



PETAWAWA ACCESSIBILITY ADVISORY COMMITTEE

Meeting Minutes

October 22, 2020 - 1:30 P.M. Municipal Office Chambers

PRESENT: Theresa Sabourin, Sheila Clarke, Sharon Slaney, Lynn Davenport, Kate Bennett

REGRETS: Alison Morris

1. **Welcome and Introductions** – T. Sabourin opened the meeting at 1:34 p.m.
2. **Adoption of Agenda** – Moved by S. Clarke, seconded by L. Davenport to approve the amended agenda with two additional items:

- 6.2 - 2021 Budget & Marketing Items

MOTION CARRIED

3. **Disclosure of Pecuniary Interest** – None.
4. **Adoption of previous minutes of September 24, 2020** – Moved by S. Slaney, seconded by S. Clarke that the minutes from September 24, 2020 be approved as presented.

MOTION CARRIED

5. **Old Business:**

5.1 Recruitment

T. Sabourin reported that recruitment will be added to the 2021 workplan as an action item.

A leave of absence was requested by A. Morris until January 1, 2021; moved by L. Davenport, seconded by S. Clarke.

MOTION CARRIED

5.2 Community Guide Submission Concepts

K. Bennett requested if the committee had any thoughts on what they would like to submit for the spring/summer Community Guide. S. Clarke noted that it would be helpful to note the Champlain Healthline website, which provides a list of local services to protect and promote rights and interests of people with disabilities through advocacy and policy development.

A discussion was held in regards to the impacts of COVID-19 and the communication of resources for seniors and persons with disabilities. K.

Bennett noted that a list of community resources is included in the Community Guide.

T. Sabourin also noted the Warden, Debbie Robinson recently spoke to myFM in regards to the Renfrew County Virtual Triage & Assessment Centre (RC VTAC) which was introduced during the COVID-19 pandemic to connect residents with a primary care physician and to help reduce the number of people waiting in emergency rooms at hospitals. T. Sabourin will contact the Warden to query if future media and announcements can high-light the services for people with disabilities. It was noted by Committee that it is very difficult, during this time, to have in – person doctor's visits.

K. Bennett is to bring a copy of the community resource list to the next meeting for the committee to review.

6. New Business:

6.1 2020-2021 Workplan

T. Sabourin asked that the committee review the AODA website to determine if any objectives have changed. K. Bennett is to send a copy of the previous workplan for the committee to review. The committee will discuss new objectives for the 2021 workplan at the November meeting.

6.2 2021 Budget & Marketing Items

T. Sabourin noted that Town staff and Council are in the process of reviewing 2021 budget items and noted that the committee has a yearly budget of \$4000.00; however, due to the pandemic the committee has not used the funds thus far. T. Sabourin suggested to look into marketing items for the committee to help raise awareness as they have done so in the past. A suggestion of purchasing clear face masks/shields for persons with hearing impairments, as they typically lip read.

The committee requested that K. Bennett bring forward marketing items to review at the November meeting.

7. Correspondence:

There were no correspondence to report.

8. Member Input

L. Davenport reported that she has been utilizing the paved portion of the Algonquin Trail and noted how much she appreciates the newly installed benches along the trail. The paved portion is ideal for anyone that uses a cane, walker, etc. and the benches are great if you need to take a break.

T. Sabourin noted that the letter of support to the Community Improvement Plan (CIP) in regards to the Petawawa Container Market was completed and sent to C. Mitchell, Economic Development Officer.

- 9. Next meeting – November 26, 2020 at 1:30 p.m.**
- 10. The meeting adjourned at 2:50 p.m. to the call of the Chair.**