

6:30 p.m.

September 16, 2019

TOWN OF PETAWAWA

REGULAR MEETING OF COUNCIL

Present: **Mayor Bob Sweet**
 Councillor James Carmody
 Councillor Tom Mohns
 Councillor Theresa Sabourin

Deputy Mayor Gary Serviss
Councillor Matthew McLean
Councillor Murray Rutz

Also Present: **Daniel Scissons**
 Kelly Williams
 Michael Potvin
 Dan McGean
 Gregory Currie
 Ralph Storey
 Colin Coyle
 Mark Bru
 Byron Ostrom
 Tony Grace
 Rudy Kadlec (6:32 p.m.)

Dawn Recoskie
Christine Mitchell
Verner Stresman
Gerald Haley
Jacqueline Cotton
Robert Leach
Chris Melmoth
Wayne Bando
Patricia Leboeuf
Tina Peplinskie

CALL TO ORDER (Moment of Silent Reflection)

The Mayor called the meeting to order at 6:30 p.m.

APPROVAL OF AGENDA

MOVED BY: **Murray Rutz**
SECONDED BY: **James Carmody**

- (1) That the agenda for the September 16, 2019 meeting of Council be adopted.

CARRIED

DISCLOSURE OF PECUNIARY INTEREST

There were no disclosures of pecuniary interest.

APPROVAL OF MINUTES

1. Council Meeting (September 3, 2019)

MOVED BY: **Theresa Sabourin**
SECONDED BY: **Tom Mohns**

- (2) That the minutes of the regular meeting of Council held September 3, 2019 be approved as printed and circulated.

CARRIED

PRESENTATIONS

1. Pembroke/Petawawa Lions Club Long-Standing Service Recognition Award – to be presented by Mayor Bob Sweet

On behalf of Council, Mayor Bob Sweet presented the members of the Pembroke/Petawawa Lions Club with a Long-Standing Service Recognition Award, which is presented to individuals or organizations in recognition of outstanding contributions to their community, recognizing the group's 37 plus years of organizing the annual Santa Claus Parade as well as contributing to many community events including the Cabin Fever Trivia Night and the Civic Centre Days Lobsterfest. The following Pembroke/Petawawa Lions Club members were in attendance: Michael Potvin, Verner Stresman, Dan McGean, Gerald Haley, Gregory Currie, Jacqueline Cotton, Ralph Storey, and Robert Leach. The following members were unable to attend: Joseph Gauthier, Shelley Gauthier, and Tony Doucette.

Following the recognition, Michael Potvin then presented to Mayor Bob Sweet a cheque in the amount of \$2,500.00 to the Town of Petawawa to aid with the expenses of the flood relief efforts experienced during the recent flood emergency.

Mayor Bob Sweet, on behalf of Council, thanked the members of the Pembroke/Petawawa Lions Club for their generous donation.

2. Municipal Accommodation Tax (MAT) – Chris Melmoth, President and Mark Bru, Vice President, Ottawa Valley Tourist Association (OVTA)

Mr. Chris Melmoth, President of the Ottawa Valley Tourist Association (OVTA), provided an overview of the proposed Municipal Accommodation Tax (MAT). The *Municipal Act, 2001* was amended to give municipalities the authority to implement a tax on transient accommodations, which came in to effect on December 1, 2017. It is up to lower-tier and single-tier municipalities whether they implement a MAT and what the implementation would look like. If a MAT is implemented, the municipality must share a minimum of 50% of the MAT revenues with an eligible tourism entity, which in this case would be the OVTA. The amount of the MAT is also set by the municipality; 4% seems to be the norm. Mr. Melmoth explained the municipality and the eligible tourism entity must enter into an agreement respecting the reasonable financial accountability matters in order to ensure the amounts paid to the entity are used for the exclusive purpose of promoting tourism. The MAT applies to roofed accommodations, but not to campsites. Based on a 40% occupancy rate, Mr. Melmoth explained the Town of Petawawa could see an annual revenue potential amount of \$50,140.57 from the MAT; the combined annual revenue potential for the

17 lower-tier municipalities in the County of Renfrew and the City of Pembroke is estimated at \$1,388,208.97.

Mr. Melmoth stated the OVTA Board of Directors fully supports the implementation of the MAT by all municipalities in the County of Renfrew and by the City of Pembroke, and recommends that a coordinated region-wide Ottawa Valley Municipal Accommodation Tax program be implemented under the following guiding principles: common rate of 4%; MAT applied to roofed accommodations only, including Airbnb; and 50/50 revenue sharing with an eligible tourism entity. The Board further recommends that the OVTA be the designated eligible tourism entity to receive 50% of the MAT revenues and to collaborate with municipalities for tourism marketing, promotion and product development. Lastly, the OVTA is committed to working with any partnering municipality that implements the MAT and identifies the Association as the eligible tourism entity.

Mayor Bob Sweet, on behalf of Council, thanked Mr. Melmoth for the thorough explanation of the MAT. Mayor Sweet indicated Council would receive the presentation for information at this time and that staff will be directed to bring forward a future report for Council's consideration on the matter.

BY-LAWS

1. By-law 1291/19 – being a by-law to authorize the execution of a Subdivision Agreement with 1858374 Ontario Inc. (Portage Landing Subdivision Phase 4)

MOVED BY: James Carmody
SECONDED BY: Theresa Sabourin

- (3) That By-law 1291/19, being a by-law to authorize the execution of a Subdivision Agreement with 1858374 Ontario Inc., be read a first and second time.

CARRIED

MOVED BY: Theresa Sabourin
SECONDED BY: James Carmody

- (4) That By-law 1291/19, be read a third time and passed.

CARRIED

CORRESPONDENCE

There were no items of correspondence.

MINUTES

1. Council-in-Committee Meeting (September 9, 2019)

MOVED BY: Gary Serviss

SECONDED BY: Murray Rutz

- (5) That the minutes of the Council-in-Committee meeting held on September 9, 2019 be accepted by Council, and that resolutions from that Committee become resolutions of Council.

CARRIED

STAFF REPORTS

1. CS-08-19 – Award of Tender # CS-03-19, Centennial Park/Millennium Trail Repairs

Kelly Williams, Director of Community Services, presented the report.

MOVED BY: Theresa Sabourin

SECONDED BY: Gary Serviss

- (6) That Council approves the award of Tender CS-03-19, Centennial Park/Millennium Trail Repairs, to RGT Clouthier Construction Ltd. in the amount of \$159,550.00 + HST.

CARRIED

COUNCILLOR REPORTS

Deputy Mayor Gary Serviss reported he attended both the Second Career Assistance Network seminar and the PMFRC Career Fair on behalf of Mayor Sweet on September 11, 2019. Deputy Mayor Serviss also attended the 10th Anniversary of the Quality Inn and the grand reveal of its newly refurbished accommodations.

Councillor Tom Mohns – nothing to report.

Councillor Theresa Sabourin reported she attended a recent meeting of the Petawawa Business Advisory Network (PBAN) and the 10th Anniversary of the Quality Inn.

Councillor Murray Rutz – nothing to report.

Councillor James Carmody reported he attended the winter sand tender opening on September 10, 2019 and the Neon Night fundraising event for the Canadian Cancer Society on September 14, 2019.

Councillor Matthew McLean – nothing to report.

Mayor Bob Sweet invited members of Council and the public to attend the Mayor's Business Breakfast hosted by the Upper Ottawa Valley Chamber of Commerce at Hyska's Your Independent Grocer tomorrow morning beginning at 8:00 a.m.

CLOSED MEETING

There was no closed meeting.

CONFIRMING BY-LAW

MOVED BY: James Carmody
SECONDED BY: Tom Mohns

- (7) That By-law 1292/19 be read a first, second and third time and passed.

CARRIED

ADJOURNMENT

MOVED BY: Matthew McLean
SECONDED BY: Tom Mohns

- (8) That the meeting adjourn to the call of the Mayor.

CARRIED

The meeting adjourned at 8:05 p.m.



Mayor



Clerk