ontario Inc. is to seek exemption from part lot control in order to enable the division of land to create parcels conveyable as separate ownerships for four townhouses.

Moved by Gary Serviss

Seconded by James Carmody

That Council enacts a part lot control exemption by-law with respect to Block 58 on Plan 49M-89, to expire two years from the date of its passing.

Carried

5. Budget Reports (Planning, Building, and Economic Development

Received for information.

6. 2022 Planning Draft Budget

Karen Cronier provided an overview of the 2022 draft budget for Planning.

Moved by Tom Mohns

Seconded by Gary Serviss

That the draft 2022 Planning budget be received for information and brought forward for further discussion at the 2022 Budget Workshop on January 13, 2022.

Carried

7. 2022 Building Draft Budget

Karen Cronier provided an overview of the 2022 draft budget for Building.

Moved by Gary Serviss

Seconded by James Carmody

That the draft 2022 Building budget be received for information and brought forward for further discussion at the 2022 Budget Workshop on January 13, 2022.

Carried

8. 2022 Economic Development Draft Budget

Karen Cronier provided an overview of the 2022 draft budget for Economic Development.

Moved by Murray Rutz

Seconded by Tom Mohns

That the draft 2022 Economic Development budget be received for information and brought forward for further discussion at the 2022 Budget Workshop on January 13, 2022.

Carried

Public Works

1. Activity Report – November 2021

David Unrau, Director of Public Works, provided an overview of the monthly report. Mr. Unrau highlighted capital projects to-date, asset management, operations and maintenance, water and sanitary, and special projects and initiatives. Mr. Unrau highlighted the Town's pavement condition index which indicates a deterioration in paved road quality since the 2018 measurement.

Moved by Gary Serviss

Seconded by Murray Rutz

That the Public Works monthly report for November be accepted as information.

Carried

2. PW-29-2021 – Proposed Cross-Section for Albert Street Reconstruction

David Unrau provided an overview of the report. Mr. Unrau reported the original cross-section for Albert Street included a paved sidewalk on the west side attached to the road. Mr. Unrau reported having reviewed the results of traffic data on speeding and taking into consideration Vision Zero criteria and the Active Transportation Plan, that the cross-section be revised to include lane widths of 3.25 m and a raised 3.0 m asphalt multi-use pathway on the west side instead of the original sidewalk.

Moved by Tom Mohns

Seconded by James Carmody

That Council adopts the cross-section for Albert Street reconstruction as presented.

Carried

3. Public Works Budget Report

Received for information.

4. Sewage System Budget Report

Received for information.

5. Waterworks Budget Report

Received for information.

6. 2022 Public Works Draft Budget

David Unrau provided an overview of the draft 2022 budget for Public Works.

Moved by Gary Serviss

Seconded by Murray Rutz

That the draft 2022 Public Works budget be received for information and brought forward for further discussion at the 2022 Budget Workshop on January 13, 2022.

Carried

7. 2022 Sewage System Draft Budget

David Unrau provided an overview of the draft 2022 budget for the Sewage System.

Moved by James Carmody

Seconded by Gary Serviss

That the draft 2022 Sewage System budget be received for information and brought forward for further discussion at the 2022 Budget Workshop on January 13, 2022.

Carried

8. 2022 Waterworks Draft Budget

David Unrau provided an overview of the draft 2022 budget for Waterworks.

Moved by Gary Serviss

Seconded by Murray Rutz

That the draft 2022 Waterworks budget be received for information and brought forward for further discussion at the 2022 Budget Workshop on January 13, 2022.

Carried

General Matters

There was nothing to report.

Closed Meeting

There was no closed meeting.

Adjournment

Moved by Gary Serviss

Seconded by Murray Rutz

That the meeting be adjourned.

Carried

The meeting adjourned at 8:05 p.m.

Signature of the Clerk (Original Signed)