

6:30 p.m.

December 16, 2019

TOWN OF PETAWAWA
REGULAR MEETING OF COUNCIL

Present:	Mayor Bob Sweet	Deputy Mayor Gary Serviss
	Councillor Tom Mohns	Councillor James Carmody
	Councillor Murray Rutz	Councillor Theresa Sabourin

Regrets: **Councillor Matthew McLean**

Also Present:	Dawn Recoskie	Kate Bennett
	Karen Cronier	Annette Mantifel
	Rudy Kadlec	

CALL TO ORDER (Moment of Silent Reflection)

The Mayor called the meeting to order at 6:30 p.m.

APPROVAL OF AGENDA

MOVED BY: **Murray Rutz**
SECONDED BY: **Gary Serviss**

- (1) That the agenda for the December 16, 2019 meeting of Council be adopted.

CARRIED

DISCLOSURE OF PECUNIARY INTEREST

There were no disclosures of pecuniary interest.

APPROVAL OF MINUTES

1. Council Meeting (December 2, 2019)

MOVED BY: **Theresa Sabourin**
SECONDED BY: **James Carmody**

- (2) That the minutes of the regular meeting of Council held December 2, 2019 be approved as printed and circulated.

CARRIED

PUBLIC MEETING

1. Zoning By-law Amendment (from “Rural” to “Residential One”) – Terry & Wendy Waito, Part of Lot 5, Range B, Airport Road, in the Town of Petawawa

The Public Meeting was opened by the Mayor at 6:32 p.m. Karen Cronier, Director of Planning and Development, advised that the Notice of Public Meeting had been provided as required under the Planning Act.

Ms. Cronier explained the purpose and effect of the application is to rezone the severed lands in File B19/19 from Rural (RU) to Residential One (R1) as a condition of consent. The lot has a frontage of approximately 45 metres on Airport Road with a lot area of approximately 2104 m² (0.5 acres). The creation of the lot meets the intent of the Official Plan and all other provisions of the Zoning By-law shall apply.

Mayor Sweet asked to hear comments from members of the public. No one from the public came forward to speak for or against the application.

Ms. Cronier then explained the appeal process to those present in the audience.

Mayor Sweet declared the Public Meeting closed at 6:34 p.m.

PRESENTATIONS

There were no presentations.

BY-LAWS

1. By-law 1308/19 – being a by-law to amend By-law Number 456/07 of the Corporation of the Town of Petawawa, as amended (from “Rural” to “Residential One”, Part of Lot 5, Range B, Airport Road, in the Town of Petawawa)

MOVED BY: James Carmody

SECONDED BY: Tom Mohns

- (3) That By-law 1308/19, being a by-law to amend By-law Number 456/07 of the Corporation of the Town of Petawawa, as amended, be read a first and second time.

CARRIED

MOVED BY: Tom Mohns

SECONDED BY: James Carmody

- (4) That By-law 1308/19, be read a third time and passed.

CARRIED

2. By-law 1309/19 – being a by-law to adopt an Emergency Management Program and Emergency Response Plan and to meet other requirements under the Emergency Management and Civil Protection Act

MOVED BY: Theresa Sabourin

SECONDED BY: Murray Rutz

- (5) That By-law 1309/19, being a by-law to adopt an Emergency Management Program and Emergency Response Plan and to meet other requirements under the Emergency Management and Civil Protection Act, be read a first and second time.

CARRIED

MOVED BY: Murray Rutz

SECONDED BY: Theresa Sabourin

- (6) That By-law 1309/19, be read a third time and passed.

CARRIED

3. By-law 1310/19 – being a by-law to prescribe a tariff of fees for the Processing of Applications made in respect of planning matters in the Town of Petawawa

MOVED BY: Gary Serviss

SECONDED BY: Tom Mohns

- (7) That By-law 1310/19, being a by-law to prescribe a tariff of fees for the Processing of Applications made in respect of planning matters in the Town of Petawawa, be read a first and second time.

CARRIED

MOVED BY: Tom Mohns

SECONDED BY: Gary Serviss

- (8) That By-law 1310/19, be read a third time and passed.

CARRIED

4. By-law 1311/19 – being a by-law to amend By-law 71/98 being a by-law respecting construction, demolition and change of use permits and inspections

MOVED BY: Murray Rutz

SECONDED BY: James Carmody

- (9) That By-law 1311/19, being a by-law to amend By-law 71/98 being a by-law respecting construction, demolition and change of use permits and inspections, be read a first and second time.

CARRIED

MOVED BY: James Carmody
SECONDED BY: Murray Rutz

- (10) That By-law 1311/19, be read a third time and passed.

CARRIED

5. By-law 1312/19 – being a by-law to amend By-law 1238/18 being a by-law to require the registration of second dwelling units in the Town of Petawawa

MOVED BY: Theresa Sabourin
SECONDED BY: Gary Serviss

- (11) That By-law 1312/19, being a by-law to amend By-law 1238/18 being a by-law to require the registration of second dwelling units in the Town of Petawawa, be read a first and second time.

CARRIED

MOVED BY: Gary Serviss
SECONDED BY: Theresa Sabourin

- (12) That By-law 1312/19, be read a third time and passed.

CARRIED

6. By-law 1313/19 – being a by-law to appoint a Committee of Adjustment

MOVED BY: James Carmody
SECONDED BY: Murray Rutz

- (13) That By-law 1313/19, being a by-law to appoint a Committee of Adjustment, be read a first and second time.

CARRIED

MOVED BY: Murray Rutz
SECONDED BY: James Carmody

- (14) That By-law 1313/19, be read a third time and passed.

CARRIED

7. By-law 1314/19 – being a by-law to amend By-law 313/04 being a by-law to establish user fees and service charges

MOVED BY: Theresa Sabourin
SECONDED BY: James Carmody

- (15) That By-law 1314/19, being a by-law to amend By-law 313/04 being a by-law to establish user fees and service charges, be read a first and second time.

CARRIED

MOVED BY: James Carmody
SECONDED BY: Theresa Sabourin

- (16) That By-law 1314/19, be read a third time and passed.

CARRIED

8. By-law 1315/19 – being a by-law to amend By-law 174/01 being the Animal Control By-law

MOVED BY: Gary Serviss
SECONDED BY: Murray Rutz

- (17) That By-law 1315/19, being a by-law to amend By-law 174/01 being the Animal Control By-law, be read a first and second time.

CARRIED

MOVED BY: Murray Rutz
SECONDED BY: Gary Serviss

- (18) That By-law 1315/19, be read a third time and passed.

CARRIED

9. By-law 1316/19 – being a by-law to establish a salary grid and set 2020 compensation rates

MOVED BY: James Carmody
SECONDED BY: Murray Rutz

- (19) That By-law 1316/19, being a by-law to establish a salary grid and set 2020 compensation rates, be read a first and second time.

CARRIED

MOVED BY: Murray Rutz
SECONDED BY: James Carmody

- (20) That By-law 1316/19, be read a third time and passed.

CARRIED

CORRESPONDENCE

There were no items of correspondence.

MINUTES

1. Council-in-Committee Meeting (December 9, 2019)

MOVED BY: James Carmody
SECONDED BY: Theresa Sabourin

- (21) That the minutes of the Council-in-Committee meeting held on December 9, 2019 be accepted by Council, and that resolutions from that Committee become resolutions of Council.

CARRIED

STAFF REPORTS

1. PW-28-2019 – Sale of Surplus Equipment Tender PW-15-2019

Dawn Recoskie, Deputy Clerk, provided an overview of the report.

MOVED BY: Tom Mohns
SECONDED BY: Gary Serviss

- (22) That Council approves the sale of the 2004 International Tandem Dump Truck/Snow Plow, as advertised through Tender PW-15-2019, to W.W. Siegel Sand & Gravel Ltd. in the amount of \$16,600.00 plus HST. And that the Mayor and the Deputy Clerk be authorized to execute the form of contract for the agreement for terms of sale of said truck.

And further, that the purchase amount of \$16,600.00 be allocated to the Public Works Department Reserve Fund.

CARRIED

2. PW-29-2019 – Sale of Surplus Equipment Tender PW-16-2019

Dawn Recoskie provided an overview of the report.

MOVED BY: James Carmody
SECONDED BY: Murray Rutz

- (23) That Council approves the sale of the 2008 Dodge RAM Half-Ton Truck, as advertised through Tender PW-16-2019, to Daniel Bimm in the amount of \$600.00 plus HST. And that the Mayor and the Deputy Clerk be authorized to execute the form of contract for the agreement for terms of sale of said truck.

And further, that the purchase amount of \$600.00 be allocated to the Public Works Department Reserve Fund.

CARRIED

COUNCILLOR REPORTS

Deputy Mayor Gary Serviss reported he attended a meeting of the Petawawa Public Library Board on December 16, 2019 and participated in the CEO's performance appraisal. Deputy Mayor Serviss also attended the Council Christmas social on December 5, 2019 and the Town of Petawawa staff Christmas social on December 7, 2019. Councillor Serviss wished Council, staff, and residents a Merry Christmas and a happy New Year.

Councillor Tom Mohns thanked Council and staff for their thoughts and well wishes while he recuperated recently and thanked Councillor Rutz for reporting on the Pembroke and Area Airport Commission minutes and the Ottawa Valley Waste Management Board minutes to Council on his behalf. Councillor Mohns wished Council, staff and residents a Merry Christmas and happy New Year.

Councillor Theresa Sabourin reported she attended various meetings throughout the month and wished residents, Council, and the media a Merry Christmas and a happy New Year.

Councillor Murray Rutz reported he attended the Council Christmas social on December 5, 2019 and the Town of Petawawa staff Christmas social on December 7, 2019. Councillor Rutz wished residents, ratepayers, staff, and members of Council a very Merry Christmas and a happy and prosperous New Year.

Councillor James Carmody reported he attended a tour of the Ottawa Valley Waste Recovery Centre on December 4, 2019. Councillor Carmody also attended both Council and staff Christmas socials, a Petawawa Public Library Board meeting on December 16, 2019, and participated in the Operation Red Nose campaign. Councillor Carmody wished everyone a Merry Christmas and a happy and prosperous 2020.

Mayor Bob Sweet reported he attended five County Council meetings, noting the inaugural meeting on December 10, 2019 where Reeve of the Township of Laurentian Valley, Debbie Robinson was elected and assumed the Office of the Warden for Renfrew County. Mayor Sweet attended a meeting with Carefor Health and Community Services representatives to discuss their upcoming 100th anniversary. Mayor Sweet also attended a Garrison Liaison meeting, the Garrison Commander's Christmas celebration at the Garrison Petawawa Military Museum, Festival Hall's 40th anniversary performance by Glass Tiger, dropped the puck at the Whitewater Kings charity hockey game on December 7, 2019, and attended both the Council and staff Christmas socials. Mayor Sweet wished all a Merry Christmas and a healthy, happy, safe, and prosperous New Year.

CLOSED MEETING

There was no closed meeting.

CONFIRMING BY-LAW

MOVED BY: Gary Serviss
SECONDED BY: Murray Rutz

(24) That By-law 1317/19 be read a first, second and third time and passed.

CARRIED

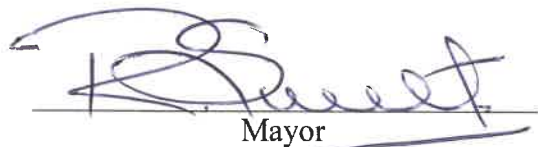
ADJOURNMENT

MOVED BY: Tom Mohns
SECONDED BY: Theresa Sabourin

(25) That the meeting adjourn to the call of the Mayor.

CARRIED

The meeting adjourned at 7:04 p.m.


Mayor


Deputy Clerk