

PETAWAWA ACCESSIBILITY ADVISORY COMMITTEE MEETING

MINUTES

May 23, 2019 @ 1:30 P.M.

PRESENT: Sheila Clarke, Jackie Nieman, Mary Bentley, Theresa Sabourin (1:40 p.m. exited), Kate Bennett, Christine Mitchell

REGRETS: Sharon Slaney, Alison Morris, Sheri Waterfall

1. Welcome and Introductions – S. Clarke welcomed the members of the committee and opened the meeting at 1:35 p.m.
2. Adoption of Agenda – Moved by J. Nieman, seconded by M. Bentley to approve the agenda. Motion carried.
3. Disclosure of Pecuniary Interest – None.
4. Adoption of previous minutes of February 28, 2019 – Moved by M. Bentley seconded by S. Clarke to approve the minutes of February 28, 2019. Motion carried.
5. Old Business:
 - a. Member Recruitment – New Member welcome

S. Clarke welcomed M. Bentley to the Petawawa Accessibility Advisory Committee.

S. Clarke also welcomed K. Bennett as the new staff resource to the committee.
 - b. Petawawa Accessibility Advisory Committee – A year in review 2017/2018

S. Clarke indicated that she made a presentation to Council on March 18, 2019 as was reviewed by committee members at the February 28, 2019 meeting. The presentation summarized the milestone projects and initiatives realized not only by the PAAC committee but general improvements to mobility and access of municipal infrastructure. Council was very complimentary of the work undertaken by the PAAC and congratulated all members for their invaluable contributions towards improving the accessibility of this community.

c. Garrison Petawawa Cultural and Diversity Festival

Members of PAAC attended the Garrison Petawawa Cultural Diversity Festival on Thursday, March 7, 2019 at Dundonald Hall where they provided information on 2019 project initiatives, specifically, additional Mobi-Mat purchase and new accessible picnic tables at the Kin Hut. The event was not well attended save during the opening few hours. The event did terminate early.

d. Work plan updates

A revised work plan, as discussed at the February meeting, was presented.

S. Clarke reviewed projects that are coming up to the target date of completion; which included, review of accessibility compliance on the second level of the Civic Centre and Library, review checklist of accessible considerations during the site plan review process, updates to the resource material binders for community awareness, and the development of existing accessible document guidelines and draft a proposal for use by the Town.

S. Clarke reported that T. Sabourin is the lead for organizing accessible awareness training for new council and staff to be completed in June.

e. Community Transportation Grant

C. Mitchell advised the committee that a second announcement confirming the funding for a community transportation grant to meet the daily living needs of our vulnerable sector had been announced. C. Mitchell has provided the Ministry of Transportation with updated material and budget and is awaiting the Transfer Payment Agreement prior to engaging Carefor to implement the five year program.

6. New Business:

a. National Accessibility Awareness Week

S. Clarke advised the committee that May 27 – June 1 was National Accessibility Awareness Week.

S. Clarke asked that promotions for National Accessibility Awareness Week be added to the work plan for 2020.

7. Correspondence

There was no additional correspondence circulated.

8. Member Input

J. Nieman provided the committee with a letter of resignation.

S. Clarke thanked J. Nieman for her service to the committee and wished her best of luck in future endeavours. S. Clarke inquired on the status of Petawawa Point flood damages pertaining to the ramps. C. Mitchell noted that plans to move forward with clean up and repairs to parks and water access are underway; however, inspections to structures and access points have yet to be completed as water levels are continuing to recede slowly. C. Mitchell reported that the Mobi-Mat was ordered and will be placed at Petawawa Point once inspections of the property have been completed.

9. Next meeting – June 27, 2019 at 1:30 p.m.

10. The meeting adjourned at 2:36 p.m. to the call of the Chair.