

PETAWAWA ACCESSIBILITY ADVISORY COMMITTEE MEETING

MINUTES

May 24, 2018 @ 1:30 P.M.

PRESENT: Sheila Clarke, Theresa Sabourin, Sharon Slaney, Jackie Nieman, Christine Mitchell

REGRETS: Alison Morris

1. Welcome and Introductions – Sheila Clarke welcomed the members of the committee and opened the meeting at 1:40 p.m.
2. Adoption of Agenda – Moved by Theresa Sabourin, seconded by Sharon Slaney to approve the agenda. Motion carried.
3. Disclosure of Pecuniary Interest – None.
4. Adoption of previous minutes of February 22, 2018 – Moved by Sharon Slaney seconded by Theresa Sabourin to approve the minutes of February 22, 2018. Motion carried.
5. Old Business:

- a. Membership Recruitment

S. Clarke indicated that no applications have been received. Jackie Nieman indicated that she has circulated a number of the business cards.

- b. Accessibility Resource Binders

The presentation of the resource binders at the library occurred and a photo was taken. It is understood that the library will track interest in the resources. PAAC members can take the binders out for any community events and return to the library. Additional material will need to be included to keep it relevant. Look at a bi-annual schedule. Christine indicated that most AODA produced material is circulated to the Town.

- c. Community Transportation Grant Program – Municipal Stream

The application put forward to the Ministry of Transportation for a local community transportation program was accepted and is eligible to receive \$499,800 in funding over the five year term. The Town is partnering with

Carefor Health and Community Services to facilitate the transportation and data metrics associated with the grant. The program is designed to meet the needs of “daily living” for our vulnerable sector including those with disabilities, seniors and low income. Clients of the service will be eligible for door to door pick up but must register through Carefor. Services will include, grocery, program activities and events, suppers, local medical and other service requirements identified through consultation and program partners. We hope to begin the service in the autumn of 2018. The grant is allowing for the purchase of a dedicated vehicle for Petawawa that will accommodate two wheelchairs and seven passengers. Full details and further consultations will be occurring to bring the program to fruition.

6. New Business:

a. Active Transportation Stakeholder Workshop

S. Clarke provided an overview of the stakeholder session she participated in as part of the Active Transportation community consultation. Various needs within the community were identified and prioritized, maps were reviewed for current and proposed infrastructure and required amenities, such as benches, lighting and bike services were discussed. S. Clarke indicated that a survey was provided and completed by the attendees. C. Mitchell reported that 110 community surveys and 420 of the Garrison surveys were completed. A draft of the report will come forward to Council in June.

J. Nieman was pleased to hear this and wanted it noted that pathed trails are much more wheelchair friendly than sidewalks. The more paths the better for mobility and ease of use.

b. County of Renfrew Accessibility Advisory Committee

A letter was circulated from the County requesting any interested participation from independent AODA committees to participate at the County committee. S. Clarke accepted the request to participate.

c. Work Plan bi-annual review

A review of the work plan occurred. C. Mitchell will need to follow up with the Development and Property department on the creation of a checklist for accessible consideration for review during the site plan review process. Items for possible inclusion in the plan could include the requirement for the Council to have an accessibility training orientation session wherein

they navigate the community in wheelchairs and perform daily tasks while hampered by various implements designed to replicate disabilities. Language under outcomes need to include our annual compliance audit reporting. Committee members are asked to consider items and bring them forward at the next meeting.

d. Barrier Free Audit deficiency review

A review of the Barrier Free audit report medium term deficiencies were reviewed. Many items are positioned to be corrected during the coming summer season. An update in the fall from would better position the committee to update the report.

d. Creating Accessible documents – developing a guide

C. Mitchell asked if the committee was interested in pursuing the development of a best practices recommendation regarding more accessible public documents generated from the Town. While we do offer to provide the material in an accessible format based upon request, which is the minimum standard, there may be other items which can be incorporated to make documents much more user friendly for everyone.

T. Sabourin expressed an interest in looking into this matter further.

7. Correspondence

Correspondence was previously circulated to Committee members. There was a discussion about the committee supporting local businesses with funds to improve accessibility. This has been discussed in the past a various meetings. T. Sabourin had communications with the Economic Development officer to see if there was any interest from the business community, a specific program was the improvement of access and egress. No further communications came from that discussion. Perhaps this is an item for our work plan?

8. Member Input

There was no member input.

9. Next meeting – June 28, 2018 at 1:30 p.m.

10. The meeting adjourned at 3:05 p.m. to the call of the Chair.