



## **Town of Petawawa**

### **Council-In-Committee Meeting Minutes October 25, 2021 at 6:30 p.m.**

#### **Present:**

Mayor Bob Sweet  
Deputy Mayor Gary Serviss  
Councillor James Carmody  
Councillor Tom Mohns  
Councillor Murray Rutz  
Councillor Theresa Sabourin

#### **Regrets:**

Councillor Matthew McLean

#### **Also Present:**

Daniel Scissons, CAO  
Colin Howard, Clerk  
Dawn Recoskie, Deputy Clerk  
David Unrau, Director of Public Works  
Karen Cronier, Director of Planning and Development  
Chris Mantha, Manager of Public Works  
Wayne Bando  
Patricia Leboeuf, Petawawa Post

The Council-In-Committee meeting was opened by the Mayor at 6:30 p.m.

#### **Disclosure of Pecuniary Interest**

There were no disclosures of pecuniary interest.

#### **Presentations**

There were no presentations.

## **Public Works**

### 1. Monthly Report – October 2021

David Unrau, Director of Public Works, provided an overview of the report. Mr. Unrau highlighted capital projects to-date, asset management, operations and maintenance, water and sanitary, and special projects and initiatives. Mr. Unrau reported the construction of the asphalt multi-use pathway along Laurentian Drive has been completed; sign inspections have been completed and 97.72% of the signs passed compliance for reflectivity; 131 locates were completed for contractors and utility companies for the month, which is approximately double the amount of locates when compared to other Ontario municipalities.

**Moved by Theresa Sabourin**

**Seconded by Gary Serviss**

That the Public Works monthly report for October be accepted as information.

**Carried**

### 2. PW-28-2021 – Integrating Zero Emissions Vehicles into the Town’s Municipal Half-Ton Pickup Fleet

Chris Mantha, Manager of Public Works, provided an overview of the report. Mr. Mantha reported there is a renewed push by governments and automotive manufacturers to bring electric vehicles to market faster, and to eventually phase out the sale of internal combustion engines. Mr. Mantha reported there are several electric vehicle options available currently, and the list grows almost daily, however, pickup trucks have not been available as an all-electric vehicle until recently. By the end of 2024 there should be three available options from Ford, General Motors, and Dodge.

Mr. Mantha highlighted the benefits of an electric pickup truck fleet which include reduced carbon emissions, fuel savings, and various maintenance savings. Mr. Mantha confirmed that fleet replacements are planned annually and are subject to budget approval; the next trucks will be due for replacement in 2027, 2029 and 2032.

**Moved by Murray Rutz**

**Seconded by Theresa Sabourin**

That Council commits to a zero emission fleet of half ton pickup trucks by 2035.

**Carried**

### 3. Public Works Budget Report

Received for information.

### 4. Sewage System Budget Report

Received for information.

5. Waterworks Budget Report

Received for information.

**Planning and Development**

1. Activity Report – September 2021

Karen Cronier, Director of Planning and Development, provided an overview of the monthly report. Ms. Cronier highlighted the active subdivisions, Zoning By-law amendments, and site plan applications. Ms. Cronier advised Council that the public meeting was held on October 4, 2021 for the Zoning By-law review. Ms. Cronier reported a tree survey for the Town Centre subdivision plan is currently being conducted. Ms. Cronier advised she will review access to the Fijisan Sushi property in conjunction with the layout of the proposed 5-leg roundabout on County Road 26 (Doran Road).

**Moved by Murray Rutz**

**Seconded by Gary Serviss**

That the Planning and Development monthly report for September be accepted as information.

**Carried**

2. PL-27-2021 – Request for Extension to Draft Plan Approval, Radtke Estates Subdivision File 47-T-17001, Part Lots 19 & 20, Concession 6, Parts 1, 2, 3, 5, 6, & 7 Plan 49R-17438, Except Parts 1 & 2 49R-17809, Doran Road

Karen Cronier provided an overview of the report. Ms. Cronier reported that the solicitor acting on behalf of the developer for the Radtke Estates Subdivision Phase 2 has requested an extension to the Draft Plan Approval. Ms. Cronier reported that an extension can only be approved for a period of 12 months.

**Moved by James Carmody**

**Seconded by Tom Mohns**

That Council supports the extension of Draft Plan Approval for the Radtke Estates Subdivision Phase 2.

**Carried**

3. Budget Reports (Planning, Building, and Economic Development)

Received for information.

**General Matters**

There was nothing to report.

## **Closed Meeting**

**Moved by Murray Rutz**

**Seconded by James Carmody**

That the meeting be closed pursuant to Section 239 (2) (b) and (d) of the *Municipal Act, 2001, S.O. 2001, c.25*, as amended, to discuss personal matters about an identifiable individual, including municipal or local board employees, and labour relations or employee negotiations regarding the recruitment process for the position of Chief Building Official, and to discuss the current salary grid.

**Carried**

Council went into closed session at 7:15 p.m.

Council reconvened to open session at 8:12 p.m.

## **Business Arising From Closed Session**

A closed meeting was held. Council considered recruitment for the Chief Building Official position and reviewed the current salary grid. Direction was provided to the CAO. There is nothing further to report at this time.

Council voted on the following resolution in open session:

**Moved by James Carmody**

**Seconded by Theresa Sabourin**

That Donald Reed be hired as Chief Building Official with the effective start date in early to mid-November 2021.

**Carried**

## **Adjournment**

**Moved by Gary Serviss**

**Seconded by James Carmody**

That the meeting be adjourned.

**Carried**

The meeting adjourned at 8:26 p.m.

Signature of the Clerk (Original Signed)