



PETAWAWA ACCESSIBILITY ADVISORY COMMITTEE

Meeting Minutes

January 23, 2020 - 1:30 P.M. Municipal Office - Boardroom

PRESENT: Sheila Clarke, Sharon Slaney, Alison Morris, Kate Bennett, Lynn Davenport (Guest)

REGRETS: Theresa Sabourin, Mary Bentley

1. **Welcome and Introductions** – S. Clarke opened the meeting at 1:30 p.m.
2. **Adoption of Agenda** – Moved by S. Slaney, seconded by A. Morris to approve the agenda. Motion carried.
3. **Disclosure of Pecuniary Interest** – None.
4. **Adoption of previous minutes of November 28, 2019** – received as information.
5. **Presentation – Carefor, Community Accessible Transportation**

Alice Grenon, Carefor Manager of Community Support Services and Janna Wood, Carefor Supervisor of Community Support Services presented to the committee details of the new local community accessible transportation bus. The new vehicle is available to Petawawa residents through a partnership agreement with the Ministry of Transportation (MTO), under their Ontario Community Transportation Grant program. The program is a door to door transportation service to meet the needs of daily living for our vulnerable sectors. Carefor Health and Community Services is a natural partner to implement this program, having the resources and operational capacity to administer and facilitate not only the transportation service but the integrated service system needed to document extensive reporting metrics required as part of the funding reporting.

S. Clarke thanked Ms. Grenon and Ms. Wood for meeting with PAAC and sharing information on this much needed service. The PAAC is delighted to see this project come to life and hopes to work with Carefor further in order to promote this new program.

6. Old Business:

a. Committee Recruitment

S. Clarke reported that M. Bentley unfortunately has resigned from the committee, which leaves the committee down to three members. L. Davenport noted that she has submitted her application to Council for consideration. K. Bennett noted that the application will be reviewed by Council at the February 3, 2020 meeting.

K. Bennett reported to the committee that she is currently working on creating social media advertisements for PAAC recruitment.

7. New Business:

a. Town Times

K. Bennett presented examples of PAAC announcements for the upcoming spring/summer Town Times edition. It was agreed that the PAAC canoe poster and information regarding current projects and initiatives would be placed in the guide.

It was also suggested to place an advertisement regarding the accessible transportation bus in order to promote the new program. K. Bennett will speak with Ms. Wood from Carefor to collect images for the Town Times.

8. Correspondence:

There were no correspondence to report.

8. Member Input

L. Davenport noted that she will be away for the February meeting.

9. Next meeting – February 27, 2020 at 1:30 p.m.

10. The meeting adjourned at 2:45 p.m. to the call of the Chair.