

6:30 p.m.

July 15, 2019

TOWN OF PETAWAWA

REGULAR MEETING OF COUNCIL

Present:	Mayor Bob Sweet	Deputy Mayor Gary Serviss
	Councillor Matthew McLean	Councillor Tom Mohns
	Councillor Murray Rutz	Councillor Theresa Sabourin

Regrets: **Councillor James Carmody**

Also Present:	Daniel Scissons	Dawn Recoskie
	Steve Knott	Annette Mantifel
	Karen Cronier	David Unrau
	Christine Mitchell	Craig Proulx
	Jamie Knott	Tim Allen
	Phil Smith	Andrew Smith
	Sarah Jane Proulx	Jaime Allen
	June Allen	Ken Allen
	Laura Tracey	Trista Knott
	Brodie McDonald	Patricia Leboeuf

CALL TO ORDER (Moment of Silent Reflection)

The Mayor called the meeting to order at 6:30 p.m.

APPROVAL OF AGENDA

MOVED BY: **Murray Rutz**
SECONDED BY: **Tom Mohns**

- (1) That the agenda for the July 15, 2019 meeting of Council be adopted.

CARRIED

DISCLOSURE OF PECUNIARY INTEREST

In accordance with Section 5(1) of the *Municipal Conflict of Interest Act*, R.S.O. 1990, c.M.50., as amended, where a member, either on his or her own behalf or while acting for, by, with or through another, has any pecuniary interest, direct or indirect, in any matter and is present at a meeting of the council at which the matter is the subject of consideration, the member, (a) shall, prior to any consideration of the matter at the meeting, disclose the interest and the general nature thereof; (b) shall not take part in the discussion of, or vote on any question in respect of the matter; and (c) shall not attempt in any way whether before, during or after the meeting to influence the voting on any such question.

1. Declaration #2019-04

Mayor Bob Sweet declared a potential deemed indirect pecuniary interest with respect to Report PW-16-2019 Biogas and Energy Recovery Project, as his son is employed by OCWA.

APPROVAL OF MINUTES

1. Council Meeting (July 2, 2019)

MOVED BY: Gary Serviss
SECONDED BY: Theresa Sabourin

- (2) That the minutes of the regular meeting of Council held July 2, 2019 be approved as printed and circulated.

CARRIED

PRESENTATIONS

1. Fire Services Exemplary Service Medal – to be presented by Mayor Bob Sweet and Fire Chief Steve Knott

Mayor Bob Sweet and Fire Chief Steve Knott presented Fire Services Exemplary Service Medals for 20 years of service to Deputy Fire Chief Craig Proulx, Captain Jamie Knott, Firefighter Tim Allen, and Assistant Deputy Chief Phil Smith.

2. 2019 Development Charges Background Study Addendum Report

Annette Mantifel, Treasurer, presented the Addendum Report to the Development Charges Background Study.

MOVED BY: Murray Rutz
SECONDED BY: Theresa Sabourin

- (3) That the Town of Petawawa 2019 Development Charges Background Study dated May 15, 2019, and related Addendums dated June 14, 2019 and July 10, 2019, constituting Council's Development Charges Background Study for the purposes of Section 10 of the Development Charges Act, 1997, be approved;

And that, with respect to the Addendums changing the content of the Development Charges Background Study and By-law from the Study and By-law considered at the public meeting held on June 17, 2019, Council determines that, pursuant to Section 12(3) of the Development Charges Act, 1997, no further public meeting is necessary.

CARRIED

BY-LAWS

1. By-law 1280/19 – being a by-law for the imposition of Development Charges

MOVED BY: Murray Rutz
SECONDED BY: Theresa Sabourin

- (4) That By-law 1280/19, being a by-law for the imposition of Development Charges, be read a first and second time.

CARRIED

MOVED BY: Theresa Sabourin
SECONDED BY: Murray Rutz

- (5) That By-law 1280/19, be read a third time and passed.

CARRIED

2. By-law 1281/19 – being a by-law to authorize the execution of a transfer payment agreement with her Majesty the Queen in right of Ontario as represented by the Minister of Transportation (Community Transportation Grant Program)

MOVED BY: Theresa Sabourin
SECONDED BY: Gary Serviss

- (6) That By-law 1281/19, being a by-law to authorize the execution of a transfer payment agreement with her Majesty the Queen in right of Ontario as represented by the Minister of Transportation, be read a first and second time.

CARRIED

MOVED BY: Theresa Sabourin
SECONDED BY: Gary Serviss

- (7) That By-law 1281/19, be read a third time and passed.

CARRIED

CORRESPONDENCE

1. Request for Resolution of Municipal Significance for Great North Wrestling Event – Devon Nicholson, Director of Nicholson Productions Inc.

Dawn Recoskie, Deputy Clerk, presented the item of correspondence.

MOVED BY: Murray Rutz
SECONDED BY: Theresa Sabourin

- (8) That Council of the Corporation of the Town of Petawawa deems the Great North Wrestling Event, with a portion of the proceeds being donated to the Petawawa Pantry Food Bank, an event of municipal significance to support Nicholson Productions Inc.'s application for a Special Occasion Permit from the Alcohol and Gaming Commission of Ontario.

CARRIED

MINUTES

1. Council-in-Committee Meeting (July 8, 2019)

MOVED BY: Matthew McLean

SECONDED BY: Murray Rutz

- (9) That the minutes of the Council-in-Committee meeting held on July 8, 2019 be accepted by Council, and that resolutions from that Committee become resolutions of Council.

CARRIED

STAFF REPORTS

1. PL-12-19 – Zoning By-law Amendment, VIMCO, Part of Lot 22, Concession 5, being Part 1 on Reference Plan 49R-19365, Water Tower Road

Karen Cronier, Director of Planning and Development, provided an overview of the report. Ms. Cronier explained the purpose of the zoning by-law amendment is to rezone the subject lands from General Industrial (GM) to General Industrial-Exception Six (GM-E6) to permit a scrap iron and metal transfer and recycling centre. All other provisions of the Zoning By-law shall apply.

A public meeting has been scheduled for August 6, 2019. The report was received for information.

2. PL-13-19 – Site Plan Approval, VIMCO, Part of Lot 22, Concession 5, being Part 1 on Reference Plan 49R-19365, Water Tower Road

Karen Cronier presented the report. Ms. Cronier explained Mr. Dan Yeas has submitted an application for site plan approval for the development of a scrap iron and metal transfer and recycling centre which is proposed to be located on Water Tower Road within the Town's Industrial Park. Mr. Yeas is in the process of purchasing said lands and he has also submitted a zoning by-law amendment to create a site specific zone designation for his business as noted in report PL-12-19.

The site plan shows the proposed construction of two 40 x 40 buildings on site with a covered drive through drop off area in between the two structures. Mr. Yeas'

business VIMCO will sort and store small quantities of metal on site; an outdoor scale will be installed and a concrete metal storage area will be installed to ensure that no metals are stored on the ground, thus eliminating possible concerns of ground contamination. Empty contractor metal bins and container delivery vehicles will be located on site and Mr. Yeas is committed to installing sufficient fencing and a monitored security system to deter scavenging.

MOVED BY: Tom Mohns
SECONDED BY: Murray Rutz

- (10) That Council supports the granting of site plan approval for VIMCO and authorizes the Director of Planning and Development to prepare the site development agreement, subject to the owner obtaining a zoning by-law amendment for the proposed use and the owner entering into a site development agreement with the Town.

CARRIED

At this point, 7:11 p.m., Mayor Bob Sweet vacated the Chair and exited the Council Chambers due to his declared pecuniary interest. Deputy Mayor Gary Serviss took the Chair.

3. PW-16-2019 – Biogas and Energy Recovery Project

David Unrau, Director of Public Works, provided an overview of the report. As previously discussed during the presentation by Ontario Clean Water Agency (OCWA) and Anaergia DB Inc. at the June 24, 2019 Council-in-Committee meeting, Mr. Unrau explained the Biogas and Energy Recovery project involves upgrading the existing digester technology to convert the Waste Water Treatment Plant (WWTP) from its traditional treatment-based process to a Resource Recovery process, achieving the goal of being an Energy Net Zero Plant. WWTP biosolids sludge, which typically has low solids content, is treated in large sealed tanks using anaerobic digestion.

The proposed project involves upgrading the plant's existing digesters with Anaergia's sludge screw pre-thickeners and High Solids SMART mixers. This project will improve the digestion efficiency and will create new revenue by allowing additional biosolids and organics (from food waste or fats, oils and grease) to be brought into the existing plant from the Town and neighbouring WWTPs as well as other biosolid producers (breweries, commercial, restaurants, etc.).

The Town has been approved-in-principle to receive funding up to \$2,720,000.00, from the Low Carbon Economy Challenge fund, of the total eligible project costs.

To move forward with the planning phase of the project, staff is recommending that further engineering be conducted to refine the cost and the design of the Biogas and Energy Recovery project at an estimated amount of \$260,000.00.

MOVED BY: Murray Rutz
SECONDED BY: Matthew McLean

- (11) That Council signs the funding agreement with the Low Carbon Economy Challenge Fund (LCEF) and approves the award of the Planning Phase of the Biogas and Energy Recovery at the Waste Water Treatment Plant (WWTP) to Ontario Clean Water Agency (OCWA) in the amount of \$260,000.00 + HST.

CARRIED

COUNCILLOR REPORTS

Council broke for a short recess at 7:35 p.m. so that a meeting of the Striking Committee could be convened. Deputy Mayor Gary Serviss, Councillor Tom Mohns, and CAO/Clerk Daniel Scissons left the Council Chambers to join Mayor Bob Sweet in the Boardroom.

Council reconvened at 7:42 p.m. and Mayor Bob Sweet, Deputy Mayor Gary Serviss, Councillor Tom Mohns, and CAO/Clerk Daniel Scissons returned to the Council Chambers. Mayor Bob Sweet took the Chair.

1. Striking Committee Verbal Report – Recommending the Appointment of Council Representative to the Petawawa Business Advisory Network (PBAN)

Deputy Mayor Gary Serviss presented the recommendation of the Striking Committee.

MOVED BY: Gary Serviss

SECONDED BY: Tom Mohns

- (12) That Councillor Theresa Sabourin be appointed to represent Council on the Petawawa Business Advisory Network (PBAN).

CARRIED

Deputy Mayor Gary Serviss – nothing to report.

Councillor Tom Mohns – nothing to report.

Councillor Theresa Sabourin – nothing to report.

Councillor Murray Rutz – nothing to report.

Councillor Matthew McLean – nothing to report.

Mayor Bob Sweet reported he attended a meeting on July 11, 2019 where Renfrew-Nipissing-Pembroke MPP John Yakabuski announced the extension of Highway 417 from Scheel Drive to three kilometres west of Bruce Street, approximately 22.5 kilometres, will begin in two to three years and will take 10 years to complete.

CLOSED MEETING

MOVED BY: Theresa Sabourin
SECONDED BY: Tom Mohns

- (13) That the meeting be closed pursuant to Section 239 (2) (b) of the *Municipal Act, S.O. 2001, c.25* to discuss personal matters about an identifiable individual, including municipal or local board employees, to review applications for appointment to the Petawawa Business Advisory Network (PBAN).

CARRIED

Council went into closed session at 7:46 p.m.

Council reconvened to open session at 7:57 p.m.

BUSINESS ARISING FROM CLOSED SESSION

A closed meeting was held. Council considered the community applications submitted for appointment to the Petawawa Business Advisory Network.

Council voted on the following resolution in open session:

MOVED BY: Matthew McLean
SECONDED BY: Murray Rutz

- (14) That Council appoints the following community applicants to the Petawawa Business Advisory Network:
- Val Hyska;
 - Laura Hanek;
 - Danielle Brunette;
 - Portia Hoffman-Strang;
 - Ann McIntyre; and
 - Barbara Bailey.

CARRIED

CONFIRMING BY-LAW

MOVED BY: Tom Mohns
SECONDED BY: Theresa Sabourin

- (15) That By-law 1282/19 be read a first, second and third time and passed.

CARRIED


ADJOURNMENT

MOVED BY: Gary Serviss
SECONDED BY: Matthew McLean


(16) That the meeting adjourn to the call of the Mayor.

CARRIED

The meeting adjourned at 8:00 p.m.



Mayor



Clerk